



Be on time



The mute button is important



Use a head set and mic if you can



Check the background



Use the raise your hand button for attention



Dress for class or your work place



The unmute button is important



Good lighting is your friend



Find a quiet spot, close the door



Assume that the lesson is being recorded



Use the camera function. If you prefer not to, talk to your teacher.



Say Hi and Bye



Be nice



Use appropriate language. Think workplace, not lounge room

Here's some tips on Zoom etiquette!

