

TRAINING OF TRAINERS WORKSHOP ON LABOUR INSPECTION

CHILD LABOUR AND OCCUPATIONAL SAFETY AND HEALTH

02-06 July 2018, KINGSTON, JAMAICA

FINAL AGENDA

Development Objective: To build the capacity of Labour Inspectorates to design and deliver training programmes on Labour inspection to address Child Labour in Jamaica and other participating countries (Guyana, the Bahamas, Trinidad and Tobago).

SUNDAY 1 JULY 2018		
TIME	ACTIVITY	PERSON/ COMMENTS
	Arrival of Brazil/ ILO team and other participants	
MONDAY 2 JULY 2018		
8:30 am	Accreditation/ Registration of participants- Hotel conference room	The Pavillion, Terra Nova Hotel
9:40 am	Official opening ceremony ILO Presentation: The Caribbean in the Global Fight against Child Labour- The Regional Initiative Latin America and the Caribbean Free of Child Labour; SDG Target 8.7; ILO/Brazil South-South cooperation and Support for Caribbean Members of the Regional Initiative	
10:30 am	Family photo and COFFEE BREAK	
11:00 am	Introduction of participants, agenda and the methodology of the training (Icebreaker activity)	
12:30 pm	LUNCH	

2:00 pm	Session 1: Labour Inspection in Jamaica. Brief overview of the existing organisation and processes for labour inspection in Jamaica; role and responsibilities of the MLSS and in particular the labour inspectorate in context of anticipated new OSH laws.	MLSS
3:30 pm	Brief presentations on Labour Inspection in other Caribbean countries by: Guyana, the Bahamas *Interaction- Questions and Answers	Country Representatives
4:30 pm	END OF DAY 1	
TUESDAY 3 JULY, 2018		
TIME	ACTIVITY	PERSON/COMMENTS
8:00 am	Arrival/ registration	The Venetian Conf. Room (Terra Nova Hotel)
8:30 am	Icebreaker/ feedback on Day 1 Presentations “Labour Inspections in the national context- Jamaica, the Bahamas, Guyana”	What do you think are some of the factors which impact how LI is organised in the various countries? What do you think are some of the pros and cons of (a) Generalist or (b) specialist approach? What aspects of LI in another country are you interested in hearing more about?
9:30 am	Labour Inspection in Brazil: Overview of National and international legislation; organisational structure	Joao Paulo Reis Ministry of Labour Brazil (MTb) What was similar to LI in your country?

TRAINING OF TRAINERS WORKSHOP ON LABOUR INSPECTION

CHILD LABOUR AND OCCUPATIONAL SAFETY AND HEALTH

02-06 July 2018, KINGSTON, JAMAICA

	Inspection strategy: methodology, inspection planning and procedures; registration and monitoring systems; social dialogue and articulation with other actors	What was new/ different? What would you like to know more about? What wasn't clear or well understood?
10:30 am	COFFEE BREAK	
10:50 am	Child labour in Jamaica: Overview of key findings of recent national youth activity survey, national legislation, policies and interventions by the MLSS to address CL in Jamaica.	Sasha Deer-Gordon CL Unit, Ministry of Labour and Social Security (MLSS) How does national law define child labour? Where do I find/ what are the laws that address child labour/ child protection? What is the estimated no. of child labourers in my country? Is that information available? How does the Ministry responsible for Labour in my country contribute to actions against child labour? -
11:30 am	Brazil's experience in the fight against Child Labour and in the Protection of Children and Adolescents Use of Joint Inspections to identify and combat CL in Brazil Legislation, implementation, planning, procedures, registration and monitoring systems, articulation with the protection network, institutional partnerships	Joao Paulo Machado- MTb What was similar to LI in your country? What was new/ different? What would you like to know more about? What wasn't clear or well understood?

12:30 PM	LUNCH	
1:50 pm	Energizer- Keyword Pictionary/ Charades	Two Teams x 3 rounds
2:10 pm	The Brazilian National Labour Inspection School (Escola Nacional da Inspecao do Trabalho- ENIT)	<p>Eduardo Vieira- ENIT-MTb</p> <p>What are my national programmes or institutions for capacity building re: labour inspection?</p> <p>How do we treat certification, continuous professional development?</p> <p>What responsibility/ role does my Ministry place in knowledge sharing, or in providing training for Constituents (workers' and employers' organisation), general public education?</p> <p>How does this affect compliance/enforcement?</p> <p>What are some of the tools/ media for communication used by our Ministry?</p>
3:10 pm	Synthesis Exercises	Groups meet/ discuss and create diagram to reflect their national labour inspection processes (actions, actors, decisions involved, etc.)
4:30 pm 6:30 pm	<p>END OF DAY 2</p> <p>Cocktail hosted by the Minister of Labour and Social Security (Spanish Court Hotel)</p>	All participants invited

TRAINING OF TRAINERS WORKSHOP ON LABOUR INSPECTION

CHILD LABOUR AND OCCUPATIONAL SAFETY AND HEALTH

02-06 July 2018, KINGSTON, JAMAICA

WEDNESDAY 4 JULY 2018		
TIME	ACTIVITY	PERSON/ COMMENTS
8:30 am	Icebreaker/ Feedback on DAY 2 presentations	Participants quickly re-group and share the 'diagram' developed during the synthesis exercise. 6 groups x 5 mins.
9:00 am	Introduction to ILO Training tools and manuals developed to support National Capacity Building for Labour Inspection. <i>Introduction to the ILO's Integrated Labour Inspection Training System (ILITS)/ and other modules suitable for adaptation.</i>	Resel Melville- ILO Caribbean Office
10:30 am	COFFEE BREAK	
11:00 am	OSH and Child Labour in Brazil: Brazilian experience in developing lists of Hazardous work prohibited for Minors; discussion on the importance of the list for prevention of some of the worst forms of child labour (WFCL)	Joao Paulo Machado- MTb. Does your country have a formal list of Hazardous Work? If not, is a list currently being developed? What would be steps/ processes/ key actors involved to have such a list finalized in your country? How does this compare with the steps/ processes/ key actors mentioned in the Brazilian experience? How can this process be supported/ made more efficient in your opinion?

12:30 pm	LUNCH	
1:30 pm	Energizer- Music and Movement	Fernanda Barreto- Facilitator Participants have 3 mins to select and play music from their country and share a typical dance move. Other participants have to try the move
1:45 pm	Focus on Conducting Training- An explanation/demonstration of how ENIT plans and conducts its Training for Labour Inspectors Discussion on adult learning principles, training and facilitation techniques	Eduardo Vieira- MTb/ Resel Melville- ILO
2:40 pm	Interactive exercise/ collaborative work	National Adaptation exercise
4:30 pm	END OF DAY 3	
THURSDAY 5 JULY 2018		
TIME	ACTIVITY	PERSON/COMMENTS
8:30 am-	SITE VISIT Alumina Partners of Jamaica (ALPART) – Company involved in bauxite mining and alumina processing. Visit to plant located at Nain, St. Elizabeth , in the south of Jamaica.	Group assembles and departs Hotel at 8:30 AM. (Casual wear/ flat or comfortable closed toe footwear recommended.)
4:30 pm	END OF DAY 4	

TRAINING OF TRAINERS WORKSHOP ON LABOUR INSPECTION

CHILD LABOUR AND OCCUPATIONAL SAFETY AND HEALTH

02-06 July 2018, KINGSTON, JAMAICA

FRIDAY 6 JULY 2018		
TIME	ACTIVITY	PERSON/COMMENTS
8:30 am	Icebreaker/ Feedback on DAY 4	
9:00 am	Participant Presentations (National Adaptation Exercise)	
10:30 am	COFFEE BREAK	
11:00	Round Table Discussion: Strengthening Labour Inspection and Child Labour efforts in the Caribbean- Suggestions for future Caribbean cooperation and collaboration.	All participants
11:30	Feedback and Evaluation Distribution of Certificates of participation (ENIT)	
12:20 pm	CLOSE OF WORKSHOP	