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**EU-ILO Project
ENHANCING THE LABOUR ADMINISTRATION CAPACITY
TO IMPROVE WORKING CONDITIONS AND TACKLE UNDECLARED WORK**

PROJECT STEERING COMMITTEE

Sitting № 3

13 December 2018

RESOLUTION

The Steering Committee (SC) of the EU-ILO Project “Enhancing the labour administration capacity to improve working conditions and tackle undeclared work” (SC) having discussed the items in accordance with the agenda of the third sitting (see Annex 1) agreed on the following:

As regards the composition of the Project Steering Committee:

- 1) To approve the membership of Mr. Yuriy Kuzovoy, Director of the Directorate General on Decent Work Norms and Standards, as suggested by the Ministry of Social Policy;
- 2) The SC duly notes that Ms. Juana Mera Cabello terminated her membership due to accomplished period of service for EU Delegation to Ukraine, and endorses the EUD’s proposal for her substitution by Mr. Frederik COENE, Head of Section, Local Governance, Regional Development, Social Policy, Culture, Civil Society;

As regards the EU-ILO Project implementation:

- 3) The SC expects that the State Labour Service (SLS) ensures the replication of the trainings on inspection techniques and communication skills to better tackle UDW and on OSH risk management to the remaining SLS labour inspectors;
- 4) The SC endorses the proposed alteration of the activity 2.1.5, in order the EU-Project can support SLS in the replication of the trainings on inspection techniques and communication skills to tackle UDW, whilst highlighting, as proposed by the EUD, the relevance of the development and implementation of a new information system in the SLS;
- 5) The SC supports the proposed alteration of the activity 2.3.4, with a view to promote the formulation of an inspection activity strategic plan for the SLS;
- 6) Considering the results of the ILO analysis of the labour inspection best practices on OSH and UDW across European countries, regarding the chosen study visits’ target

subjects, and following the SLS proposal, the SC selects Spain and Portugal for the two study visits, which details should be defined later by the ILO, in consultation with MSP and SLS;

- 7) As for the profile of the members of the delegations, the SC understands that they should be decision-makers and higher officials of the EU-ILO Project's main stakeholders (VR, MSP, SLS, social partners) and Mass Media, in order to potentiate the effective transfer of the target counties' best practices;

Concerning the Draft National Action Plan to Fight UDW:

- 8) The SC endorses the Draft National Action Plan to Fight UDW and recommends MSP to initiate tripartite consultations in order to achieve a consensual final version as soon as possible;
- 9) The SC considers that the agreed final version of the National Action Plan to Fight UDW should be approved at CMU level, to ensure its national scope and the involvement of all competent authorities and entities;

Regarding the workplan for 2019

- 10) The SC strongly supports the non-cost extension of the EU-ILO Project until December 2019, as proposed, in order to allow the stakeholders to fully benefit from the project contributions and to secure the quality and sustainability of its outcomes;

In what concerns the proposed alteration of some indicators and targets of the Project M&E Logical Framework:

- 11) Considering the technical nature and scope of the concerned alterations, and following the proposal of the EUD, the SC decided that the revision of the project indicators and targets, as proposed by the EU-ILO Project team, should be agreed directly between the EU-ILO Project and the EUD;

Concerning the perspective of a subsequent project, aimed at ensuring the effective and further implementation of the current project:

- 12) The SC welcomes the recent submission of a subsequent project concept note to EU Delegation to Ukraine and acknowledges its relevance;
- 13) The SC strongly supports the subsequent project described in the aforesaid Concept Note, as it will promote the effective implementation of the proposals and recommendations of the current project;

The Project's SC next sitting:

- 14) The Project's SC next sitting was scheduled to take place in May 2019.



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ANNEX 1

**Project Steering Committee
Sitting No. 3**

13 December 2018
Ministry of Social Policy of Ukraine
8/10 Esplanadna Str. room 1907

AGENDA

09:00-09:30 Registration and welcome coffee

09:30-10:00 **Welcome address**

09:30-09:35 **Ms. Olga Krentovska**, Chair, Ministry of Social Policy
09:35-09:40 **Mr. Sergiy Savchuk**, ILO National Coordinator for Ukraine
09:40-09:45 **Mr. Martin Schroeder**, EU Delegation to Ukraine

09:45-09:50 **Composition of the Steering Committee**

Ms. Olga Krentovska, Chair, Ministry of Social Policy

- *Membership of Mr. Yuriy Kuzovoy, Director of the Directorate General on Decent Work Norms and Standards of the Ministry of Social Policy*
- *Terminated membership of Ms. Juana Mera Cabello due to accomplished period of service for EU Delegation to Ukraine*

09:50-10:10 **Overview of the Project implementation (as of 13 December 2018)**

Ms. Sofia Lytvyn, National Coordinator of the EU-ILO Project

09:50-09:55 Presentation of the main EU-ILO Project outputs so far

- *White paper and further steps*
- *SLS IT System report and following phase*
- *Feedback on the TOTs for Labour Inspectors on UDW and OSH Risk Management (Assessment and Control)*

09:55-10:10 Topics:

- *Decision on the replication of the Labour Inspectors' trainings on UDW and OSH Risk Management*
- *Decision on the 2 study visits (countries selection and delegation composition - DM of MSP, SLS, TU, EO, VR and MM)*
- *Decision on alteration of activities 2.1.5 and 2.3.4*

10:10-10:40	Summary of the Draft National Action Plan to Fight UDW Mr. Antonio Santos , Manager of the EU-ILO Project
10:10-10:20	Short Presentation of Draft National Action Plan to Fight UDW
10:20-10:40	Topics: <i>Decision on the convenient submission and approval paths.</i>
10:40-11:00	Workplan for 2019 Mr. Antonio Santos , Manager of the EU-ILO Project Sergiy Savchuk , ILO National Coordinator for Ukraine
10:40-10:50	Short Presentation of 2019 activities
10:50-11:00	Topics: <i>Decision on the convenience and support of the SC on an eventual non-cost extension of the EU-ILO project until December 2019</i>
11:00-11:15	Coffee-break
11:15-11:45	Alteration of some indicators and targets of the Monitoring and Evaluation (M&E) Logical Framework Mr. Antonio Santos , Manager of the EU-ILO Project
11:15 - 11:25	Justification of the proposed alterations
11:25 - 11:45	Topics: <i>Decision on the proposed alteration of several indicators and targets of the M&E LogFrame (considering clarity, relevance and availability of the necessary data).</i>
11:45-12:15	Subsequent project “Concept Note” submitted to EUD Mr. Antonio Santos , Manager of the EU-ILO Project Sergiy Savchuk , ILO National Coordinator for Ukraine
Following individual consultations, submission to EUD of a “Concept Note” regarding a subsequent project, aimed at ensuring the effective and further implementation of the current project, in particular: <i>To draft and lobby the laws aligning the national legislation with the ILO and EU standards on OSH, labour relations and labour inspection</i> <i>To support the implementation of the National Action Plan to Fight UDW</i> <i>To support the development and implementation of the new SLS IT System.</i> Topics: <i>Relevance of the proposed project and the support to its further approval and implementation</i>	
12:15-12:30	Wrap up and adoption of the Project Steering Committee Decisions Ms. Olga Krentovska , Chair, Ministry of Social Policy
12:30-13:00	Informal communication