

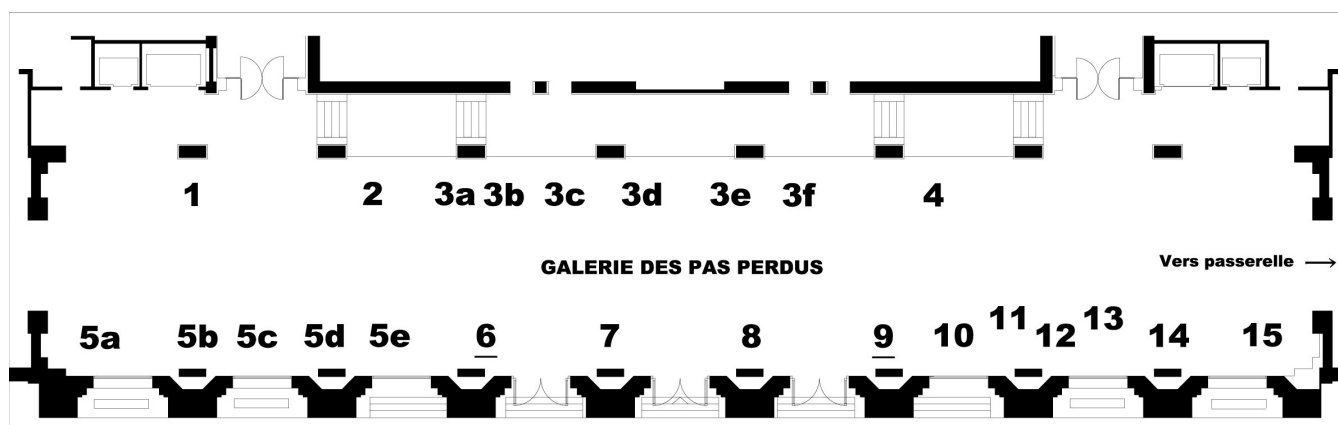


Daily Bulletin Supplement – No. 1

102nd Session of the International Labour Conference, 5–20 June 2013

Exhibition stands and services

Salle des pas perdus, Palais des Nations



1. ACT/EMP

The Bureau for Employers' Activities is pleased to inform all delegates and visitors to the Conference that ACT/EMP has a cabinet, displaying publications, in the *Salle des pas perdus* at the *Palais des Nations*. The ACT/EMP Secretariat, Room A-531 in the Palais (5th floor, next to Room XVI) is at your disposal to obtain copies of the publications.

2. ACTRAV

The Bureau for Workers' Activities (ACTRAV) is pleased to inform all delegates and visitors to the Conference that ACTRAV has a publications stand in the *Salle des pas perdus* at the *Palais des Nations*, where a number of interesting publications are at your disposal.

3. GOVERNANCE

3a Social Dialogue

The Social Dialogue Stand awaits your visit. Publications and media material on social dialogue, tripartism, labour relations, labour legislation and sectoral activities remain at your disposal throughout the Conference.

3b LAB/ADMIN

The Labour Administration and Inspection Programme (LAB/ADMIN) aims at assisting constituents in promoting Decent Work through the strengthening of labour administration machinery, including labour inspection, and making them more effective. Please visit the stand to learn more.

3c DECLARATION

The Programme for the Promotion of the Declaration on Fundamental Principles and Rights at Work invites all delegates and visitors to the Conference to visit its information stand, where its latest publications, leaflets and CDs will be available.

3d SAFEWORK

The Programme on Safety and Health at Work and the Environment (SafeWork) aims to create worldwide awareness of the dimensions and consequences of work-related accidents and diseases and to provide support to national efforts for the improvement of national OSH systems and programmes. Please visit the stand to learn more.

3e IPEC

On display at the IPEC stand discover the publications, CDs and a range of resources designed to assist ILO constituents and partners in their efforts to tackle child labour. IPEC's materials can also be found on its website at <http://www.ilo.org/ipec/lang--en/index.htm>

4. EMPLOYMENT & ENTERPRISES

Delegates are welcome to visit the joint Employment Policy Department and Enterprises Department documentation and information stand, where a selection of the free publications and information materials on the main programmes of the respective departments is at your disposal.

The departments' paid publications will be sold in the ILO Bookshop. Please visit our website www.ilo.org/employment from which many publications are downloadable.

5. WORKQUALITY

5a & 5b ILO/AIDS

The stand of the ILO Programme on HIV/AIDS and the world of work (ILO/AIDS) will allow delegates to join the "Getting to zero at work" campaign by way of recording a message. The messages will be seen on YouTube and on the campaign web page (www.ilo.org/zero). Delegates recording their message at the video booth will receive a token present in appreciation of their support to the campaign.

5c Conditions of Work and Employment Branch

The stand displays various publications and reports on domestic work, working time and work organisation, wages, and maternity protection. Browse online: www.ilo.org/travail

5d MIGRANT

The International Migration Branch (MIGRANT) approaches international labour migration—international migration undertaken for work—from a labour market and rights-based perspective with the intent to promote decent working conditions for migrants as well as migrants' labour and human rights. Please visit the stand to learn more.

5e Gender and Diversity

The department is showcasing good practices and ILO efforts to promote equal opportunities and treatment in the world of work, covering ground such as gender equality, indigenous issues and disability. Please visit the stand to learn more.

6. Sectoral Activities (SECTOR):

Cross-cutting the Decent Work Agenda

Publications on labour and social issues, policies and practices at the sectoral level will be available throughout the Conference. These include in-depth research papers, manuals, reports of sectoral meetings, working papers, as well as sectoral codes of practice and guidelines.

7. International Institute for Labour Studies

The International Institute for Labour Studies (IILS) is pleased to invite delegates and participants to the Conference to visit the stand. There will be a selection of publications available, including the annual *World of Work Report*, *Studies on Growth with Equity* and the *International Labour Review*.

8. Social Protection for better jobs and a better life (SOCPRO)

Please visit the Social Protection Sector stands, in the *Salle des pas perdus* at the *Palais des Nations*, in the ILO building on level R3 south (in front of the Governing Body room) and in the information and documentation centre in office 8-139 in the ILO building.

9. Department of Statistics

The stand allows you to discover and consult global statistics on the labour market. The statistical resources on decent work aim to contribute to effective policy responses and the implementation of the Decent Work Agenda.

Browse online: www.ilo.org/statistics; <http://laborsta.ilo.org>

10. Policy Integration Department

This stand features research and working papers developed to examine key issues and economic trends for international policy coherency and fair globalization. Examples of the ILO's Decent Work Profiles, now available for 15 countries, are also available. Additional profiles and related information on measuring decent work can be accessed at <http://www.ilo.org/integration/themes/mdw>.

11. EVAL

The Evaluation unit invites conference participants to visit its stand, where it will be displaying some of its latest publications and CD-ROMs, including its most recent synthesis report *What works and why in social dialogue interventions?* published as a background document for the 2013 recurrent discussion on social dialogue; reports on high-level evaluations undertaken in 2012; the Annual Evaluation Report 2011-12 and CD-ROM based versions of training material related to evaluation.

13. ARAB STATES

The ILO Regional Office for Arab States strives to promote decent work in the Levant and the Gulf. Please visit the stand to learn more.

14. CINTERFOR

The Regional Office for Latin America and the Caribbean and the Inter-American Centre for Knowledge Development in Vocational Training (CINTERFOR) invites Conference participants to visit their stand. The Regional Office and country offices' most recent publications are displayed here as well as the Centre tools. Taking advantage of ICTs the Centre offers a teaching resource bank with thousands of products, and databases of good practices. A large bibliographical collection is also available.

15. International Training Centre of the ILO, Turin

Delegates and visitors to the Conference are invited to visit the ILO Turin Centre's new information stand. The catalogue of courses and a large number of flyers on the Centre's upcoming activities will be available.

Entrance Hall, Assembly building, Palais des Nations

International Social Security Association: Promoting and developing social security worldwide

The International Social Security Association's (ISSA) stand is located in the entrance hall of the Assembly building of the Palais des Nations, near the Document Distribution Service. ISSA staff will be available at the stand during peak periods from Monday to Friday to provide information on the ISSA and social security administration around the world. Delegates are welcome to come to the stand to receive a free compilation of recent ISSA publications.

ILO building

International Labour Standards – Information and Assistance

The ILO's International Labour Standards Department is pleased to inform all delegates and visitors that we have a publications stand in the ILO building next to the Governing Body Room (R3). The stand provides:

- information on ILO Conventions and Recommendations, reports of ILO supervisory bodies, Turin courses on ILS, and standards-related publications;
- documentation on international labour standards, presented in electronic format (CD-ROMs).

Standards policy

For information on standards policy questions, including proposals for the agenda of the International Labour Conference, delegates are invited to contact the International Labour Standards Department - Ms. Doumbia-Henry (Director), office 6-154, tel. 022 799 6503, or Ms T. Kohiyama (Policy Issues Coordinator), office 6-148, tel. 022 799 80 97.

ILO publications - ILO bookshop: 50 % discount

During the Conference, ILO publications and souvenirs can be purchased from the ILO Bookshop (open daily from 09.00 to 18.00), located on R2 south in the ILO Library. A 50% discount on all publications will be offered to Conference participants. Those wishing to take advantage of this offer should show their badge when purchasing. For enquiries on translation and reproduction rights, please contact the Rights and Permissions Unit at the main ILO building, office 1-42 or telephone 022 799 7422.

ILO Bureau of Library and Information Services

The ILO Library, the world's leading library in the field of work and work-related development and human rights issues, welcomes Conference participants. Delegates and ILO officials from the field may use all of the Library's facilities (including Internet access) and may borrow books for a period of one week. Reading areas are available in the main Reading Room.

The ILO Library is located on the R2 level (south) of the ILO building. Opening hours of the Reading Room: Monday-Friday: 09.00 to 18.00. E-mail and Internet access are available non-stop (including weekends) in the Library's Computer Access Room in the front part of the Reading Room. Tel: 022 799 8682 (information desk), 022 799 8675 (secretariat).

If you need research assistance or would like to learn more about using ILO databases and other information resources, please do not hesitate to ask the staff at the information desk or contact the Library's information desk to make an appointment (tel. 022 799 8682).

Services

Telecommunications and postal services

Palais des Nations: postal services Door 13/15 : 13-20 June, 10:00-12.00 and 14:00-15:30

Palais des Nations: postal services Door 6: Mail, fax and booths for prepaid cards, 08:30-17:00 Monday to Friday; closed Saturday

International Labour Office: post office R2 north: Mail, telephone and fax (booths for prepaid cards are available when the post office is closed), 10:30-11:30 and 12:30-16:30 – closed Saturday

International Labour Office: telecom services R3 south: Operator service, telephone booths and fax telephones in the meeting rooms area can be used to make calls within Geneva, 09:45 until the end of afternoon meetings, Monday to Saturday. Booths for prepaid cards are available outside these hours.

NB: The Document Distribution Service of the Conference does not despatch documents or reports for delegates. Delegates are requested to use the postal services indicated above.

Calling the ILO building from the Palais des Nations

Dial 63, followed by the extension number (four digits). For extension enquiries, dial 63, then 6111 to speak to the ILO operator.

Calling the Palais des Nations from the ILO

Dial 2, followed by the extension number (five digits). For extension enquiries, dial 2, then 71234 to speak to the *Palais des Nations* operator.

Use of rooms

Those wishing to use a room for a meeting, either in the *Palais des Nations* or in the ILO building, should contact the office of the Secretariat Services at the *Palais des Nations* (office E-1062, telephone 022 799 7634) **before 17:00** (Saturday: **before 15:00**).

Delegation boxes

Every delegation is allotted a box near the Distribution Service in which mail, messages, invitations, documents, etc., are placed. Delegates should look in their boxes at least twice a day. Material intended for these boxes must be routed through the Distribution Service.

Address for correspondence

Letters for members of delegations may be addressed as follows:

(Name of delegate)

Delegation of (name of country)

International Labour Conference

CH-1211 GENEVA 22 (Switzerland)

Messages received on the ILO's facsimile ([+41 22] 798 86 85) should clearly indicate the national delegation. Facsimiles may also be received at the PTT office of the *Palais des Nations*, ([+41 22] 740 0507).

Medical assistance

A nurse is available for Conference participants in the *Palais des Nations* E-building basement, room E-1018, 09:00-11:00, 12:00-14:00 and 17:00-18:00 Monday - Friday and occasionally at certain additional times.

The ILO Medical Service is also open on the 5th floor (south) of the ILO building from 08:00 to 17:00.

For all emergencies on both conference sites, call 112.

Travel and tourist facilities

Carlson Wagonlit Travel has an office at the ILO (R2 south), tel: 022 799 7540). Opening hours are Monday to Friday, 09:00 to 17:00.

Local support services

Mandat International, a non-governmental organization based in Geneva, provides support to NGO participants and delegations to international meetings, offering practical information, a documentation centre and assistance with accommodation. A free shuttle service is available between their Welcome Centre and the *Palais des Nations*.

Tel: 022 959 8855. Fax: 022 959 8851; Web: <http://www.mandint.org>; Email: info@mandint.org.

The *International John Knox Centre* offers accommodation facilities and other services within walking distance of the Conference.

Address: 27, chemin des Crêts-de-Pregny, 1218 Grand-Saconnex.

Tel: 022 747 0000. Fax: 022 747 0099; Web: www.johnknox.ch; Email: welcome@johnknox.ch.

Duty-free facilities

The Information Desk of the Conference will process authorizations for access by delegates to the Duty-Free Shop (27 avenue de France), and will issue temporary duty-free petrol authorizations to delegates entitled to them.

Lost property

Lost property should be handed in to, and claimed from, the UN security staff.

Palais des Nations visitors' service

The United Nations visitors' service offers guided tours of the *Palais des Nations* daily from 10:00 to 12:00 and from 14:00 to 16:00. Tel: (022 91) 74896. Entrance: Pregny Gate, 14 av. de la Paix, Internet: www.unog.ch.

No smoking policy

Smoking is not permitted in either the *Palais des Nations* or the ILO building **except in the designated areas**.