

APPROVED by the
resolution of the Council for
Cooperation in the Field of
Health of the Commonwealth
of Independent States “On
the Regulation of the
Coordinating Council on HIV
in the CIS member-states.”

REGULATION

**of the Coordinating Council on HIV infection in the member-states
of the Commonwealth of Independent States**

I. General Provisions

- 1.1. The Coordinating Council on HIV problems of the member-states of the Commonwealth of Independent States (the Coordinating Council) is established in accordance with the Agreement on Cooperation in the solution to HIV problems dated 18 April 1997 (the Agreement) and pursuant to the Council Resolution on Cooperation in the field of health of the CIS dated 18 April 1997.
- 1.2. The Coordinating Council takes guidance in its activity from the laws of the Commonwealth member-states and Council decisions on cooperation in the field of healthcare in the CIS.
- 1.3. The Coordinating Council organizes its work in interaction with the ministries, departments and establishments of the Commonwealth member-states, as well as with international organizations within the framework of its functional obligations and the tasks that are to be accomplished.
- 1.4. The Coordinating Council is a specialized working and consultative body of the Council for Cooperation in the field of healthcare in the CIS, it facilitates or immediately fulfils, within the limits of its functional obligations, decisions made by the Council.

II. The Coordinating Council tasks

- 2.1. Drafting proposals, programs, plans for inter-state cooperation in the field of prevention of the spread of HIV infection.
- 2.2. Coordinating interaction and mutual assistance between the HIV-prevention services of the Commonwealth member-states.
- 2.3. Coordinating the activity of the ministries, departments, establishments, and organizations related to the implementation of the Interstate program of cooperation in the field of HIV prevention in the CIS member-states in the period until the year 2000 (the State program).
- 2.4. Coordinating information exchange among the Agreement signatories.
- 2.5. Drafting recommendations for the national programs on the prevention of the spread of HIV/AIDS.

III. Organization and Rules of Procedure of the Coordinating Council

- 2.1. The Coordinating Council comprises representatives of the healthcare sector of the interested Commonwealth member-states.
- 2.2. The Coordinating Council is headed by the Chairman elected by the Council for Cooperation in the field of health in the CIS to a term of five years.
- 2.3. All members of the Coordinating Council have the same rights and the right to reserve an opinion that goes on record in the minutes of the relevant Council meeting. With regard to decisions that concern directly a specific state, the authorized representative of the state in question shall have the right to veto. The minutes of the Coordinating Council meetings shall be signed by all authorized representatives of the CIS states.
- 2.4. The states-signatories to the Agreement shall cover the entire costs related to the work of their authorized representatives on the Coordinating Council. The host country

in whose territory a meeting is held shall finance the cost of organization of Coordinating Council meetings.

- 2.5. The Coordinating Council shall hold its meetings in keeping with its plan of work, but not less than two times a year on an alternate basis in the CIS states.
- 2.6. No decision that touches directly on the interests of any Agreement signatory can be adopted if its authorized representative is absent.
- 2.7. The Coordinating Council can form working groups and bodies.
- 2.8. The Standing Secretariat shall be the Coordinating Council's working body.
- 2.9. The Coordinating Council can invite specialists from international organizations to attend its meetings.

IV. The Tasks and Key Functions of the Secretariat

4.1. The Coordinating Council Secretariat shall:

- provide organizational, documentary and information support of the Coordinating Council activity;
- exercise supervision of the fulfillment of the decisions made by the Coordinating Council;
- secures the formation of the agenda, organization of Coordinating Council meetings and preparation of the required working materials for them;
- provides information support to the Coordinating Council activity regarding the work of analogous interstate structures of the Commonwealth member-states and international organizations.

V. The Duties of the Coordination Council Chairman

The Coordinating Council Chairman is obliged to:

- 5.1. Lead and organize the Coordinating Council activity aimed at the fulfillment of the functions envisioned in these Regulations.
- 5.2. Chair Coordinating Council meetings in accordance with its plan for work but not less than twice a year.
- 5.3. Inform the Secretariat of the Council for Cooperation in the Field of Health of the CIS about the work done by the Coordinating Council.

VI. The Duties of the Coordinating Council Members

- 6.1. The Coordinating Council composition shall be endorsed by decision of the Council for Cooperation in the Field of Health of the CIS.
- 6.2. The Coordination Council members are obliged to secure the fulfillment of the functions envisioned in these Regulations.

VII. Liability of the Coordinating Council Chairman and Members

The Coordinating Council Chairman and its members are responsible for the activity within the limits of their competence and functional obligations to the Council for Cooperation in the Field of Health of the CIS and to the ministries and departments whose representatives they are.

VIII. Termination of the Coordinating Council Activity

The Coordinating Council activity shall be terminated by decision of the Council for Cooperation in the Field of Health of the CIS.