

SPORTS & LEISURE

STATUTES¹

Chapter I

Incorporation - Name - Objects

Article 1

The Sports and Leisure association, formerly named “Saturday Sports Society” and hereinafter referred to as “S&L”, shall be an association organized on a corporate basis and subject to sections 60 ff. of the Swiss Civil Code.²

Article 2

Its headquarters shall be at the International Labour Office (ILO), Geneva.

Article 3

S&L is a non-political, non-religious association.

Article 4

The object of S&L shall be to develop, without discrimination, sports and leisure activities among the staff of the ILO.

¹ The French version of these Statutes is the original and is authoritative.

² The Association was created in 1933 and was renamed in 1937 and 1949. In 1997 it was renamed S&L.

Chapter II

Membership and sections

Article 5

S&L shall be made up of:

- (a) different sections represented by their Presidents or their substitutes;
- (b) honorary members.

Article 6

- (1) Any sports or leisure section may apply for membership of S&L.
- (2) A section may be recognized by the Board of S&L at any time during the year, subject to approval by the Presidents' Committee.
- (3) In order to become a member of S&L, a section must:
 - (a) have at least seven active members practising an activity recognized by the S&L Board;
 - (b) abide by the Statutes of S&L;
 - (c) have a Committee consisting of at least one section President - who shall become a member of the Presidents' Committee - and a treasurer. Each section President shall be responsible to the Board of S&L for the efficient management of the section. The President must be either a serving or a retired member of the staff of the ILO. One of the members of the section committee must be a staff member at ILO Headquarters and shall liaise with the Board of S&L;
 - (d) have its own statutes;
 - (e) keep its own accounts;
 - (f) set its own annual membership dues.
- (4) Each section shall be financially independent and shall exercise absolute authority over its own management.
- (5) Before each annual meeting of the Presidents' Committee, each section President must submit to the Board of S&L a list of the members of the section committee as well as the total number of members of the section. The Board must be informed of any change in the composition of the section committee. If necessary, a section may be asked by the Board to present a financial report.

Article 7

Subject to approval by the Presidents' Committee, a section may be expelled by the Board of S&L in the event of serious breach of the Statutes and rules of S&L.

Article 8

The title of honorary member may be awarded to persons who have made a valuable contribution to S&L. Nomination for honorary membership shall lie within the competence of the Presidents' Committee.

Chapter III

Organization — Powers

Article 9

The organs of S&L shall be:

- the Presidents' Committee (General Meeting);
- the Board of S&L;
- the Extraordinary General Meeting.

Article 10

The Presidents' Committee shall be the executive body of S&L. Each section shall have one vote. In the event of equality, the Chairperson of the Board shall have the casting vote.

Article 11

The Presidents' Committee shall meet at least once a year. It must be convened in writing at least 15 days in advance. The agenda must appear in the convocation.

The Committee shall approve:

- (a) the report of the last Meeting;
- (b) the reports of the Board, including the accounts;
- (c) the Auditor's report;
- (d) the section reports, if desired.

It shall appoint for a one-year term:

- (e) the Board of S&L;
- (f) the Auditors.

Should there be more than one candidature for a post, the candidate who receives the most votes shall be elected.

The Committee shall discuss and approve the budget and shall dismiss the outgoing Board.

The Committee shall discuss the activities of S&L and its sections.

Article 12

With the exception of those referred to in Article 11, certain decisions which need to be made by the Board may be taken by written approval of the majority of the section Presidents..

Article 13

The Extraordinary General Meeting shall be convened by the Board one week in advance by individual convocations together with the agenda. An Extraordinary General Meeting may also be convened at the request of a quarter of the section Presidents.

Article 14

The Board of S&L shall comprise the following, at least:

- The President;
- The Vice-President;
- The Secretary;
- The Treasurer;
- A public relations officer;
- The two representatives of S&L on the Inter-Organizational Sports Commission (IOSC).

Should the number of candidates be insufficient, or should the Presidents' Committee so desire, one person may hold more than one of these positions.

The President and the Secretary must be serving members of staff at ILO Headquarters.

Article 15

The Board shall act on behalf of S&L in its relations with third parties.

It shall enter into commitments on behalf of S&L by the collective signature of two members of the Board. However, the members of the Board shall not be individually liable for commitments entered into by S&L.

Article 16

Should a member of the Board resign, the Board shall appoint a replacement at its next meeting. This decision shall be recorded in the minutes of the meeting and brought to the attention of the section Presidents at the next meeting of the Presidents' Committee.

Article 17

The Board of S&L shall be responsible for:

- (a) managing its current affairs;
- (b) preparing and convening assemblies;
- (c) administering the funds of S&L and supervising their use;
- (d) carrying out the decisions taken By the Presidents' Committee;
- (e) preparing and submitting to the Presidents' Committee reports on past, present and future activities;
- (f) in urgent cases, taking decisions which would normally be within the competence of the Presidents' Committee. Any such decision shall be brought to the attention of the section Presidents at the next meeting of the Presidents' Committee;
- (g) discussing and deciding upon any expenditure from the central fund.

Article 18

At least half of the members must be present at any meeting of the Board. The decisions of the Board shall be taken by a majority vote of the members present.

Article 19

- (1) The duties of the President shall be:
 - (a) to chair the assemblies;
 - (b) to draw up the agendas of the assemblies and send out the convocations within the prescribed time limit;
 - (c) to apply the statutes and rules;
 - (d) *ex officio*, to act on behalf of S&L both outside the ILO and in its relations with the Administration and the Staff Union of the ILO;
 - (e) to sign, with another member of the Board, all the documents approved by the Board and the Presidents' Committee and involving financial commitments on the part of S&L.
- (2) The Vice-President shall be responsible for assisting the President in the exercise of his or her functions as laid down in Article 19/1, and to replace him or her should the need arise.
- (3) The duties of the Secretary shall be:
 - (a) to draft the minutes of assemblies;
 - (b) to draft correspondence and keep the files;
 - (c) to send out convocations;
 - (d) to up-date the electronic pages of S&L.
- (4) The Treasurer shall be responsible for keeping the general accounts of S&L.
- (5) The duties of the public relations officer shall include:
 - (a) designing and carrying out press and publicity campaigns;
 - (b) contacts with other organizations;
 - (c) liaison with sponsors.
- (6) The two representatives on the IOSC shall be responsible for representing S&L and its sections at meetings held to organize the Inter-Agency Games and any inter-agency sports events, according to decisions taken at the meetings of the Presidents' Committee and the Board. They shall report directly to the Board.

Chapter IV

Finance

Article 20

The funds of S&L shall be constituted as follows:

- out of the proceeds of events organized by S&L;
- out of donations, legacies and grants.

Article 21

The funds of S&L shall be deposited in one or more banks approved by Board of S&L.

Article 22

All profits from events organized either periodically or annually by the S&L Board and which are part of its programme, shall be channelled into the funds of S&L.

These events are covered by a special budget approved by the Presidents' Committee. The S&L Board shall be responsible for the efficient management of these events.

Article 23

The S&L Board shall distribute donations, legacies and grants, principally those from the Staff Welfare Committee and the Staff Union, to the sections according to their needs.

Chapter V

Miscellaneous provisions

Article 24

These Statutes may be amended by an Extraordinary General Meeting convened for this purpose and by a majority of two-thirds of the members of the Presidents' Committee present at the meeting. Any proposal to amend the Statutes must be submitted to the S&L Board in writing.

Article 25

S&L may be dissolved only by a majority of three-quarters of the Presidents present at an Extraordinary General Meeting convened for this purpose, at which at least three-quarters of the section Presidents must be present.

If this quorum is not reached, a second Meeting shall be convened one month later and shall take decisions by a simple majority vote.

Article 26

In the event of dissolution, the assets of S&L shall revert to the Staff Welfare Committee of the ILO.

Article 27

Any matter not dealt with in these Statutes will be settled by the S&L Board and the decision submitted to the next meeting of the Presidents' Committee for approval.

Approved by the Presidents' Committee
at an Extraordinary General Meeting
Tuesday, 5 August 1997