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the International Labour Organization

EU-ILO Project
ENHANCING THE LABOUR ADMINISTRATION CAPACITY
TO IMPROVE WORKING CONDITIONS AND TACKLE UNDECLARED WORK

DRAFT

Tripartite workshop
Formulation of a Biannual Action Plan to Fight Undeclared Work
4-7 June 2018
President Hotel
12, Hospitalna Str.

4 June, Monday

09:00-09:30 Registration and welcome coffee

09:30-10:10 **Welcome address**

09:30-09:40 Facilitator: ILO

09:40-09:50 Ministry of Social Policy of Ukraine

09:50-10:00 State Labour Service

10:00-10:10 Delegation of the European Union to Ukraine

10:10-13:00 **Presentation of the results of the pilot labour inspection campaign implemented in 2017**

10:10-10:30 **RBSA Project contribution to the pilot labour inspection campaign** PPP
Sofia Lytvyn, National coordinator of the RBSA Project

10:30-11:15 **Information component**

10:30-10:45 **Summary of the results** – SLS Central body PPP

10:45-11:15 Lessons learned from the pilot regions (advantages and gaps)

Role of other authorities and of social partners

Suggestions what to foresee in the Biannual Action Plan

11:15-11:45 **Coffee-break**

11:45-13:00 **Inspection component**

11:45-12:15 **Summary of the results** – SLS Central body PPP

12:15-13:00 Lessons learned from the pilot regions (advantages and gaps)

Role of other authorities and of social partners

Suggestions what to foresee in the Biannual Action Plan

13:00-14:00 **Lunch**

14:00-14:15	Undeclared work (UDW)
	UDW concept, causes and consequences Mr. António Santos, EU-ILO Project Manager
14:15-15:00	Data on UDW in Ukraine
	Presentation of the updated report on UDW in Ukraine - PPP Data collection issues - discussion Mr. Olexandr Tsymbal, national expert
15:00-15:30	Measures to fight undeclared work
	Recommended measures to fight UDW in Ukraine Mr. António Santos, EU-ILO Project Manager
15:30-16:00	Coffee break
16:00-16:30	Undeclared work and the employment relationship
	Disguised employment relationships: bogus outsourcing, bogus self-employment, bogus service providers, bogus trainees, bogus internships, bogus volunteers and other equivalent schemes - the role of ILO Recommendation No. 198. Mr. António Santos, EU-ILO Project Manager
16:30-17:00	Wrap up and closure of day 1

5 June, Tuesday

09:00-10:30	Strategic planning
	Brief training session on the basics of strategic planning (Strategy, tactic, objectives, indicators, baselines, targets...) Description of the work to be done, methodology, organization and goals Rules of engagement Mr. António Santos, EU-ILO Project Manager
10:30-11:00	Coffee break
11:00-12:30	Work in 7 groups on development of the action plan to fight undeclared work Expected output: 1 measure sheet filled in by each group. Total = 7 sheets filled in
12:30-13:30	Lunch
13:30-15:00	Work in 7 groups Expected output: 1 measure sheet filled in by each group. Total = 7 sheets filled in Total for the day one - 14 measure sheets filled in

15:00-15:30	Coffee break
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15:30-16:00 Preparing for the presentation of the workgroup results

16:00-17:30 Presentation of the workgroup results

17:30-18:00 Wrap up and closure of the day 2

6 June, Wednesday

09:00-10:30 Warm up

Work in 7 groups

Expected output: 1 measure sheet filled in by each group.

Total = 7 sheets filled in

10:30-11:00	Coffee break
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11:00-12:30 Work in 7 groups on development of the action plan to fight undeclared work

Expected output: 1 measure sheet filled in by each group.

Total = 7 sheets filled in

12:30-13:30	Lunch
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13:30-15:00 Work in 7 groups

Expected output: 1 measure sheet filled in by each group.

Total = 7 sheets filled in

Total for day two = 21 measure sheets

Grand total for 2 days = 35 measure sheets

15:00-15:30	Coffee break
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15:30-16:00 Preparing for the presentation of the workgroup results

16:00-17:30 Presentation of the workgroup results

17:30-18:00 Wrap up and closure of the day 3

7 June, Thursday

09:00-10:30 Warm up

Work in 7 groups

Finalizing the measure sheets

10:30-11:00	Coffee break
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11:00-12:30 Work in 7 groups on development of the action plan to fight undeclared work

Finalizing the measure sheets

12:30-13:30	Lunch
13:30-14:00	Preparing for the presentation of the workgroup results
14:00-15:30	Presentation of the workgroup results
15:30-16:00	Wrap up and closure of the workshop

Targets:

5 measure sheets filled in by each groups

Day 1 – 2 measure sheets for each group Total = 14 sheets

Day 2 – 3 measure sheets for each group Total = 21 sheets

GRAND TOTAL = 35 measure sheets filled in

Distribution materials:

1. UDW working paper
2. Leaflets and posters on UDW
3. PPP's – Antonio (3), Sofia (1), SLS CB (2) Tsymbal (1)
TOTAL 7 PPP's
4. Templates for the strategic planning