

JOINT ILO/IMO TRIPARTITE
WORKING GROUP TO IDENTIFY AND
ADDRESS SEAFARERS' ISSUES AND
THE HUMAN ELEMENT
2nd meeting
Agenda item 1

ILO/IMO JTWG-SIHE 2/1
14 November 2023
ENGLISH ONLY
Pre-session public release:

PROVISIONAL AGENDA

for the Joint ILO/IMO Tripartite Working Group (JTWG) to identify and address seafarers' issues and the human element, to be held at IMO Headquarters, 4 Albert Embankment, London, SE1 7SR, from Tuesday 27 to Thursday 29 February 2024

(The meeting commences at 9.30* UTC on Tuesday 27 February 2024)

- Opening of the meeting and election of the Chair
- 1 Adoption of the agenda
 - 2 Briefing on the outcome of relevant IMO and ILO bodies
 - 3 Consideration of future steps, e.g. legislation, mechanisms and policies for reporting and addressing of bullying and harassment, including sexual assault and sexual harassment (SASH), in the maritime sector
 - 4 Consideration of draft STCW training provisions to address bullying and harassment in the maritime sector, including SASH, for advice to the Maritime Safety Committee
 - 5 Any other business
 - 6 Report to MSC and the ILO Governing Body

* Group meetings will start at 9.30 am UTC and plenary will start at 11.00am UTC, a timetable will be published before the meeting.

Notes:

- 1 Following the relevant document submission procedures of IMO and ILO:
 - .1 documents should be received by the IMO Secretariat by **Monday, 8 January 2024**;
 - .2 documents (four pages or fewer) commenting on those referred to in sub-paragraph .1 above, by **Monday, 29 January 2024**;
 - .3 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
 - .1 all documents should include a brief summary; and
 - .2 substantive documents should conclude with a summary of the action which the JTWG is invited to take;
 - .4 the following word-processing format should be observed in order to standardize the presentation of documents:
 - font: Arial;
 - font size: 11 pt;
 - justification: full;
 - margins: 2 cm top, 2.5 cm bottom, left and right;
 - paragraph numbering: manual (do not use numbered lists).

A template is available for use in the preparation of documents and could be obtained by contacting the IMO Secretariat via email (htw@imo.org).

To facilitate processing, documents should be submitted via email to the IMO Secretariat (htw@imo.org).

- 2 In order to improve access to information and increase transparency, submitters of meeting documents are invited to give their consent for their documents to be released to the public prior to the meeting by checking the "opt-in box" at the top right corner of the document template (pre-session public release). In the absence of explicit consent, submissions will not be released to the public prior to the meeting.
