

### Risk Assessment

|   |  |
|---|--|
| <b>Name of Organization (CBO)</b>                         | TCES PARENT – TEACHER'S ASSOCIATION                        |
| <b>Location (Brgy, Mun &amp; Prov)</b>                    | BARANGAY ROMONGAOB, SOUTH UPI, MAGUINDANAO                 |
| <b>Name of the Project</b>                                | CONSTRUCTION AND IMPROVEMENT OF TCES WATER SYSTEM LEVEL II |
| <b>Total no. of Staff and Workers</b>                     | 73   |
| <b>Estimated no. of Staff and Workers Reporting Daily</b> | 73   |
| <b>Project Time frame</b>                                 | FEB. – MARCH 2020  |

| No. | Priorities  | Yes/No | Remarks  |
|-----|---|--------|--|
| 1   | Confirmation by appropriate local authorities – including local health authorities – that the specifically envisaged construction activities are allowed  | YES    | <i>(Attach copy of work pass or any similar document / proof allowing the CBO to resume work) (NOTICE OF RESUMPTION OF WORK)</i> |
| 2   | Availability of budget resources to cover COVID-19 related OSH costs for personnel, awareness raising, training, materials, and equipment <i>(including resources to cover costs of monitoring compliance to the COVID-19 protocols)</i>  | YES    | OSH – REALIGNMENT ON TCES PTA  |
| 3   | Availability of required personnel capacities among different stakeholders to implement COVID-19 OSH protocols  | YES    |  |
| 4   | Availability of a detailed and feasible operational plan to implement the COVID-19 OSH protocol   | YES    | <i>(Attach a copy of the plan) MAM JING AND MICHELLE</i>   |
| 5   | Willingness and availability of contractors, workers, and other involved parties to continue, start or resume construction activities   | YES    |  |
| 6   | Availability of health care services in the vicinity of the work sites <i>(in case of emergencies)</i>  | YES    | <i>(indicate closest health facility; how far) MAP / ROAD DISTANCE BY MICHELLE</i>   |
| 7   | Confirmation that the types of works and locations of the worksites do not expose those involved in the works to considerable risks of contracting COVID-19 <i>(i.e. avoid works like the renovation of health centres that have recently seen a considerable influx of suspected or confirmed cases of COVID-19)</i> | YES    |  |

## Detailed Risk Assessment

### Type of Hazards

- A. Biological (e.g. viral infection like COVID-19, other communicable diseases, etc)
- B. Security (e.g. armed conflict, rido, etc)
- C. Safety (e.g. fall, injury, etc)
- D. Natural (e.g. bad weather like typhoon, land slide, etc)

### Vulnerable

- A. CBO Staff (General)
- B. Supervisor
- C. Safety/ OSH Officer
- D. Workers
- E. Team Leader
- F. Suppliers
- G. Community
- H. Partners (ILO, NGO, LGU)
- I. All (A-H)

### Level of Risk

- 1. Low
- 2. Medium
- 3. High

### Probability

- 1. Nearly Impossible
- 2. Rare
- 3. Occasional
- 4. Frequent

| No.  | Situations   | Foreseen Hazards (Type of Hazard) | Vulnerable | Level of Risk | Probability | S.O.P                                 |                       |                     | Status Done, Ongoing, Not yet started |
|--|--|-----------------------------------|------------|---------------|-------------|---------------------------------------|-----------------------|---------------------|---------------------------------------|
|  |  |                                   |            |               |             | Actions/ Controls                     | Person in-charge      | By when             |                                       |
| <b>A Travelling to and from worksites</b>    |  |                                   |            |               |             |                                       |                       |                     |                                       |
| 1  | Travelling from residence to work site (vice-versa) by walking           | A, C, D                           | I          | 1             | 2           | SUSPENSION OF WORK DURING HEAVY RAINS | MDRRMO<br>ME<br>CBO   | DURING HEAVY RAINS  | ONGOING                               |
| 2  | Travelling from residence to work site (vice-versa) by private transport | A, C, D                           | I          | 1             | 2           | SUSPENSION OF WORK DURING HEAVY RAINS | MDRRMO<br>ME<br>CBO   | DURING HEAVY RAINS  | ONGOING                               |
| 3  | Travelling from residence to work site (vice-versa) by public transport  | A, C, D                           | I          | 1             | 2           | SUSPENSION OF WORK DURING HEAVY RAINS | MDRRMO<br>ME<br>CBO   | DURING HEAVY RAINS  | ONGOING                               |
| <b>B Activities inside the work premises</b> |  |                                   |            |               |             |                                       |                       |                     |                                       |
| 4  | Entering the work premises   | A, C, D                           | I          | 1             | 2           | IMPLEMENT SAFETY HEALTH PROTOCOL      | PTA                   | DURING WORKING HOUR | ONGOING                               |
| 5  | Attendance checking  | A, D                              | A          | 1             | 2           | OBSERVE SAFETY HEALTH PROTOCOL        | SECRETARY & PRESIDENT | DURING WORKING HOUR | ONGOING                               |

|    |   |         |                  |   |   |  |                           |                                  |                 |
|----|---|---------|------------------|---|---|--|---------------------------|----------------------------------|-----------------|
| 6  | Toolbox Meeting ( <i>Work assignment, hazard briefing, etc</i> )                | A       | I                | 1 | 2 | OBSERVE SAFETY HEALTH PROTOCOL           | CBO STAFF, NURSE          | DURING WORKING HOUR              | ONGOING         |
| 7  | Issuance of tools and PPEs  | A       | A,C              | 1 | 2 | DAILY CHECKING OF PROPER WEARING OF PPEs | C, FOREMAN, WAREHOUSE MAN | DURING WORKING HOUR              | ONGOING         |
| 8  | Actual working activities   | A,C,D   | A, B, C, D, E, H | 1 | 2 | OBSERVANCE OSH STANDARD                  | ME, FOREMAN               | DURING WORKING HOUR              | ONGOING         |
| 9  | Supervision of works and outputs  | A, C    | A, B, C, D, E, H | 1 | 2 | OBSERVANCE OSH STANDARD                  | ME, FOREMAN               | DURING WORKING HOUR              | ONGOING         |
| 10 | Rest and break ( <i>lunch break</i> )   | A       | I                | 1 | 1 | OBSERVANCE OSH STANDARD                  | ALL                       | DURING WORKING HOUR              | ONGOING         |
| 11 | Using of fixtures and facilities ( <i>CR, hand washing, work station, etc</i> ) | A, C    | I                | 1 | 1 | OBSERVANCE OSH STANDARD                  | ALL                       | DURING WORKING HOUR              | ONGOING         |
| 12 | Resumption of work after breaks   | A, C    | I                | 1 | 1 | OBSERVANCE OSH STANDARD                  | ALL                       | DURING WORKING HOUR              | ONGOING         |
| 13 | Monitoring of works and outputs   | A, C, D | A, B, C, D, E, H | 1 | 2 | OBSERVANCE OSH STANDARD                  | FOREMAN, ME               | DURING WORKING HOUR              | ONGOING         |
| 14 | Returning of tools  | A, C    | A, C, D, E       | 1 | 2 | CLEANING OF TOOLS                        | WORKERS                   | AFTER WORKING                    | ONGOING         |
| 15 | Safe keeping of tools   | A, C    | C, D, E          | 1 | 2 | CHECKING OF TOOLS                        | WAREHOUSE MAN             | BEFORE AND AFTER WORKING         | ONGOING         |
| 16 | Disposal of waste materials   | A, C    | D                | 1 | 2 | OBSERVED PROPOER WASTE DISPOSAL          | ALL WORKERS               | DURING WORKING HOUR              | ONGOING         |
| 17 | Exiting the work premises   | A, C, D | I                | 1 | 2 | OBSERVANCE OSH STANDARD                  | SAFETY OFFICER            | DURING EXITING THE WORK PREMISES | NOT YET STARTED |

| <b>C Procurement, delivery and storage of the materials</b> |  |            |            |   |   |   |                                 |                     |         |
|---|--|------------|------------|---|---|---|---------------------------------|---------------------|---------|
| 18  | Transporting of procured materials   | A, B, C, D | A, F       | 1 | 1 | PROPER INVENTORY OF MATERIALS TO BE LOADED AND UNLOADED, OBSERVED PROPER HANDLING | CBO STAFF, SUPPLIER             | DURING PROCUREMENT  | ONGOING |
| 19  | Storing of procured materials  | A, C, D    | A, B, C, E | 1 | 1 | OBSERVED PROPER WAREHOUSING   | WAREHOUSE MAN                   | DURING WORKING HOUR | ONGOING |
| 20  | Transporting of materials from storage facility to work site                     | A, C, D    | A, C, D, E | 1 | 1 | ABSERVANCE OSH STANDARD   | ALL WORKERS                     | DURING WORKING HOUR | ONGOING |
| 21  | Returning of unused materials from the work site to storage facility             | A, C, D    | A, C, D, E | 1 | 1 | OBSERVANCE OSH STANDARD   | ALL WORKERS                     | DURING WORKING HOUR | ONGOING |
| <b>D Payment and gatherings</b>                             |  |            |            |   |   |   |                                 |                     |         |
| 22  | Payment of salary and wages  | A, B, D    | A, D       | 1 | 1 | OBSERVANCE OSH STANDARD   | CBO STAFF                       | DURING WORKING HOUR | ONGOING |
| 23  | Meeting, planning, training, organizing, orientation, face-face interaction, etc | A, C, D    | I          | 1 | 1 | OBSERVANCE MINIMUM HEALTH STANDARD  | CBO STAFF, SUPERVISOR, PARTNERS | DURING WORKING HOUR | ONGOING |

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