



Checklist for Chemicals

	Yes	No	Action Required
Do any processes in the factory produce dusts, fumes, mists or vapours?			
Are exhaust ventilation systems in use to reduce the levels of dusts, fumes, mists or vapours in the sections?			
Is a physical inventory done of chemicals stored/used in the work area?			
Are these chemicals or their containers appropriately labelled?			
Where flammable materials are stored, are there adequate 'flammable' and 'no smoking' signs?			
Are Material Safety Data Sheets (MSDSs) or Chemical Data Sheets ¹ available for all chemicals used in the factory?			
Are the provisions of the MSDSs, in particular the safe use of the chemical, fully understood by the workers who use them?			
Are the chemicals used and stored as directed in the MSDS?			
Is there any medical surveillance programmes undertaken with the workers who use these chemicals?			
Are other workers who are not involved in the process exposed to the chemicals?			
Have any workers who work in these areas complained of respiratory or skin problems etc?			
In the absence of engineering controls, are the workers provided with PPE?			
Is the PPE of the correct type for the hazard concerned according to the MSDS?			
Is the PPE regularly checked/changed at no cost to the worker?			
Are there containment materials such as absorbents, etc. available in the work area for spills?			
Do workers know what action to take in the case of spillage and disposal of the chemicals?			



Many workers do not know about the dangers of chemicals they work with everyday.

¹ MSDS – Material Safety Data Sheets or Chemical Safety Data Sheets should be available for every chemical substance in the enterprise. It provides basic information about the chemical and safety in its use. It also indicates appropriate precautions, including personal protective equipment as well as emergency procedures.