

TO ILO MEMBER STATES IN  
THE AFRICA REGION

RC 159-15-100

17 July 2026

**Convocation of the  
15th African Regional Meeting  
(Windhoek, 2-4 December 2026)**

<https://www.ilo.org/meetings-and-events/regional-meetings>

Dear Minister,

It is my pleasure to inform you that the 15th African Regional Meeting convened by the International Labour Organization (ILO) will be held in person from 2 to 4 December 2026 in Windhoek, Namibia. This Regional Meeting, which brings together the political, economic and social actors of the countries of the region, is hosted by the Government of the Republic of Namibia.

In accordance with the [Rules for Regional Meetings](#), I am pleased to invite your country to be represented at the Meeting by a tripartite delegation and inform you that the modalities for ILO regional meetings,<sup>1</sup> approved by the Governing Body at its 350th Session (March 2024), apply to this Regional Meeting. The official languages of the Regional Meeting will be English and French. Interpretation services, as well as the Director-General's report and the conclusions of the Regional Meeting, will be available in Arabic, English, French and Portuguese.

I look forward to your country's active participation, as well as that of all ILO Member States in the region, which will allow us to jointly set the course for future ILO action in the region. It will also inform the decisions to be taken on the new regional meeting modalities, with a view to ensuring these meetings effectively meet the expectations of the ILO's constituents.

In conformity with the *Rules for Regional Meetings*, the Governing Body, at its 357th Session (June 2026),<sup>2</sup> has decided that the discussion of the Director-General's report will be the only item on the agenda of this Regional Meeting. This report will examine the far-reaching transformations shaping the world of work in Africa and explore how these transformations can be effectively governed in ways that advance social justice, inclusion, and decent work for all. The report will include a short section describing the progress made on the implementation of the [Abidjan Declaration](#) in the last seven years since its adoption at the 14th African Regional Meeting (Abidjan, 3-6 December 2019).

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<sup>1</sup> Document [GB.350/INS/7](#) and [related decision](#).

<sup>2</sup> [GB.357/INS/9/1/Decision](#).

I take this opportunity to recall that Member States are required to ensure that national delegations to Regional Meetings are **fully tripartite**. I would therefore be grateful if you could share this letter with the most representative organizations of employers and workers with which you will be holding consultations for the purposes of determining the composition of the tripartite delegation of your country to this Regional Meeting.

I also wish to recall that at the 14th African Regional Meeting in Abidjan, women accounted for 27.1 per cent of participants. I call upon all Member States to spare no effort to achieve **gender parity** in national delegations and, in this respect, I invite you to consult the [infographic](#) available on the Regional Meeting [website](#).

Concerning the **accreditation** of delegations, the ILO continues to optimize its secure Meeting Management System (MMS), which will be opened on **28 October 2026** for the transmission of credentials that should be submitted by **11 November 2026**. Upon the opening of the MMS, Governments will receive a communication that should be forwarded to your country's designated focal point so that they may register their information in the MMS. Only registered focal points can proceed to accredit your country's tripartite delegation.

Further details, including the Director-General's report, the programme of work and other practical issues such as accommodation, transport guide, assistance to delegates with disabilities and visa arrangements, will be published on the Regional Meeting [website](#) in due course.

I look forward to welcoming you and your country's tripartite delegation to Windhoek and to the 15th African Regional Meeting of the ILO.

Yours sincerely,

(signature)

Gilbert F. HOUNGBO  
Director-General