



Policy and Implementation Checklist

	Yes	No	Action required
Does the factory have a written occupational safety and health (OSH) policy?			
Is someone from senior management responsible for implementing the policy?			
Is a separate budget available for implementing the policy?			
Are copies of the policy displayed in the factory?			
Are copies of the policy available in any local languages if necessary and explained to the workers?			
Were workers consulted in drawing up the policy?			
Is there a health and safety committee at the factory?			
Are workers involved on this committee?			
Do all workers receive health and safety training and understand the provisions of the policy?			
Is there a Safety Officer in the factory?			
Are there safety representatives (management and/or workers) in the factory?			
Have these safety representatives received training?			
Is your factory covered by any national regulations on occupational health and safety?			
Are management and workers aware of the provisions of these OSH regulations?			
Are copies of these OSH regulations available for management and workers to consult?			
Has the Labour Inspectorate visited the workplace in the last 12 months?			
Have any prohibition or improvement notices on the grounds of OSH ever been issued by the Labour Inspectorate to the factory?			



Workers and managers must all be involved in OSH at your workplace