



Time management during the 350th Session of the Governing Body (4–14 March 2024)

► Recommended speaking time (in minutes)

Total duration of agenda item discussion	Employer spokesperson	Worker spokesperson	Regional groups	Individual Governments	Approximate time available for floor administration, Office responses and conclusion *
30	4	4	3	2	3
45-50	5	5	4	2	5
60	7	7	4	2	11
75	8	8	5	2	15
90	10	10	5	3	25
120	15	15	7	4	30

* Based on 5 group interventions and 5 individual interventions on average.

► Time allotment by item on the agenda

Sitting	Item (or group of items)	Time allotment (in minutes)
1	Opening sitting	60
	• INS/1 Minutes of the 349th, 349bis and 349ter Sessions • Declaration of loyalty of a Regional Director • Opening statement of the Director-General • Employer spokesperson's statement • Worker spokesperson's statement • Government Group Chairperson's statement	
2	PFA/1 ILO programme implementation 2022–23	
2	PFA/6 Report of the Independent Oversight Advisory Committee	
3	PFA/7/1 Report of the Chief Internal Auditor (2023)	
3	PFA/7/2 Follow up to the report of the Chief Internal Auditor for 2022	
3	PFA/8 Statement by the Chairperson of the Staff Union	
4	PFA/10 Progress report on the implementation of the HR Strategy	75
4	PFA/9 Amendments to the Staff Regulations	75

Sitting	Item (or group of items)	Time allotment (in minutes)
4	INS/4 Mid-term report on the implementation of the ILO Action Plan for Gender Equality	60
5	INS/5 Update on the Global Coalition for Social Justice	75
5	INS/7 Proposed arrangements for the ILO regional meetings to be held during the trial period	75
6	INS/8 Democratization initiative ILO's governance and update on the status of the 1986 Amendment	90
6	INS/9 Review of the GB functioning, areas of improvement and follow-up action	90
7	INS/3 Annual Reports under the follow up to the 1998 Declaration	90
7	INS/17/1 Report of the 21st International Conference of Labour Statisticians	60
8	POL/2 Update on the Better Work Programme	60
8	POL/3 Sectoral meetings	60
8	POL/5 Promotional activities with regard to the MNE Declaration	60
9	LILS/1 Proposed amendments to the Standing Orders concerning the procedure for the examination of art 24 representations	75
9	LILS/3 Fourth evaluation of the functioning of the SRM TWG	75
10	INS/2/1 Agenda of future sessions of the Conference	90
10	INS/2/2 Arrangements for the 112th Session of the Conference	60
11	High-Level Section: <i>Challenges and opportunities of digitalization</i> (more information to be provided in the HL Section webpage)	
12	INS/10 Follow up to the resolution concerning Belarus	90 (including 10 minutes by Government concerned)
12	INS/12 Developments in the full implementation by the Bolivarian Republic of Venezuela of the agreed plan of action	90 (including 10 minutes by Government concerned)
13	INS/14 Report by the Government of Bangladesh on progress made in the implementation of the road map	90 (including 10 minutes by Government concerned)
13	INS/11 Follow up to the report of the Commission of Inquiry on Myanmar	90 (<i>to continue in the afternoon if necessary</i>)
14	INS/15 Complaint alleging non-observance by Nicaragua of C87, C98, C111 and C144	90 (including 10 minutes by Government concerned)
14	INS/18 Reports of the Officers of the Governing Body	tbc
14	INS/13 Developments in the application of the resolution concerning the Russian Federation's aggression against Ukraine	90 (including 10 minutes by Government concerned)
15	POL/4 Report on crisis-related work in the Occupied Palestinian Territory	90
16	POL/1 Report of the Meeting of Experts on Wage Policies, including Living Wages	90
16	INS/6 Follow up to the decision to report on the modalities of the Working Party on the New Social Contract	90
17	INS/16 Reports of the Committee on Freedom of Association	90 (45 minutes for the CFA Officers' presentations – 45

Sitting	Item (or group of items)	Time allotment (in minutes)
		minutes for discussion and adoption)
17	Private sitting – Representations under article 24 of the ILO Constitution	15
18	Expedited items • PFA/2 Delegation of authority • PFA/3 Regular budget account and Working Capital Fund • PFA/4 Scale of assessments • INS//17 DG regular report • INS/17/2 Documents for information	30
18	LILS/2 Proposed form for reports under article 19 of the Constitution	45
18	INS/20 Composition, agenda and programme of standing bodies and meetings	30