
«Enhancing the Labour Administration Capacity to Improve Working Conditions and Tackle Undeclared Work»

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EU-ILO Project

ENHANCING THE LABOUR ADMINISTRATION CAPACITY
TO IMPROVE WORKING CONDITIONS AND TACKLE UNDECLARED WORK

Training for the members of the workgroup on the development of the Table of Concordance between the national legislation and the Council Directive No. 89/391/EEC of 12 June 1989, on the introduction of measures to encourage improvements in the safety and health of workers at work

28 November 2017
room 319, State Labour Service
14, Desyatynna Str.

*Consecutive English/Ukrainian interpretation provided

09:00-09:30 Registration of participants
09:30-11:00 Presentation of the EU OSH framework Directive 89/391/EEC of 12 June 1989 and explanation of its key provisions
   Antonio Santos, EU - ILO Project Manager
11:00-11:30 Coffee break
11:30-12:30 Resume of the training session
12:30-13:30 Lunch break
13:30-15:00 Resume of the training session (if necessary)
15:00-16:00 Presentation and discussion of the template of the Table of Concordance between the national legislation and the Council Directive 89/391/EEC
   Antonio Santos, EU-ILO Project Manager
16:00-17:00 Development of the working group work plan (activities, timetable and responsible persons) for the execution of the Table of Concordance between the national legislation and the Council Directive 89/391/EEC

Distribution materials:

3. Table of the List of legislation to be revised;
COUNCIL DIRECTIVE
of 12 June 1989
on the introduction of measures to encourage improvements in the safety and health of workers at work
(89/391/EEC)

Amended by:

Official Journal

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Corrected by:

C1 Corrigendum, OJ L 275, 5.10.1990, p. 42 (89/391/EEC)
COUNCIL DIRECTIVE
of 12 June 1989

on the introduction of measures to encourage improvements in the
safety and health of workers at work

(89/391/EEC)

THE COUNCIL OF THE EUROPEAN COMMUNITIES,

Having regard to the Treaty establishing the European Economic
Community, and in particular Article 118a thereof;

Having regard to the proposal from the Commission (1), drawn up after
consultation with the Advisory Committee on Safety, Hygiene and
Health Protection at Work;

In cooperation with the European Parliament (2),

Having regard to the opinion of the Economic and Social Committee (3),

Whereas Article 118a of the Treaty provides that the Council shall
adopt, by means of Directives, minimum requirements for encouraging
improvements, especially in the working environment, to guarantee a
better level of protection of the safety and health of workers;

Whereas this Directive does not justify any reduction in levels of
protection already achieved in individual Member States, the Member
State being committed, under the Treaty, to encouraging improvements
in conditions in this area and to harmonizing conditions while main-
taining the improvements made;

Whereas it is known that workers can be exposed to the effects of
dangerous environmental factors at the work place during the course
of their working life;

Whereas, pursuant to Article 118a of the Treaty, such Directives must
avoid imposing administrative, financial and legal constraints which
would hold back the creation and development of small and medium-
sized undertakings;

Whereas the communication from the Commission on its programme
concerning safety, hygiene and health at work (4) provides for the
adoption of Directives designed to guarantee the safety and health of
workers;

Whereas the Council, in its resolution of 21 December 1987 on safety,
hygiene and health at work (5), took note of the Commission's intention
to submit to the Council in the near future a Directive on the organi-
zation of the safety and health of workers at the work place;

Whereas in February 1988 the European Parliament adopted four reso-
lutions following the debate on the internal market and worker
protection; whereas these resolutions specifically invited the
Commission to draw up a framework Directive to serve as a basis for
more specific Directives covering all the risks connected with safety and
health at the work place;

Whereas Member States have a responsibility to encourage
improvements in the safety and health of workers on their territory;

(3) OJ No C 175, 4. 7. 1988, p. 22.
(4) OJ No C 28, 3. 2. 1988, p. 3.
whereas taking measures to protect the health and safety of workers at work also helps, in certain cases, to preserve the health and possibly the safety of persons residing with them;

Whereas Member States' legislative systems covering safety and health at the workplace differ widely and need to be improved; whereas national provisions on the subject, which often include technical specifications and/or self-regulatory standards, may result in different levels of safety and health protection and allow competition at the expense of safety and health;

Whereas the incidence of accidents at work and occupational diseases is still too high; whereas preventive measures must be introduced or improved without delay in order to safeguard the safety and health of workers and ensure a higher degree of protection;

Whereas, in order to ensure an improved degree of protection, workers and/or their representatives must be informed of the risks to their safety and health and of the measures required to reduce or eliminate these risks; whereas they must also be in a position to contribute, by means of balanced participation in accordance with national laws and/or practices, to seeing that the necessary protective measures are taken;

Whereas information, dialogue and balanced participation on safety and health at work must be developed between employers and workers and/or their representatives by means of appropriate procedures and instruments, in accordance with national laws and/or practices;

Whereas the improvement of workers' safety, hygiene and health at work is an objective which should not be subordinated to purely economic considerations;

Whereas employers shall be obliged to keep themselves informed of the latest advances in technology and scientific findings concerning workplace design, account being taken of the inherent dangers in their undertaking, and to inform accordingly the workers' representatives exercising participation rights under this Directive, so as to be able to guarantee a better level of protection of workers' health and safety;

Whereas the provisions of this Directive apply, without prejudice to more stringent present or future Community provisions, to all risks, and in particular to those arising from the use at work of chemical, physical and biological agents covered by Directive 80/1107/EEC (1), as last amended by Directive 88/642/EEC (2);

Whereas, pursuant to Decision 74/325/EEC (3), the Advisory Committee on Safety, Hygiene and Health Protection at Work is consulted by the Commission on the drafting of proposals in this field;

Whereas a Committee composed of members nominated by the Member States needs to be set up to assist the Commission in making the technical adaptations to the individual Directives provided for in this Directive.

HAS ADOPTED THIS DIRECTIVE:

(3) OJ No L 185, 9.7.1974, p. 15.
SECTION I
GENERAL PROVISIONS

Article 1
Object

1. The object of this Directive is to introduce measures to encourage improvements in the safety and health of workers at work.

2. To that end it contains general principles concerning the prevention of occupational risks, the protection of safety and health, the elimination of risk and accident factors, the informing, consultation, balanced participation in accordance with national laws and/or practices and training of workers and their representatives, as well as general guidelines for the implementation of the said principles.

3. This Directive shall be without prejudice to existing or future national and Community provisions which are more favourable to protection of the safety and health of workers at work.

Article 2
Scope

1. This Directive shall apply to all sectors of activity, both public and private (industrial, agricultural, commercial, administrative, service, educational, cultural, leisure, etc.).

2. This Directive shall not be applicable where characteristics peculiar to certain specific public service activities, such as the armed forces or the police, or to certain specific activities in the civil protection services inevitably conflict with it.

In that event, the safety and health of workers must be ensured as far as possible in the light of the objectives of this Directive.

Article 3
Definitions

For the purposes of this Directive, the following terms shall have the following meanings:

(a) worker: any person employed by an employer, including trainees and apprentices but excluding domestic servants;

(b) employer: any natural or legal person who has an employment relationship with the worker and has responsibility for the undertaking and/or establishment;

(c) workers' representative with specific responsibility for the safety and health of workers: any person elected, chosen or designated in accordance with national laws and/or practices to represent workers where problems arise relating to the safety and health protection of workers at work;

(d) prevention: all the steps or measures taken or planned at all stages of work in the undertaking to prevent or reduce occupational risks.

Article 4

1. Member States shall take the necessary steps to ensure that employers, workers and workers' representatives are subject to the legal provisions necessary for the implementation of this Directive.
2. In particular, Member States shall ensure adequate controls and supervision.

SECTION II

EMPLOYERS’ OBLIGATIONS

Article 5

General provision

1. The employer shall have a duty to ensure the safety and health of workers in every aspect related to the work.

2. Where, pursuant to Article 7 (3), an employer enlists competent external services or persons, this shall not discharge him from his responsibilities in this area.

3. The workers’ obligations in the field of safety and health at work shall not affect the principle of the responsibility of the employer.

4. This Directive shall not restrict the option of Member States to provide for the exclusion or the limitation of employers’ responsibility where occurrences are due to unusual and unforeseeable circumstances, beyond the employers’ control, or to exceptional events, the consequences of which could not have been avoided despite the exercise of all due care.

Member States need not exercise the option referred to in the first subparagraph.

Article 6

General obligations on employers

1. Within the context of his responsibilities, the employer shall take the measures necessary for the safety and health protection of workers, including prevention of occupational risks and provision of information and training, as well as provision of the necessary organization and means.

The employer shall be alert to the need to adjust these measures to take account of changing circumstances and aim to improve existing situations.

2. The employer shall implement the measures referred to in the first subparagraph of paragraph 1 on the basis of the following general principles of prevention:

(a) avoiding risks;

(b) evaluating the risks which cannot be avoided;

(c) combating the risks at source;

(d) adapting the work to the individual, especially as regards the design of work places, the choice of work equipment and the choice of working and production methods, with a view, in particular, to alleviating monotonous work and work at a predetermined work-rate and to reducing their effect on health.

(e) adapting to technical progress;

(f) replacing the dangerous by the non-dangerous or the less dangerous;

(g) developing a coherent overall prevention policy which covers technology, organization of work, working conditions, social relationships and the influence of factors related to the working environment;
(h) giving collective protective measures priority over individual protective measures;

(i) giving appropriate instructions to the workers.

3. Without prejudice to the other provisions of this Directive, the employer shall, taking into account the nature of the activities of the enterprise and/ or establishment:

(a) evaluate the risks to the safety and health of workers, *inter alia* in the choice of work equipment, the chemical substances or preparations used, and the fitting-out of work places.

Subsequent to this evaluation and as necessary, the preventive measures and the working and production methods implemented by the employer must:

— assure an improvement in the level of protection afforded to workers with regard to safety and health,

— be integrated into all the activities of the undertaking and/ or establishment and at all hierarchical levels;

(b) where he entrusts tasks to a worker, take into consideration the worker's capabilities as regards health and safety;

(c) ensure that the planning and introduction of new technologies are the subject of consultation with the workers and/ or their representatives, as regards the consequences of the choice of equipment, the working conditions and the working environment for the safety and health of workers;

(d) take appropriate steps to ensure that only workers who have received adequate instructions may have access to areas where there is serious and specific danger.

4. Without prejudice to the other provisions of this Directive, where several undertakings share a work place, the employers shall cooperate in implementing the safety, health and occupational hygiene provisions and, taking into account the nature of the activities, shall coordinate their actions in matters of the protection and prevention of occupational risks, and shall inform one another and their respective workers and/ or workers' representatives of these risks.

5. Measures related to safety, hygiene and health at work may in no circumstances involve the workers in financial cost.

**Article 7**

**Protective and preventive services**

1. Without prejudice to the obligations referred to in Articles 5 and 6, the employer shall designate one or more workers to carry out activities related to the protection and prevention of occupational risks for the undertaking and/ or establishment.

2. Designated workers may not be placed at any disadvantage because of their activities related to the protection and prevention of occupational risks.

Designated workers shall be allowed adequate time to enable them to fulfil their obligations arising from this Directive.

3. If such protective and preventive measures cannot be organized for lack of competent personnel in the undertaking and/ or establishment, the employer shall enlist competent external services or persons.

4. Where the employer enlists such services or persons, he shall inform them of the factors known to affect, or suspected of affecting, the safety and health of the workers and they must have access to the information referred to in Article 10 (2).
5. In all cases:
— the workers designated must have the necessary capabilities and the necessary means,
— the external services or persons consulted must have the necessary aptitudes and the necessary personal and professional means, and
— the workers designated and the external services or persons consulted must be sufficient in number
to deal with the organization of protective and preventive measures, taking into account the size of the undertaking and/ or establishment and/or the hazards to which the workers are exposed and their distribution throughout the entire undertaking and/ or establishment.

6. The protection from, and prevention of, the health and safety risks which form the subject of this Article shall be the responsibility of one or more workers, of one service or of separate services whether from inside or outside the undertaking and/ or establishment.

The worker(s) and/or agency(ies) must work together whenever necessary.

7. Member States may define, in the light of the nature of the activities and size of the undertakings, the categories of undertakings in which the employer, provided he is competent, may himself take responsibility for the measures referred to in paragraph 1.

8. Member States shall define the necessary capabilities and aptitudes referred to in paragraph 5.

They may determine the sufficient number referred to in paragraph 5.

**Article 8**

**First aid, fire-fighting and evacuation of workers, serious and imminent danger**

1. The employer shall:
— take the necessary measures for first aid, fire-fighting and evacuation of workers, adapted to the nature of the activities and the size of the undertaking and/ or establishment and taking into account other persons present,
— arrange any necessary contacts with external services, particularly as regards first aid, emergency medical care, rescue work and fire-fighting.

2. Pursuant to paragraph 1, the employer shall, *inter alia*, for first aid, fire-fighting and the evacuation of workers, designate the workers required to implement such measures.

The number of such workers, their training and the equipment available to them shall be adequate, taking account of the size and/ or specific hazards of the undertaking and/ or establishment.

3. The employer shall:
(a) as soon as possible, inform all workers who are, or may be, exposed to serious and imminent danger of the risk involved and of the steps taken or to be taken as regards protection;
(b) take action and give instructions to enable workers in the event of serious, imminent and unavoidable danger to stop work and/ or immediately to leave the work place and proceed to a place of safety;
(c) save in exceptional cases for reasons duly substantiated, refrain from asking workers to resume work in a working situation where there is still a serious and imminent danger.
4. Workers who, in the event of serious, imminent and unavoidable danger, leave their workstation and/or a dangerous area may not be placed at any disadvantage because of their action and must be protected against any harmful and unjustified consequences, in accordance with national laws and/or practices.

5. The employer shall ensure that all workers are able, in the event of serious and imminent danger to their own safety and/or that of other persons, and where the immediate superior responsible cannot be contacted, to take the appropriate steps in the light of their knowledge and the technical means at their disposal, to avoid the consequences of such danger.

Their actions shall not place them at any disadvantage, unless they acted carelessly or there was negligence on their part.

Article 9
Various obligations on employers

1. The employer shall:

   (a) be in possession of an assessment of the risks to safety and health at work, including those facing groups of workers exposed to particular risks;

   (b) decide on the protective measures to be taken and, if necessary, the protective equipment to be used;

   (c) keep a list of occupational accidents resulting in a worker being unfit for work for more than three working days;

   (d) draw up, for the responsible authorities and in accordance with national laws and/or practices, reports on occupational accidents suffered by his workers.

2. Member States shall define, in the light of the nature of the activities and size of the undertakings, the obligations to be met by the different categories of undertakings in respect of the drawing-up of the documents provided for in paragraph 1 (a) and (b) and when preparing the documents provided for in paragraph 1 (c) and (d).

Article 10
Worker information

1. The employer shall take appropriate measures so that workers and/or their representatives in the undertaking and/or establishment receive, in accordance with national laws and/or practices which may take account, inter alia, of the size of the undertaking and/or establishment, all the necessary information concerning:

   (a) the safety and health risks and protective and preventive measures and activities in respect of both the undertaking and/or establishment in general and each type of workstation and/or job;

   (b) the measures taken pursuant to Article 8 (2).

2. The employer shall take appropriate measures so that employers of workers from any outside undertakings and/or establishments engaged in work in his undertaking and/or establishment receive, in accordance with national laws and/or practices, adequate information concerning the points referred to in paragraph 1 (a) and (b) which is to be provided to the workers in question.

3. The employer shall take appropriate measures so that workers with specific functions in protecting the safety and health of workers, or workers' representatives with specific responsibility for the safety and
health of workers shall have access, to carry out their functions and in accordance with national laws and/or practices, to:

(a) the risk assessment and protective measures referred to in Article 9 (1) (a) and (b);
(b) the list and reports referred to in Article 9 (1) (c) and (d);
(c) the information yielded by protective and preventive measures, inspection agencies and bodies responsible for safety and health.

Article 11
Consultation and participation of workers

1. Employers shall consult workers and/or their representatives and allow them to take part in discussions on all questions relating to safety and health at work.

This presupposes:
— the consultation of workers,
— the right of workers and/or their representatives to make proposals,
— balanced participation in accordance with national laws and/or practices.

2. Workers or workers' representatives with specific responsibility for the safety and health of workers shall take part in a balanced way, in accordance with national laws and/or practices, or shall be consulted in advance and in good time by the employer with regard to:

(a) any measure which may substantially affect safety and health;
(b) the designation of workers referred to in Articles 7 (1) and 8 (2) and the activities referred to in Article 7 (1);
(c) the information referred to in Articles 9 (1) and 10;
(d) the enlistment, where appropriate, of the competent services or persons outside the undertaking and/or establishment, as referred to in Article 7 (3);
(e) the planning and organization of the training referred to in Article 12.

3. Workers' representatives with specific responsibility for the safety and health of workers shall have the right to ask the employer to take appropriate measures and to submit proposals to him to that end to mitigate hazards for workers and/or to remove sources of danger.

4. The workers referred to in paragraph 2 and the workers' representatives referred to in paragraphs 2 and 3 may not be placed at a disadvantage because of their respective activities referred to in paragraphs 2 and 3.

5. Employers must allow workers' representatives with specific responsibility for the safety and health of workers adequate time off work, without loss of pay, and provide them with the necessary means to enable such representatives to exercise their rights and functions deriving from this Directive.

6. Workers and/or their representatives are entitled to appeal, in accordance with national law and/or practice, to the authority responsible for safety and health protection at work if they consider that the measures taken and the means employed by the employer are inadequate for the purposes of ensuring safety and health at work.

Workers' representatives must be given the opportunity to submit their observations during inspection visits by the competent authority.
Article 12
Training of workers

1. The employer shall ensure that each worker receives adequate safety and health training, in particular in the form of information and instructions specific to his workstation or job:
   — on recruitment,
   — in the event of a transfer or a change of job,
   — in the event of the introduction of new work equipment or a change in equipment,
   — in the event of the introduction of any new technology.
The training shall be:
   — adapted to take account of new or changed risks, and
   — repeated periodically if necessary.

2. The employer shall ensure that workers from outside undertakings and/or establishments engaged in work in his undertaking and/or establishment have in fact received appropriate instructions regarding health and safety risks during their activities in his undertaking and/or establishment.

3. Workers’ representatives with a specific role in protecting the safety and health of workers shall be entitled to appropriate training.

4. The training referred to in paragraphs 1 and 3 may not be at the workers’ expense or at that of the workers’ representatives.
The training referred to in paragraph 1 must take place during working hours.
The training referred to in paragraph 3 must take place during working hours or in accordance with national practice either within or outside the undertaking and/or the establishment.

SECTION III
WORKERS’ OBLIGATIONS

Article 13

1. It shall be the responsibility of each worker to take care as far as possible of his own safety and health and that of other persons affected by his acts or omissions at work in accordance with his training and the instructions given by his employer.

2. To this end, workers must in particular, in accordance with their training and the instructions given by their employer:
   (a) make correct use of machinery, apparatus, tools, dangerous substances, transport equipment and other means of production;
   (b) make correct use of the personal protective equipment supplied to them and, after use, return it to its proper place;
   (c) refrain from disconnecting, changing or removing arbitrarily safety devices fitted, e.g. to machinery, apparatus, tools, plant and buildings, and use such safety devices correctly;
   (d) immediately inform the employer and/or the workers with specific responsibility for the safety and health of workers of any work situation they have reasonable grounds for considering represents a serious and immediate danger to safety and health and of any shortcomings in the protection arrangements;
(e) cooperate, in accordance with national practice, with the employer and/or workers with specific responsibility for the safety and health of workers, for as long as may be necessary to enable any tasks or requirements imposed by the competent authority to protect the safety and health of workers at work to be carried out;

(f) cooperate, in accordance with national practice, with the employer and/or workers with specific responsibility for the safety and health of workers, for as long as may be necessary to enable the employer to ensure that the working environment and working conditions are safe and pose no risk to safety and health within their field of activity.

SECTION IV
MISCELLANEOUS PROVISIONS

Article 14
Health surveillance

1. To ensure that workers receive health surveillance appropriate to the health and safety risks they incur at work, measures shall be introduced in accordance with national law and/or practices.

2. The measures referred to in paragraph 1 shall be such that each worker, if he so wishes, may receive health surveillance at regular intervals.

3. Health surveillance may be provided as part of a national health system.

Article 15
Risk groups

Particularly sensitive risk groups must be protected against the dangers which specifically affect them.

Article 16
Individual Directives — Amendments —

General scope of this Directive

1. The Council, acting on a proposal from the Commission based on Article 118a of the Treaty, shall adopt individual Directives, *inter alia*, in the areas listed in the Annex.

2. This Directive and, without prejudice to the procedure referred to in Article 17 concerning technical adjustments, the individual Directives may be amended in accordance with the procedure provided for in Article 118a of the Treaty.

3. The provisions of this Directive shall apply in full to all the areas covered by the individual Directives, without prejudice to more stringent and/or specific provisions contained in these individual Directives.
Article 17

Committee procedure

1. The Commission shall be assisted by a committee to make purely technical adjustments to the individual directives provided for in Article 16(1) in order to take account of:

(a) the adoption of directives in the field of technical harmonisation and standardisation;

(b) technical progress, changes in international regulations or specifications and new findings.

Those measures, designed to amend non-essential elements of the individual directives, shall be adopted in accordance with the regulatory procedure with scrutiny referred to in paragraph 2. On imperative grounds of urgency, the Commission may have recourse to the urgency procedure referred to in paragraph 3.

2. Where reference is made to this paragraph, Article 5a(1) to (4) and Article 7 of Decision 1999/468/EC shall apply, having regard to the provisions of Article 8 thereof.

3. Where reference is made to this paragraph, Article 5a(1), (2), (4) and (6) and Article 7 of Decision 1999/468/EC shall apply, having regard to the provisions of Article 8 thereof.

Article 17a

Implementation reports

1. Every five years, the Member States shall submit a single report to the Commission on the practical implementation of this Directive and individual Directives within the meaning of Article 16(1), indicating the points of view of the social partners. The report shall assess the various points related to the practical implementation of the different Directives and, where appropriate and available, provide data disaggregated by gender.

2. The structure of the report, together with a questionnaire specifying its content, shall be defined by the Commission, in cooperation with the Advisory Committee on Safety and Health at Work.

The report shall include a general part on the provisions of this Directive relating to the common principles and points applicable to all of the Directives referred to in paragraph 1.

To complement the general part, specific chapters shall deal with implementation of the particular aspects of each Directive, including specific indicators, where available.

3. The Commission shall submit the structure of the report, together with the above-mentioned questionnaire specifying its content, to the Member States at least six months before the end of the period covered by the report. The report shall be transmitted to the Commission within 12 months of the end of the five-year period that it covers.

4. Using these reports as a basis, the Commission shall evaluate the implementation of the Directives concerned in terms of their relevance, of research and of new scientific knowledge in the various fields in question. It shall, within 36 months of the end of the five-year period, inform the European Parliament, the Council, the European Economic and Social Committee and the Advisory Committee on Safety and Health at Work of the results of this evaluation and, if necessary, of any initiatives to improve the operation of the regulatory framework.

5. The first report shall cover the period 2007 to 2012.
Article 18

Final provisions

1. Member States shall bring into force the laws, regulations and administrative provisions necessary to comply with this Directive by 31 December 1992. They shall forthwith inform the Commission thereof.

2. Member States shall communicate to the Commission the texts of the provisions of national law which they have already adopted or adopt in the field covered by this Directive.

Article 19

This Directive is addressed to the Member States.
ANNEX

List of areas referred to in Article 16 (1)

— Work places
— Work equipment
— Personal protective equipment
— Work with visual display units
— Handling of heavy loads involving risk of back injury
— Temporary or mobile work sites
— Fisheries and agriculture
Директива Ради 89/391/ЄЕС від 12 червня 1989 р. про впровадження заходів для заохочення у сфері безпеки і охорони здоров’я працівників під час роботи

EU Council OSH Framework Directive No. 89/391/EEC, of 12 June 1989, on the introduction of measures to encourage improvements in the safety and health of workers at work

Проект ЄС-МОП «Зміцнення адміністрації праці з метою покращення умов праці і подолання незадекларованої праці»

EU-ILO Project «Enhancing the labour administration capacity to improve working conditions and tackle undeclared work»

Антоніу Сантуш / António Santos
Менеджер проекту / Project manager

www.ilo.org/UkraineEUProject
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• What does it do?
• Why aligning the Ukrainian legislation with the EU OSH Acquis?
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  ✓ Definitions (3.º)
  ✓ Supervision and control (4.º)
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  ✓ Final provisions (18.º)
• List of revised legislation within the scope of the Table of Concordance draft
• Table of concordance between Ukrainian legislation and EU OSH framework Directive
Why a EU framework directive on OSH?

• To establish **minimum requirements** for encouraging improvements, in order to guarantee a better level of protection of the OSH of workers;

• To **safeguard the OSH of workers** and ensure a higher degree of protection;

• To help to preserve the health and possibly the safety of **persons residing with the workers**;

• To avoid that national OSH provisions may result in **different levels** of OSH protection and induce **unfair competition, at the expense of safety and health of the workers**;

• To minimize the **incidence of accidents at work and occupational diseases** (which were still too high).
What does it do?

• **Harmonizes** the OSH minimum requirements at European workplaces;

• Avoids that the **competition** between EU economic agents is made **at the expense of workers’ OSH working conditions**;

• Contributes to the improvement of the OSH of workers, by establishing several principles and guidelines to ensure its implementation, manly on:
  
  ✓ Prevention of occupational risks;
  
  ✓ Protection of safety and health of the workers;
  
  ✓ Elimination of risk and accident factors;
  
  ✓ Information, training, consultation and participation of workers;
  
  ✓ Provision of OSH services;
  
  ✓ Health surveillance.
Why aligning the Ukrainian legislation with the EU OSH Acquis?

• To improve the working conditions in Ukraine;
• To reduce the number, incidence rates and severity rates of the work-related accidents and occupational diseases in Ukraine;
• To ensure the effective implementation of the EU-Ukraine Association Agreement. This directive shall be implemented within 3 years of the entry into force of the Association Agreement (AA) (cf. articles 419.º, 420.º and 422.º of chapter 21 and Annex XL to chapter 21 of the AA, p. 1981);
• To avoid that the competition between EU and Ukrainian economic agents is made at the expense of workers’ OSH working conditions.
Object (art. 1.º)

- To improve the safety and health of workers at work;
- To establish general principles (and guidelines to their implementation), regarding:
  1) Prevention of occupational risks;
  2) Protection of OSH;
  3) Elimination of risk and accident factors;
  4) Information, consultation and participation of workers on OSH;
  5) Training of workers and their representatives;
- Principle of non-prejudice over more favorable OSH provisions.

Directive 89/391/EEC
Scope (art. 2.º)

- Application to all sectors of activity, both public and private (industrial, agricultural, commercial, administrative, service, educational, cultural, leisure, etc.);
- Exclusion of certain specific public service activities (e.g., armed forces, police, civil protection services) although applied to them as far as possible;
- IMPORTANT: possibility of exclusion of certain activities in those sectors (whenever their are incompatible) does not mean the exclusion of its application to those sectors themselves.
Definitions (art. 3.º)

- **Worker**: any person employed by an employer, including trainees and apprentices but excluding domestic servants;

- **Employer**: any natural or legal person who has an employment relationship with the worker and has responsibility for the undertaking and/or establishment;

- **Workers' representative with specific responsibility for the OSH of workers**: any person elected, chosen or designated in accordance with national laws and/or practices to represent workers where problems arise relating to the safety and health protection of workers at work;

- **Prevention**: all the steps or measures taken or planned at all stages of work in the undertaking to prevent or reduce occupational risks.
State obligations (art. 4.º)

• Ensure the legal subjection of employers, workers and workers' representatives to the legal provisions necessary to implement the directive;

• Ensure adequate controls and supervision.
General provisions on employers (art. 5.º)

• Duty **to ensure the OSH** of workers in **every aspect** related to the work;

• The employer responsibilities **are not discharged** either by the use of external services/persons or by the workers' OSH obligations;

• **Possibility** (that can be, or not, exercised) **to exclude or limit** employers' responsibilities **in cases of**:
  
  • Occurrences are due to **unusual and unforeseeable circumstances**, beyond employers' control;

  • **Exceptional events**, which consequences could not have been avoided despite the exercise of all due care.

Directive 89/391/EEC
General employers’ obligations (art. 6.º)

• To **take** (and continuously adjust) the **measures** necessary for protecting the OSH of workers, including:
  1) **Prevention** of occupational **risks**;
  2) Provision of **information and training**;
  3) Provision of the necessary **organization and means**;

• Should apply, at all times, the hierarchical and sequential **General Principles of Prevention**:
  1) To **avoid risks**;
  2) To **evaluate the risks** which cannot be avoided;
  3) To **combat risks at source**.
General employers’ obligations (art. 6.º)

4) To **adapt the work to the individual** (regarding the design of work places, choice of work equipment, choice of working and production methods, etc.);

5) To **adapt to technical progress**;

6) To **replace the dangerous by the non-dangerous** or the less dangerous;

7) To develop a **coherent overall prevention policy** (covering technology, organization of work, working conditions, social relationships and the influence the working environment);

8) To give **collective protective measures priority** over the individual ones;

9) To give **appropriate instructions** to the workers.
General employers’ obligations (art. 6.º)

- **To evaluate the risks** to the OSH of workers (choice of work equipment, chemical substances used, fitting-out of work place, etc.);

- The **preventive measures** and working and production **methods** must **result** from the **risk assessment** and:
  - Assure the **improvement in the level of OSH** protection of the workers;
  - Be **integrated** into all the **activities** of the undertaking and/or establishment and at all **hierarchical levels**;

- **Consider** the workers' **OSH capabilities** when entrusting tasks to them;

- Ensure that **planning and introduction of new technologies** are subjected to **consultation** with workers and/or their representatives (regarding their consequences on OSH).
General employers’ obligations (art. 6.º)

- Take appropriate steps to ensure that only workers who have received adequate instructions may have access to areas where there is serious and specific danger;
- Where several undertakings share a workplace, the employers shall:
  1) Cooperate in implementing the safety, health and occupational hygiene provisions;
  2) Coordinate their actions in matters of the protection and prevention of occupational risks;
  3) Inform one another and their respective workers and/or workers' representatives of these risks;
- Measures related to safety, hygiene and health at work may in no circumstances involve the workers in financial cost.
The employer has to designate (for the undertaking and/or establishment) one or more workers to carry out activities related to the protection and prevention of occupational risks;

Designated workers:
- May not be placed at any disadvantage because of their activities related to the protection and prevention of occupational risks;
- Shall be allowed adequate time to enable them to fulfil their obligations;

The protective and preventive OSH services shall be provided by one or more workers, of one service or of separate services, whether from inside or outside the undertaking and/or establishment.
If such protective and preventive measures cannot be organized (for lack of competent personnel in the undertaking and/or establishment), the employer shall enlist competent external services or persons;

When using external services/persons, the employer shall inform them of the factors known (or suspected) to affect the OSH of workers and they must have access to the necessary information;

Whether internal or external OSH services:

- The workers designated must have the necessary capabilities and means (to be defined by Member States);
- The external services/persons must have the necessary aptitudes and personal and professional means (to be defined by Member States).
Protective and preventive OSH services (art. 7.º)

• The workers designated and the external services/persons must be sufficient in number (which may be determined by Member States) to organize the protective and preventive measures, taking into account:
  1) The size of the undertaking and/or establishment;
  2) The hazards to which the workers are exposed;
  3) The distribution of workers by the undertaking and/or establishment,
• The worker(s) and/or agency(ies) must work together whenever necessary;
• Member States may define the categories of undertakings (depending on their size and risks), in which the employer (provided he is competent), may himself take responsibility for the activities related to the protection and prevention of occupational risks.
First aid, fire-fighting and evacuation of workers, serious and imminent danger (art. 8.º)

- The employer shall take the necessary measures for first aid, fire-fighting and evacuation of workers (considering the nature of the activities, size of the undertaking/establishment and other persons present);
- The employer shall arrange any necessary contacts with external services (e.g., first aid, medical emergency, rescue work and fire-fighting);
- The employer shall designate the workers to implement the measures for first aid, fire-fighting and the evacuation;
- The number of such workers, their training and their equipment shall be adequate (considering the size and specific hazards of the undertaking and/or establishment).
First aid, fire-fighting and evacuation of workers, serious and imminent danger (art. 8.º)

- The employer shall, as soon as possible, **inform all workers** who are, or may be, **exposed to serious and imminent danger** of the **risk involved** and of the **measures** taken or to be taken as regards **protection**;
- The employer shall **take action and give instructions** to enable workers in the event of serious, imminent and unavoidable danger to **stop work and/or immediately to leave the workplace** and proceed to a place of safety;
- The employer shall **refrain from asking workers to resume work** in a working situation where there is still a serious and imminent danger (except in exceptional cases for reasons duly substantiated).
Workers who, in the event of serious, imminent and unavoidable danger, leave their workstation and/or a dangerous area, may not be placed at any disadvantage and must be protected against any harmful and unjustified consequences;

The employer shall ensure that all workers are able to take the appropriate steps, in the event of serious and imminent danger to their own safety and/or that of other persons, to avoid the consequences of such danger;

Their actions shall not place them at any disadvantage (unless they acted carelessly or there was negligence on their part).
Various obligations on employers (art. 9.ª)

- The employer shall:

  ✓ Be in possession of an assessment of the risks to safety and health at work (including those facing groups of workers exposed to particular risks);

  ✓ Decide on the protective measures to be taken and, if necessary, the protective equipment to be used;

  ✓ Keep a list of occupational accidents resulting in a worker being unfit for work for more than three working days;

  ✓ Draw up, for the responsible authorities, reports on occupational accidents suffered by his workers.
Worker information (art. 10.º)

• The employer shall take appropriate measures (which may take into account, inter alia, the size of the undertaking and/or establishment) so that workers and/or their representatives in the undertaking/establishment receive all the necessary information concerning:

  ✓ The safety and health risks and protective and preventive measures and activities in respect of both the undertaking/establishment in general and each type of workstation and/or job;

  ✓ The designated workers to implement the measures for first aid, fire-fighting and the evacuation of workers.
• The employer **shall take appropriate measures** so that employers of **workers** from any outside undertakings/establishments **engaged in work in his undertaking/establishment** receive adequate information concerning:

  ✓ The **safety and health risks** and protective and **preventive measures and activities** in respect of both the undertaking/establishment in general and each type of workstation and/or job;

  ✓ The **designated workers for first aid, fire-fighting and the evacuation of workers**, which is to be provided to the workers in question.
Worker information (art. 10.º)

• The employer shall take appropriate measures so that workers with specific functions in protecting the OSH of workers (or workers' representatives with specific responsibility for the OSH of workers), in order to carry out their functions, shall have access to:

✓ The risk assessment and protective measures and equipment;
✓ The list and reports on occupational accidents;
✓ The information yielded by protective and preventive measures, inspection agencies and bodies responsible for safety and health.
Consultation and participation of workers (art. 11.º)  Directive 89/391/EEC

- Employers shall consult workers and/or their representatives and allow them to take part in discussions on all questions relating to OSH at work, which implies:

  - Obligation to consult their workers on OSH matters;
  - The right of workers and/or their representatives to make proposals on OSH;
  - The balanced participation of workers and employers on OSH.
Consultation and participation of workers (art. 11.º)  

• **Workers** (or workers' representatives with specific responsibility for OSH of workers) **shall take part** in a balanced way or **shall be consulted in advance and in good time** by the employer on:
  
  ✓ **Any measure** which may substantially affect OSH;
  
  ✓ **The designation of workers** to carry out activities related to protection and prevention of occupational risks and to first aid, fire-fighting and evacuation of workers;
  
  ✓ **The information regarding**: risks assessment; protective measures and respective equipment; occupational accidents; safety and health risks and protective and preventive measures and activities in respect of both the undertaking/establishment in general and each type of workstation/job; and first aid, fire-fighting and the evacuation of workers.
Consultation and participation of workers (art. 11º) Directive 89/391/EEC

✓ Where appropriate, the enlistment, of the competent services/persons outside the undertaking/establishment;

✓ The planning and organization of the training of the workers;

• Workers' representatives shall have the right to:
  ✓ Ask the employer to take appropriate measures;
  ✓ To submit proposals to him to that end to mitigate hazards for workers and/or to remove sources of danger;
  ✓ To submit their observations during inspection visits by the competent authority.
Consultation and participation of workers (art. 11.º)

- The workers and/or their OSH reps.:
  - May not be placed at a disadvantage because of their respective activities;
  - Are entitled to appeal to the authority responsible for OSH if they consider that the measures taken and the means employed by the employer are inadequate for ensuring OSH at work;
  - Employers must allow workers' OSH Reps. adequate time off work, without loss of pay, and provide them with the necessary means to enable them to exercise their rights and functions.
Training of workers (art. 12.º)

- The employer shall ensure that each worker receives, during working hours, adequate OSH training (which should be adapted considering new or changed risks and repeated periodically if necessary), namely in the form of information and instructions specific to his workstation or job:
  - On recruitment;
  - In the event of a transfer or a change of job;
  - In the event of a new work equipment or its change;
  - In the event of the introduction of any new technology;

- Workers' Reps., with a specific role in protecting the OSH of workers, shall be entitled to appropriate training during working hours, either within or outside the undertaking/establishment.
Training of workers (art. 12.º)

• The **training** referred to above **may not be at the workers' or their Reps. expense**;

• The employer shall ensure that **workers from outside undertakings/establishments** engaged in work **in his undertaking/establishment** have **received** appropriate **instructions** regarding **OSH risks** during their activities in his undertaking/establishment.
Workers’ obligations (art. 13.º)

- It shall be the responsibility of each worker to **take care**, as far as possible, of their own **OSH** and that of **other persons affected** by their acts or omissions at work;

- The **workers must**, in particular:
  - Make **correct use of machinery, apparatus, tools, dangerous substances, transport equipment and other means of production**;
  - Make **correct use of the personal protective equipment** supplied to them and, after use, **return it** to its proper place;
  - **Refrain from disconnecting, changing or removing arbitrarily safety devices** fitted (e.g. to machinery, apparatus, tools, plant and buildings) and **use such safety devices correctly**.
Workers’ obligations (art. 13.º)

✓ Immediately inform the employer (and/or the workers with specific responsibility for OSH) of any work situation that may represent a serious and immediate danger to OSH and of any shortcomings in the protection arrangements;

✓ Cooperate with the employer and/or workers with specific responsibility for OSH, for as long as may be necessary, to:

   ➢ Enable to be carried out any tasks or requirements imposed by the competent authority to protect OSH;

   ➢ Enable the employer to ensure that the working environment and working conditions are safe and pose no risk to OSH within his field of activity.
Health surveillance (art. 14.º)

- **Measures shall be introduced**, in accordance with national law and/or practices, *to ensure* that *workers receive health surveillance* appropriate to the OSH risks they incur at work;
- **Each worker**, if he so wishes, *may receive health surveillance* at regular intervals;
- Health surveillance *may be provided* as part of a *national health system*.
Miscellaneous provisions (articles 15.º, 16.º and 18.º)

- **Risk groups (art. 15.º):** particularly sensitive risk groups must be protected against the dangers which specifically affect them;

- **General scope of this Directive (art. 16.º):** these provisions shall apply in full to all the areas covered by the individual Directives (e.g., workplaces, work equipment, personal protective equipment, work with visual display units, handling of heavy loads involving risk of back injury, temporary or mobile work sites, fisheries and agriculture), without prejudice to more stringent and/or specific provisions contained in those individual Directives;

- **Final provisions (art. 18.º):** Member States shall bring into force the laws, regulations and administrative provisions necessary to comply with this Directive.
# List of revised legislation within the scope of the Table of Concordance draft

**LIST OF REVISED LEGISLATION**


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<td>1533</td>
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<td>On compulsory State social insurance in the event of unemployment</td>
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<td>05-07-2012</td>
<td>Law No. 5067-VI of 5 July 2012 on Employment of the Population</td>
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# Table of concordance between Ukrainian legislation and EU OSH framework Directive

## TABLE OF CONCORDANCE


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<th>Provision</th>
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<th>Recommendations for Further Action</th>
<th>Level of Compliance</th>
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<td>Full</td>
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<td>Establishes general principles concerning: 1) prevention of occupational risks; 2) protection of health; 3) elimination of risk and accident factors; 4) information, consultation and balanced participation on OSH; 5) training of workers and their representatives; 6) guidelines for their implementation.</td>
<td>Adequate juridical power of legal act</td>
<td>Complement</td>
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<td>Scope</td>
<td>2</td>
<td>Principle of non-prejudice over more favorable OSH provisions.</td>
<td>Adequate juridical power of legal act</td>
<td>Remove</td>
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<td>Scope</td>
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Gracias por su atención!
Obrigado pela vossa atenção!

robalo@ilo.org
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**LIST OF REVISED LEGISLATION**


### TABLE OF CONCORDANCE

| ARTICLE | TITLE | PARAGRAPHS | NUMBER OF LEGISLATIVE DOCUMENT | TEXT | FULL | PARTIALLY | NON-PROVIDED FOR | CONTRADICTORY | TEMPORARY | REVISE | PROVIDE FOR | RECOMMENDATIONS FOR FURTHER ACTION |
|---------|-------|------------|--------------------------------|------|------|----------|-----------------|-------------|-----------|-------|--------|-----------------|---------------------------------|
| 1       | Designated workers may not be present at any workplace because of their activities related to the protection and prevention of occupational risks and hazards. | 2 | 2 |  |  |  |  |  |  |  |  |  |
| 2       | If such protection and prevention measures cannot be organized for lack of competent personnel or the undertaking’s or establishment’s, the employer shall enlist competent external services or persons. | 4 | 4 |  |  |  |  |  |  |  |  |  |
| 3       | The employer shall arrange any necessary contacts with external services, particularly as regards the undertaking’s or establishment’s, the hazards of the undertaking and/or establishment, so that the organization of the services required to be provided as referred to in paragraph 5 (of the designated workers, as well as of the external services or persons) | 6 | 6 |  |  |  |  |  |  |  |  |  |
| 4       | The employer shall ensure that all workers are able, in the event of serious, imminent and unavoidable danger, to stop work and/or immediately leave the work place and proceed to a place of safety. | 8 | 8 |  |  |  |  |  |  |  |  |  |
| 5       | The employer shall arrange any necessary contacts with external services, particularly as regards the undertaking’s or establishment’s, the hazards of the undertaking and/or establishment, so that the organization of the services required to be provided as referred to in paragraph 5 (of the designated workers, as well as of the external services or persons) | 10 | 10 |  |  |  |  |  |  |  |  |  |
| 6       | The employer shall ensure that all workers are able, in the event of serious, imminent and unavoidable danger, to stop work and/or immediately leave the work place and proceed to a place of safety. | 12 | 12 |  |  |  |  |  |  |  |  |  |

### Notes

- **Article 2** refers to Article 10 (2).
- **Article 3** refers to Article 10 (2).
- **Article 4** refers to Article 10 (2).
- **Article 5** refers to Article 10 (2).

**Corresponding or equivalent Ukrainian legal provisions:**

- **Article 2** refers to Article 10 (2).
- **Article 3** refers to Article 10 (2).
- **Article 4** refers to Article 10 (2).
- **Article 5** refers to Article 10 (2).

**Recommendations for further action:**

- Examine the organizational and technical measures in place to ensure the safe and healthy working conditions for workers.
- Ensure that workers are trained and competent to perform their tasks.
- Regularly review and update the emergency procedures to keep them relevant and effective.
- Establish clear communication channels with external services and persons.
- Provide adequate protective equipment and training for workers.

**Power of legal act:**

- Adequate juridical power.
<table>
<thead>
<tr>
<th>Article</th>
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<th>Adequate Juridical Power of Legal Act</th>
<th>Adequate Jurisdiction Power of Legal Act</th>
<th>Recommendations for Further Action</th>
<th>Read of Journal Act</th>
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<tr>
<td>1(e)</td>
<td>The employer shall ensure, for the responsible authorities and to accordance with technical laws and/or practices, reports on occupational health and safety at work.</td>
<td>2</td>
<td>Article 3(e)</td>
<td>Consultation and workers’ representatives with specific responsibility for health and safety at work shall have access to the information yielded by health and safety reports, which is to be provided to the workers in accordance with national laws and/or practices, in order to carry out their functions.</td>
<td>The employer shall take appropriate measures so that workers and workers’ representatives with specific responsibility for the safety and health of workers shall take part in discussions on all questions relating to safety and health at work.</td>
<td>It implies the right of workers and/or their representatives to make proposals on OSH.</td>
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<td>3(a)</td>
<td>The employer shall take appropriate measures so that workers and/or their representatives to take part in a balanced way or shall be consulted in advance and in good time on the designation of workers referred to in paragraphs 1(a) and (b). The employer shall take appropriate measures so that workers and/or workers’ representatives with specific responsibility for the safety and health of workers, or workers’ representatives with specific responsibility for the safety and health of workers, shall have access to the risk assessment and protective and preventive measures and activities referred to in Articles 9 (1) and 9 (2) of the single undertaking in general and each type of risk assessment and protective and preventive measures and activities referred to in Articles 9 (1) and 9 (2) for each undertaking referred to in the list of undertakings provided for in paragraph 1 (c) and (d).</td>
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<td>Article 3(a)</td>
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The training referred to in paragraph 3 and the workers’ representatives referred to in paragraphs 2 and 3 must be adapted to the characteristics of the workers. Whenever this is not the case, the training referred to in paragraphs 1 and 3 must be adapted to the characteristics of the workers.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of a transfer or a change of job. The training shall be adapted to take account of new or changed risks.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of the introduction of new technology.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of new work equipment or a change in equipment.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of a change in production.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of a change in the way of working.

The training referred to in paragraph 1 and the training referred to in paragraph 2 must take place during working hours or in a social environment or other places outside the undertaking or establishment.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of the introduction of any new technology.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of the introduction of new work equipment or a change in equipment.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of a change in production.

The training shall be adapted to take account of new or changed risks.

The training shall be repeated periodically.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of a transfer or a change of job.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of a change in production.

The employer shall ensure that each worker receives adequate safety and health training (in particular on the way of utilizing and maintaining specific tools and equipment) in the event of the introduction of any new technology.
**TABLE OF CONCORDANCE**


**ARTICLE OF LEGISLATIVE DOCUMENT**

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<th>ARTICLE</th>
<th>TITLE</th>
<th>PARA, SUB-PARA, LINE</th>
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<td>14</td>
<td>Health surveillance</td>
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<td>2</td>
<td>The measures referred to in paragraph 1 should be such that each worker, if he so wishes, may receive health surveillance at regular intervals.</td>
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<td>Health surveillance may be provided as part of a national health system.</td>
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<td>16</td>
<td>Risk groups</td>
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<td>3</td>
<td>The provisions of this Directive shall apply in full to all the areas covered by the national Directives (e.g., workplaces, work equipment, personal protective equipment, work with visual display units, handling of heavy loads involving risk of back injury, temporary or mobile work sites, fisheries and agriculture), without prejudice to more stringent and/or specific provisions contained in those individual Directives.</td>
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**TABLE OF CONCORDANCE WORKPLAN**


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### EU-ILO Project

“Enhancing the labour administration capacity to improve working conditions and tackle undeclared work”

**Ukraine**

**Timetable for activities 1.1.2-1.1.4 under the Outcome 1**

<table>
<thead>
<tr>
<th>Trainings on EU directives and development of the tables of concordance</th>
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<tbody>
<tr>
<td><strong>EU Directive</strong></td>
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</table>


| Development of the table № 2 by workgroup for Dir. 89/656 | 28.11.17 | 29.11.17 | 30.11.17 | 04.12.17 | 05.12.17 | 06.12.17 | 07.12.17 | 08.12.17 | 11.12.17 |


| Development of the table № 2 by workgroup for Dir. 91/533 | 28.11.17 | 29.11.17 | 30.11.17 | 04.12.17 | 05.12.17 | 06.12.17 | 07.12.17 | 08.12.17 | 11.12.17 |

### Finalization of the tables of concordance

<table>
<thead>
<tr>
<th>Finalization of the tables</th>
<th>by MSP and SLS and submission to EU-ILO Project</th>
<th>25-30 December 2017</th>
<th>8-12 January 2018</th>
<th>15-19 January 2018</th>
<th>22-26 January 2018</th>
<th>29-31 January 2018</th>
<th>February 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Translation of the tables and submission to the experts</td>
<td>25-30 December 2017</td>
<td>8-12 January 2018</td>
<td>15-19 January 2018</td>
<td>22-26 January 2018</td>
<td>29-31 January 2018</td>
<td>February 2018</td>
<td></td>
</tr>
</tbody>
</table>