

Clarifications reply

Hiring of a firm/organization for Consultancy for translation and contextualization of Gender and Entrepreneurship Together (GET Ahead) Training Manual

Ref. No. ILO-ProGRESS-RFP-019-2023

Closing date & time: 16.30 hours, Dhaka Time (GMT+6), on 25 June 2023

Dear Prospective Bidder(s)

We have received following clarifications from some potential bidder(s). Please find ILO's response as well for your understanding and preparation of the submission. Kindly note, to ensure equal opportunity and competition, ILO is sharing this document through ILO website, UNGM portal, etc. where the RFP was published. This document must be treated as an integral part of the RFP proceedings.

Question & Answers:

1. With regard to SUBMISSIONS, is there no option to deliver this tender by email? Your invitation states Mail or BY HAND only which is unusual. I look forward to the clarification.

Answer: As per the modality of Procurement only hard copy proposals will be accepted. You can send through mail or courier within the closing date and time.

2. Can bidders outside of Bangladesh bid for this tender.

Answer: Yes, any eligible firm (Local or International) can participate in the bid.

3. Can bidder email the submission documents instead of mailing/hand delivering the tender documents to the address on the TOR, due to breach in confidentiality and data protection.

Answer: As per modality of Procurement, only hard copy sealed bids will be accepted. The sealed bids will be opened by a panel and evaluated by a separate evaluation panel as per guidance in the RFP, therefore, no issue of confidentiality breach. For further understanding please read the RFP document thoroughly.

4. How many personnel CVs need to be submitted.

Answer: Three experts (in the RFP already mentioned requirement of the experts, their qualifications, and competencies.)

5. Is Joint Venture participation of a National and an International organisation allowed for this tender or not

Answer: There is no restriction for joint venture, in such case both firms should be eligible as per tender requirement and should submit supporting documents.

6. What is the estimated budget of this tender?

Answer: This is an open tender and budget could not be disclosed, evaluation will be made as per set criteria mentioned in the RFP.

7. "ACKNOWLEDGEMENT OF RECEIPT-ANNEXURE II-A ", Do we have to submit the acknowledgement form with the proposal or before that?

Answer: it is recommended to submit the ACKNOWLEDGEMENT OF RECEIPT in advance as per guideline the tender document.

8. The timeline mentioned as per scope of work is somewhat less. It is requested to kindly extend by some days and keep it to 2 months?

Answer: The work is spread over 2 months, comprising total 37 workdays.

9. Is any individual consultant eligible to send proposal for this task?

Answer: This tender process is for eligible firm/organization(s).