

Responses to queries

With reference to the Request for Quotation (RFQ) for “Supply and Installation of Furniture for TVET Institutions” issued on 08 April 2021, all concerned are requested to find below queries from different organizations and responses thereto by Skills 21, ILO Dhaka.

Sl. No.	Query(ies)	Response(s) from Skills 21, ILO Dhaka
1	- Is there any score to provide drawings/images for the required furniture? - Is there any opportunity to view goods (Physically) to submit a better price?	- No drawing/image available. - No opportunity to view goods (Physically) in the CODID 19 pandemic.
2	- Does Work desk have floor-standing cabinets with 3 drawers? - What is the size of the cabinet?	- This will be full secretariat table. It will have shelf/floor standing 3-drawer unit with central locking system. - The size of file cabinet would be as per specifications/size mentioned on RFQ document.
3	- It seems from description, chairs will be fixed type, not swivel type - is this ok? - Whether chairs will have arm rest or not?	- Yes, the Chair will be fixed type. - This will be “Arm Cushion Chair”.
4	What is allowable deviation from the mentioned size of the items (for example: ± 50 mm)?	No deviation will be allowed.
5	Partial invoicing/payment is allowable or not? What is the minimum delivery quantity for partial invoicing?	Partial invoicing/payment will not be made. 100% payment will be made within 30 days upon ILO’s acceptance of the goods delivered as specified and receipt of invoice.
6	Is there any scope to extend the bid submission deadline?	The bid/proposal must be submitted within 3 rd May 2021, by 04:30 PM through Email ID: dac_skills@ilo.org
7	- On page-03 of the RFQ, a chart is there which requires to be filled up by the supplier of the goods. It would be really helpful for us if you could elaborate the entire chart, specifically, on the points of Total Amount EXW and Total Amount (DAP), also we have confusion over the Place of Collection and Delivery Time - On the section of Instruction to Bidders, we would like to	- The unit cost would be EXW. On bottom of (page-17) quotations/ specification table, you have to add transportation cost (if any), i.e. the total cost would DAP including product cost, transportation cost and VAT (if applicable). - Regarding delivery time, on page-21 & 22 (clauses 5 & 14) of RFQ document has been mentioned clearly. - Incoterm DAP: The full form of DAP is Delivery at Place. That means

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	seek elaboration on the point no. 12 where Delivery term is required to be linked with the price schedule. We are not clear on this point.	delivery cost up to buyer's premises will be borne by bidders/suppliers account.
7	What may be the probable time restrictions for completing and delivering the whole order? Also the probable time limit of completing each delivery of each institution.	All delivery must be made as per distribution list within sixty (60) calendar days from award notification date to fifty-six (56) locations as mentioned in distribution list.

Notes: Above Clarifications in response to queries shall be an integral part of the RFQ document and supersede all the provisions as applicable.