



**Assessing the economic contribution of migrant labour (ECLM)
Sector study of trade & mining in Ghana**

**Workshop Training Programme
Centre for Migration Studies, University of Ghana, Legon
May 3-7, 2016**

TUESDAY MAY 3

Time	Activity	
8.30	Arrival and registration	CMS Research Assistants
9.00	Welcome	Director, CMS
9.10	Introductions	All
9.30	ECLM project – objective and research	ECLM Project Team
9.50	Purpose of the workshop and expected outcomes	ECLM Project Team CMS Research Team
10.15	Responsibility of field workers	CMS Research Team
10.30	<i>Coffee break</i>	
11.00	Overview of sector study methodology and fieldwork in mining and retail; role of qualitative research in the country research framework	ECLM Project Team CMS Research Team
12.00	Conducting Focus Group Discussions (FGDs) using the interview guide	CMS Research Team ECLM Project Team
13.00	<i>Lunch break</i>	
14.00	Group Exercise on conducting FGDs using the interview guide	CMS Research Team Research assistants
15.00	Wrap up on conducting FGDs	CMS Research Team ECLM Project Team
15.30	Assessment of skills and language capability of research assistants	CMS Research Team
16.30	Conducting FGDs using local languages and key words	CMS Research Team
17.00	<i>Closing</i>	

WEDNESDAY MAY 4

Time	Activity	
8.30	Conducting Key Informant Interviews using the interview guide	CMS Research Team ECLM Project Team
9.30	Group Exercise on conducting Key Informant Interviews using the interview guide	CMS Research Team Research Assistants
10.30	<i>Coffee break</i>	
11.00	Wrap up on conducting Key Informant Interviews	CMS Research Team ECLM Project Team
12.00	<i>Lunch break</i>	
13.00	Conducting the Sector Enterprise Survey using the interview guide	CMS Research Team ECLM Project Team
14.00	Group exercise on conducting the Sector Enterprise Survey	CMS Research Team Research assistants
15.00	Wrap up on conducting the Sector Enterprise Survey	CMS Research Team ECLM Project Team
15.30	Ethical considerations	CMS Research Team
16.30	<i>Closing</i>	

THURSDAY MAY 5

Time	Activity	
8.30	Preparation of testing of instruments	CSM Research Team Research Assistants ECLM Project Team
9.00	Testing of instruments in the field	Research Assistants CMS Research Team ECLM Project Team
10.30	<i>Coffee break</i>	
11.00	Testing of instruments in the field - continued	Research Assistants CMS Research Team ECLM Project Team
12.00	<i>Lunch break</i>	
13.00	Discussion on: <ul style="list-style-type: none"> ➤ Pre-test and instruments ➤ Expectations in the field 	ECLM Project Team CMS Research Team Research Assistants
16.30	<i>Closing</i>	

FRIDAY MAY 6

Time	Activity	
8.30	Preparation of testing of instruments	CSM Research Team Research Assistants ECLM Project Team
9.00	Testing of instruments in the field	Research Assistants CMS Research Team ECLM Project Team
10.30	<i>Coffee break</i>	
11.00	Testing of instruments in the field - continued	Research Assistants CMS Research Team ECLM Project Team
12.00	<i>Lunch break</i>	
13.00	Discussion on: <ul style="list-style-type: none"> ➤ Pre-test and instruments ➤ Expectations in the field 	ECLM Project Team CMS Research Team Research Assistants
16.30	<i>Closing</i>	

SATURDAY MAY 7

Time	Activity	
8.30	Revision of instruments	ECLM Project Team CMS Research Team Research Assistants
11.00	<i>Coffee break</i>	
11.30	Finalization of data collection plan and way forward	CMS Research Team ECLM Project Team Research Assistants
13.00	<i>Lunch break and Closing</i>	