



Governing Body

309th Session, Geneva, November 2010

GB.309/PFA/11/2

Programme, Financial and Administrative Committee

PFA

FOR DECISION

ELEVENTH ITEM ON THE AGENDA

Other financial questions:

Financial arrangements relating to appointments to be made with respect to the Seafarers' Identity Documents Convention (Revised), 2003 (No. 185)

Overview

Issues covered

The paper provides information to the Governing Body concerning the costs relating to the establishment of a Review Group and a Special Review Board in accordance with the *Arrangements concerning the list of Members which fully meet the minimum requirements concerning processes and procedures for the issue of seafarers' identity documents* (the Arrangements).

Policy implications

None.

Financial implications

US\$52,000 in 2011; US\$158,000 in 2012–13.

Decision required

Paragraph 6.

References to other Governing Body documents and ILO instruments

GB.309/18/6.

Seafarers' Identity Documents Convention (Revised), 2003 (No. 185).

1. At its present session, the Governing Body has a paper proposing the appointments to, and the operation of, the Review Group and Special Review Board relating to the Seafarers' Identity Documents Convention (Revised), 2003 (No. 185).¹ Should the Governing Body decide to make these appointments, financial arrangements would need to be made to enable the Review Group and Special Review Board to proceed with their work.
2. It is estimated that in 2011 the Review Group would need to meet four times and the Special Review Board once. Resources would need to be provided for technical experts, translation and meeting costs (including travel). It is also proposed to make a provision for the payment of an honorarium equivalent to US\$310 per day based on standard rates established by the Office for each review. This honorarium would be equivalent to that paid to members of the Committee of Experts on the Application of Conventions and Recommendations. The working methods for the Review Group and the Special Review Board have yet to be finalized and every effort would be made to reduce the need for travel and meetings through the use of electronic communications.
3. The estimated costs would be:

	2011	2012-13
	US\$	US\$
Honorarium	2 496	7 800
Technical expertise	20 000	45 000
Translation	6 300	18 100
Meeting costs	23 204	87 100
	<u>52 000</u>	<u>158 000</u>

4. The Programme and Budget for 2010-11 contains no provision for the Review Group or Special Review Board. It is proposed that these costs would be, in the first instance, financed from savings that may arise under Part I of the budget for 2010-11 or, failing that, through the use of the provision for unforeseen expenditure, Part II. Should this not prove possible, the Director-General would propose alternative methods of financing at a later stage in the biennium.
5. Should the Governing Body decide to make the appointments, a provision of US\$158,000 would also be required in the Programme and Budget for 2012-13 to accommodate the estimated costs for the next biennium. It is envisaged that there would be eight meetings of the Review Group and three of the Special Review Board.
6. ***The Committee may wish to recommend to the Governing Body that, should it decide to make appointments to the Review Group and Special Review Board for Convention No. 185,***
 - (a) ***an honorarium at the rate of US\$310 per day be paid to each member of the Review Group and Special Review Board;***

¹ GB.309/18/6.

- (b) the total cost in 2010–11, estimated at US\$52,000, be financed in the first instance from savings in Part I of the budget or, failing that, through Part II, on the understanding that, should this subsequently prove impossible, the Director-General would propose alternative methods of financing at a later stage in the biennium.*

Geneva, 5 November 2010

Point for decision: Paragraph 6