
Preventive measures in the HQ building
Why do we still have preventive measures?

- Host country has removed most of its measures however the employer still has the responsibility towards staff and visitor’s safety and health.
- Epidemiological situation is still at risk and cases are increasing again; COVID-19 health problems are not the same as a flu.
- Duty of care to protect vulnerable persons including constituents.
- Guarantee the business continuity of the GB (cluster=quarantine)
Access to premises

- Do not allow any staff or visitors who are not feeling well including those with symptoms of COVID-19
- Do not allow access to people who have been affected by COVID-19 or in contact with probable or confirmed cases of COVID-19 without the approval of the Medical Service, MEDSERV.
- Essential staff, contact case, must follow additional safety measures and self tests.
- Do not forget to do the self-health check daily before coming to the office.
- Follow all safety measures even if vaccinated.
Sanitary measures ILO premises

- Whenever possible, maintain safe distance.
- Frequent and rigorous hand hygiene.

- Wearing of masks is mandatory when moving around the entire building.
- Mask cannot be removed once seated and at safe distance for the time being in shared open spaces.
- Adhere to job specific SOP, e.g. manipulation of equipment and tools.
Measures in all conference rooms

- To ensure sufficient participation of constituents seating distance reduced to 1.5m (ILO LABADMIN OSH recommends normally 2m).
- The use of FFP2 mask is mandatory in all meeting areas to mitigate reduced distance.
- Interpreters; operators; technicians must follow dedicated SOP.
Use of FFP2 masks
Will be provided to all participants

- Always wash your hands before putting on the mask.
- Ensure the mask is not deteriorated.
- Preform the nose clip to round its shape and adapt it to the shape of the nose.
- Stretch the elastics to check their condition and give them flexibility.
- Put the mask without crossing the elastics and press with both hands to fit to the shape of the face.
- Breathe-in to check for significant air leaks at the edges and adapt it as needed.
- If necessary, use the accessory that allows you to stretch the elastics from the ears.
- Avoid touching it especially if you have handled objects.
Use of FFP2 masks

► When the mask is worn properly, it can provide a feeling of lack of air.
► It is important to breathe calmly and take the time to adapt. The masks were made to allow for sufficient air supply.
► We recommend taking regular breaks outdoors.
► Do not forget to hydrate regularly, the additional ventilation of the rooms can dry the air.
► If you have symptoms or breathing problems do not hesitate to contact the medical service.
► An FFP2 mask can be used for up to 8 hours. Feel free to replace it if it is humid.
Measures in conference areas: new Appia building

- Ventilation in new building designed for maximum occupancy and in full accordance with local standards.
- Interpreters' booths additional extractors.
Catering facilities

- Keep a safe distance when waiting.
- Seat at dedicated places.
- Do not add / move chairs.
- Enjoy catering services.

Opening hours:
Cafeteria "Les Trois Clefs" (R2 North) from 07:30 to 17:00
The Delegates' Bar (R3 South) from 08:30 to 16:00
STC Bar (R1 North) 11:00 to 16:00
Emergency evacuation of the building

Control Center 24/7

Emergency:
112 from a landline
(+41) 22 799 81 12 from a mobile

- Leave the premises using the nearest exit.
- Reach the meeting points.
- Follow the fire warden instructions.
- Keep wearing the mask as distances are difficult to keep during evacuation.
Business continuity of the GB

Measures in case of positive case or symptoms:

- Contact your supervisor/coordinator to arrange back-up.
- Limit further spreading through disinfection (FACILITIES) and contact tracing (MEDSERV)

Your contribution:

- Strictly adhere to the safety measures.
- Keep an agenda of your activities/contacts.
Find your way around
Find your way around

R1 NORTH TEMPORARY BUILDING

Access to temporary building

R1 North Delegates bar

Advancing social justice, promoting decent work
Need more information?

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