



**EXTRA-ORDINARY MEETING OF SADC MINISTERS AND SOCIAL
PARTNERS RESPONSIBLE FOR EMPLOYMENT AND LABOUR**

**7-11 JULY 2014
VICTORIA FALLS, ZIMBABWE**

DRAFT PROGRAMME

Sunday 6th July 2014

**Arrival of Senior Officials and
Social Partners
Registration of delegates**

Day One: Monday 7th July 2014

MEETING OF SENIOR OFFICIALS AND SOCIAL PARTNERS

08: 00 - 08:30	-	Registration and distribution of documents
08:30 - 10:00	-	Pre-meeting Sessions of Social Partners
10:00 – 10:30	-	Tea/Coffee Break
10:30 – 12:30	-	Pre-meeting Sessions of Social Partners
12:30- 14:00	-	Lunch Break
14:00 – 15:40	-	Meeting in Session
15:40- 16:00	-	Tea/Coffee Break
16:00- 18:00	-	Meeting in Session

End of Day One

Day Two: Tuesday 8th July 2014

MEETING OF SENIOR OFFICIALS AND SOCIAL PARTNERS CONTINUES

ARRIVAL OF MINISTERS

08: 30 - 10:00	-	Meeting in Session
10:00 – 10:30	-	Tea/Coffee Break
10:30 – 12:30	-	Meeting in Session
12:30- 14:00	-	Lunch Break
14:00 – 15:40	-	Meeting in Session
15:40- 16:00	-	Tea/Coffee Break
16:00- 18:00	-	Meeting in Session

End of Day Two

Day Three: Wednesday 9th July 2014

ARRIVAL OF MINISTERS AND PREPARATION OF REPORT OF THE MEETING OF SENIOR OFFICIALS AND SOCIAL PARTNERS

09:00 - 10:00	-	Preparations of report of Senior Officials
10:00 – 10:30	-	Tea/Coffee Break
10:30 - 11: 30	-	Preparations of report of Senior Officials continues
11.30- 12:30	-	Adoption of Senior Officials Report
12: 30 - 14:00	-	Lunch Break
14:00 - 15: 00	-	Finalisation of Report of Senior and distribution to Ministers
15:00 - 15:15	-	Tea/Coffee Break
15:15 - 18:30	-	Briefing of Ministers by Respective delegations

End of Day Three

Day Four: Thursday 10th July 2014

MEETING OF MINISTERS AND SOCIAL PARTNERS

09: 30 - 10:30	-	Meeting in Session
10:30 – 11:00	-	Tea/Coffee Break
11:00 – 12:30	-	Meeting in Session
12:30- 14:00	-	Lunch Break
14:00 – 15:30	-	Meeting in Session
15:30- 16:00	-	Tea/Coffee Break
16:00- 18:00	-	Meeting in Session

End of Day Four

Day Five: Friday 11th July 2014

MEETING OF MINISTERS AND SOCIAL PARTNERS CONTINUES

09: 30 - 10:30	-	Meeting in Session
10:30 – 11:00	-	Tea/Coffee Break
11:00 – 12:30	-	Preparations of Record of Ministers
12:30- 14:30	-	Lunch Break
14:30 – 15:00	-	Adoption of Record of Ministers

End of Day Five

Day Six: Saturday 12th July 2014

DEPARTURE OF DELEGATIONS