

STEP 2 - TEMPLATE NO. 4 - Report for the Value Chain Mapping

Step 2: Value Chain Mapping Report

Complete this template to showcase the mapping of the selected value chain, the different levels of organisation and its supporting functions. Include all relevant information and adapt each section to your needs. When completed, erase the instructions.

1. Product and industry description

1.1.1. Product Description

Instructions: Provides a general description of the end product of the value chain.

1.1.2. Overview of the Industry

Instructions: Provides a rapid overview of the industry, the production trends and the market trends as well as its linkage with government industrialisation strategies and with trade policies of the producing and importing countries.

2. Value chain

This section focuses on the portion of the value chain which is located in the country of study. Complete the mapping by identifying the following components:

- a) What are the production stages of the value chain including production and work processes at each stage?*
- b) Who are the actors involved at each stage? What are their roles? What are the interconnections and flows between production stages?*
- c) What are the main occupational risk factors related to the identified work processes at each stage?*

2.1. Identification of the production stages, work processes and common occupational risk factors

The mapping process helps visualize the whole range of chain operations from pre-production to the consumer. In an organised table, identify the production stages gather the relevant information on the following components:

- a) Input provision*
- b) Production*
- c) Collection, transport intermediaries*
- d) Transformation*
- e) Export and import*
- f) Commercialisation and distribution.*

Once production stages are identified, the following information needs to be collected and organised in the table.

- a) Size and scale of main actors (small, medium, big companies)*
- b) Production volume*
- c) Number of jobs*
- d) Sales and export destination and concentration*
- e) Geographical distribution.*

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Once production processes are identified at each production stage, it is possible to identify common occupational risk factors. Gather and organise the information in the following table.

Table 1. Common occupational risks and hazards in the (Enter Value Chain)

Transformation process					
Products					
Size and types of actors					
Type of actors					
Operations					
Main risk factors					

2.2. Identification of supporting functions

This section focuses on the portion of the value chain which is located in the country of study (i.e. excludes operations done in other countries). It provides a description of the market system which make up the environment in which the value chain itself operates.

Gather and organise the information in the table below about the supporting functions of the value chain and include:

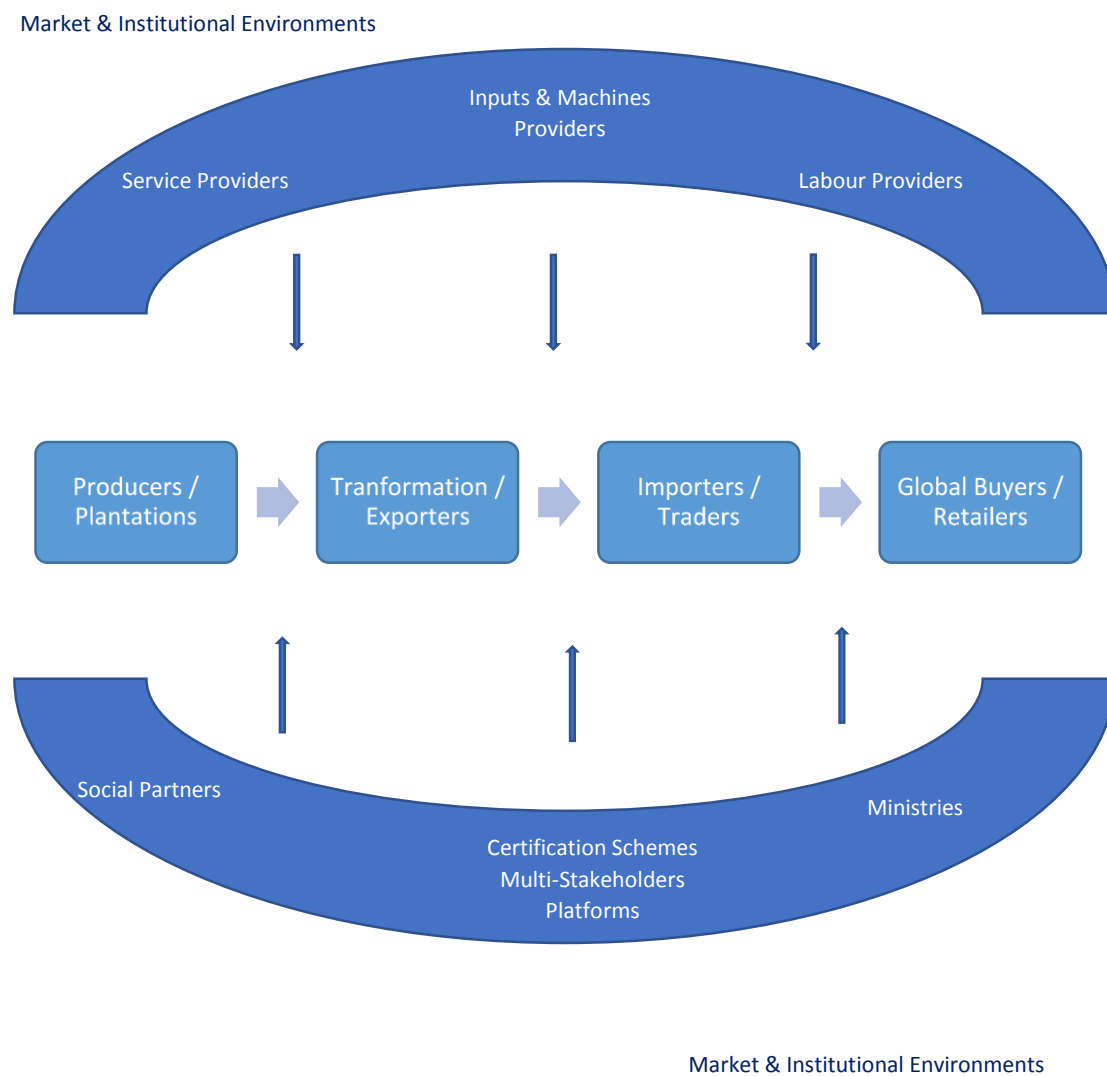
- Supporting industries (i.e. input providers, machine providers, etc.).
- Responsible authorities for the implementation of the regulatory environment such as, but not exclusively, the Ministry(ies) responsible for the sector (i.e. Ministry of agriculture or the Ministry of Industry) as well as the Ministry of Labour, the Ministry of Health, the Ministry of Trade.
- Responsible authorities for prevention, promotion and protection and compensation (i.e. health and social protection schemes, Occupational Health services, Social Security Institutions, service and training providers).
- Providers of services related to employment and skills (public or private).

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e) *Social partners and collective bargaining institutions*

f) *Private compliance initiatives and certifications.*

Figure 1. The value chain in its environment



6. Bibliography

Provide all the sources used during the desk review.