



TO ALL MEMBER STATES OF THE ILO

ILC 112 - 100

7 February 2024

**Convocation of the 112th Session of the
International Labour Conference
(Geneva, 3-14 June 2024)**
Website: www.ilo.org/ilc

Dear Minister,

It is my pleasure to inform you that the 112th Session of the International Labour Conference will be held from **3 to 14 June 2024**. The Conference venue will be the *Palais des Nations* and the ILO headquarters in Geneva. Please note that preparatory meetings of Employers' and Workers' groups will be conducted in person on **Sunday, 2 June**.

With the Conference taking place in a fully in-person format, as at its 111th Session (2023), Member States are expected to ensure the presence in Geneva of national tripartite delegations.

In addition to the standing items, this year's **Conference agenda** contains items of particular importance including a standard-setting discussion on protection against biological hazards (first discussion), a recurrent discussion on the strategic objective of fundamental principles and rights at work and a general discussion on decent work and the care economy.

In the second week of the Conference, a **high-level event** is expected to be held, bringing together ILO tripartite constituents, international organizations, and other relevant stakeholders. Further details will be published on the [Conference website](http://www.ilo.org/ilc) following the decisions to be adopted by the 350th Session (March 2024) of the Governing Body on the arrangements for the 112th Session of the Conference.

It is important to recall that this year the Conference will **elect members of the Governing Body** for the 2024-27 term of office. Further information on the dates of each of the three separate electoral colleges that will hold the relevant secret ballots will be published on the Conference website in due course.

Member States are required to ensure that national delegations to the Conference are **fully tripartite** and balanced as regards the number of advisers accompanying the respective delegates representing the governments, employers and workers. I would therefore be grateful if you could share this letter with the most representative organizations of employers and workers with which you will be holding consultations in determining the composition of the tripartite delegation of your country to the Conference.

Member States should spare no effort to achieve **gender parity** in national delegations. In this respect, the [infographic](#) available on the Conference website shows that women accounted for 36.5 per cent of participants at the 111th Session of the Conference in 2023.

The **accreditation** of Conference participants will be done through a password-protected online accreditation system which will be activated as of **2 May 2024**. Access codes will be sent to each Member State. The credentials of your country's tripartite delegation should be deposited with the Office by **Monday, 13 May 2024**.

Further information, including on practical issues such as visa arrangements and insurance coverage, will be posted on the Conference website as it becomes available.

I look forward to welcoming you in Geneva, distinguished Minister, as well as the tripartite delegation of your country at the 112th Session of the International Labour Conference. Our joint efforts will empower the Organization to effectively promote social justice and decent work for all.

Yours sincerely,

(Signature)

Gilbert F. Houngbo
Director-General