Individual survey in Tanzania on lifelong learning

International Labor Organization

Survey Questionnaire

Section A: Identification

Q. No.	Questions	Directions	Answers
A1	Region	Use the region codes as per 2022 Population and Housing Census (PHC)	
A2	District	Use the district codes as per 2022 PHC	
A3	Ward / Shehia	Use the ward/shehia codes as per 2022 PHC	
A4	Village/ Street	Use the village/street codes as per 2022 PHC Note: Village for rural ares and street in Urban areas.	
A5	Household Identification Number		
A6	GPS	At the household	
A7	List of Interviewer	After taking the GPS at the household level the list of the interviewer comes and the responsible interviewer should select his/her name before starting the interview.	
A8	Date of Interview	Automatic	

	Consent to the Head of the Household	**At this point data collectors are going to collect general information of the household there for the responsible person to answer the questions is the head of the household.**	
A9	Are you willing to participate in our survey?	Read this question after the consent to the head of the household. If the answer is "no" then the interview will end there.	1 Yes 2 No
A10	Name of Household Head	Refers the definition of the head of household	
A11	Phone No. of Household Head	Optional	
A12	What is the total number of household member that are usually living in this household (Household Size)	Total Number of Household Members. Make sure that they are usual member in the household. Refers the definition of household.	

Section B: Screening and Demography

Q. No.	Questions	Directions	Answers
	List all the Household member one by one with the following information	**Make sure that the number of household member listed is equal to the number in A10**	
B1	What is the relationship of (Name) with household head?	Refers the definition of the head of the household	
B2	What is the sex of (Name)?		
B3	What is the date of birth of (Name) ?		
B4	What is the age of (Name)?		
	Selection of the eligible members (Both male and female aged 15 to 64 years)	**The system should choose eligible member (Male and female aged 15 – 64 years) Depending on the sampling technique all selected eligible member should answer the questions in section C, D,E,F and G**	
	Consent to the selected member	**At this point data collectors are going to collect specific information from each selected member of the household therefore the responsible person to answer the questions the eligible member selected**	
B5	Please sign in the tab (Sign of guardian in case of adolescent) If unable to sign take sign guardian on behalf		

Section C: General Education

Q. No.	Questions	Directions	Answers
C01	Can you read and write in any languages?		1 Yes 2 No
C01.1	Which languages are you familiar with you?		1 Kiswahili only 2 English only 3 English and Kiswahili 4 Other language
C02	Have you ever attended or are you currently attending school? If they answered attending or completed, then go to C03	Select from the list (Select one)	1 Yes, currently attending 2 Yes, attended in the past 3 Dropped out 4 No, never attended
C03	What is the highest grade that you have completed?		0 Pre School 1 Std 1 2 Std 2 3 Std 3 4 Std 4 5 Std 5 6 Std 6 7 Std 7 8 Std 8 9 Training after P/E 10 Adult Education 11 Form 1 12 Form 2 13 Form 3 14 Form 4 15 Training after O-level

			16 Form 5 17 Form 6 18 Training after A level 19 Tertiary Non-Uni (at least one year) 20 Bachelor's degree 21 Master's degree 22 PhD
C04	What was your area of study?		1 General programmes 2 Teacher training and education science 3 Humanities, languages and arts 4 Social sciences, business and law 5 Science, mathematics and computing 6 Engineering, manufacturing and construction 7 Agriculture and veterinary 8 Health and welfare 9 Services

Section D: Vocational Education and Training (TVET)

Q. No.	Questions	Directions	Answer
D01	Have you ever attended any technical or vocational education and training in an institution leading to a qualification?	If yes then go to D02	1 Yes currently attending 2 No 3 Yes, in the past
D02	What type of vocational education and training did you receive or are you currently receiving? (Record separately each activity if multiple TVET)		1 Mechanical / civil engineering 2 Electrical and electronic engineering 3 Computer 4 Leather and Textile 5 Catering, hotel and restaurant 6 Craftsman/handicraft and cottage work 7 Creative arts/artists/photography 8 Agriculture crop production and preservation 9 Non-crop agricultural activities 10 Health and paramedical services 11 Office management 12 Driving and motor mechanic 13 Beautician & hairdressing 14 Tourism 15 Journalism, mass communication 16 Printing 17 Foreign language 18 Construction related works 19 Furniture 20 Welding 21 Poultry 22 Plumbing / Pipe Fitting 23 RMG

			24 Other **(Every option here will have a text box to write the Specific Name of the course)**
D03	How long did you attend?		1 less than 6 months 2 more than 6 months less 1 year 3 more than 1 less 2 years 4 more than 2 years
D04	At what level did you attend vocation education and training?		1 Short Courses (3/6 Months) 2 pre-secondary (3 years-JSC Vocational) 3 secondary (2 years) 4 post-secondary [(Higher Secondary) (2 years] 5 4 years Diploma courses 6 Not applicable
D05	Did you complete this vocational education and training qualification?		1 Yes 2 No
D06	While studying for this qualification, were you employed at any time, either full-time or part-time?		1 Yes 2 No
D07	How useful has been this qualification)		1 Not useful at all 2 Somewhat useful 3 Moderately useful 4 Very useful
D08	In which way the vocational education and training was useful?		1 It allowed you to enter into or progress in a specific career

	(this should refer to the qualification in D01)		2 It allowed you to gain a qualification 3 It allowed you to develop work-related skills 4 It allowed you to develop your skills because for a promotion at work 5 It allowed you to develop skills to adapt to changes in your job You did it because your employer said you had to do a training 98 Other – Specify

Section E: Labor Activity

Q. No.	Questions	Directions	Answers
E01	During the last 7 days, did you do any work for someone else for a wage, salary, commission, tips or any other pay, for one or more hour?		1 Yes 2 No
E02	During the last 7 days, did you run or do any kind of business, farming or other activity to generate income/ profitfor one or more hours?		1 Yes 2 No
E03	During the last 7 days, did you help unpaid in a business owned by a household member, even if only for one or more hours?		1 Yes 2 No
E04	In the last 7 days, did you work for at least 1 (one) hour to produce goods and services in agriculture or fishing for your own household?		1 Yes 2 No
E05	During last 7 days, did you have a paid job or a business from which you were on temporary absence and to which you expect to return? (Reason for absence could be sick leave, maternity leave, paid leave or in agriculture seasonal leave)		1 Yes 2 No
E06	Do you continue receiving an		1 Yes

	income from your job during this absence?		2 No
For Those Who Worked (employed if yes to at least one of E01 -E04, otherwise yes to E05 AND E06)			
E07	During the last 7 days did you have more than one job income generating activity?		1 One 2 More than one (option for 'No')
E08	Is the work you did last week full-time or part-time?		1 Full-time 2 Both 3 Part-time
E09	In your main job/business what kind of work do you usually do?		1 - Managers 2 - Professionals 3 - Technicians and Associate Professionals 4 - Clerical Support Workers 5 - Service and Sales Workers 6 - Skilled Agricultural, Forestry and Fishery Workers 7 - Craft and Related Trades Workers 8 - Plant and Machine Operators, and Assemblers 9 - Elementary Occupations 0 - Armed Forces Occupations
E10	What is the main activity of the place or business where you work?		A - Agriculture, forestry and fishing B - Mining and quarrying C – Manufacturing D - Electricity, gas, steam and Air conditioning Supply

			E - Water Supply; Sewerage; Waste Management and remediation activities F – Construction G - Wholesale and retail trade; repair of motor vehicles and motorcycles H - Transportation and storage including postal and courier I - Accommodation and food services activities J - Information and Communication K - Financial and Insurance Activities L - Real estate activities M - Professional, scientific and technical activities N - Administrative and Support Service Activities O - Public administration and defence; compulsory social security P – Education Q - Human health and social work activities R - Arts, entertainment and recreation S - Other service activities T - Activities of households as employers; undifferentiated goods and services producing activities of households for own use

			U - Activities of extraterritorial organizations and bodies *Text Box
E11	In this job do you work as …?		**(Working for someone else for pay)** 1 A paid employee 2 Paid apprentice/intern 3 Day Laborer 4 Domestic Worker **(Working as an)** 5 Working as an Employer (with regular employees) 6 Own-account worker (without regular 7 employees in own business activity, in own agriculture activity)" 7 Helping without pay in a family or household business 8 Member of producers' cooperatives
E12	What is the form of your work contract		1 Written contract 2 Oral contract 3 No contract 4 Own work/Owner 5 Don't know
E13	What is the type of your contract?		1 Permanent contract 2 Temporary Contract: -Specific task contract - Fixed time contract - Casual
E14	Do you/ Does your employer pay		1 Yes, I pay myself

	contributions to social security scheme? e.g.PSSSF,NSSF,ZSSF		2 Yes, my employer pays 3 No, no contributions are made 4 I am not aware of social security 5 Other
E15	What is the type of ownership of the business / farm / firm where you work?		1 Government 2 Local Government 3 Parastatal organization 4 Private business (non-farm) 5 Registered partnership or cooperative 6 Household(s) 7 Agricultural farm 8 An NGO, non-profit institution, relious organization, political party 9 International organization or a foreign embassy 98 Other (specify): _____
E16	Is your business/firm/farm registered and has a license from any Government authority? (ex: Tanzania revenue authority, Municipal/districts Council, BRELA-Business registration and licensing agency, Zanzibar Revenue Authority)		1 Yes 2 In the process of being registered 3 No 4 Don't Know
E17	How many persons, including yourself, work at the business/ firm farm/ where you work?		1 Less than 5 2 6-10 3 11 to 24 4 25 to 49

			5 51 to 100 6 101 to 250 7 More than 250
E18	In what type of place do you usually work?		1 Inside house 2 In front of the house 3 Factory, office, workshop, shop 4 Farm, agricultural plot, river etc 5 Workplace of employer/client 6 Construction site 7 Road side stall 8 Mobile/ Without fixed location 98 Other (specify): _____
E19	How much money did you earn in the last month in cash?	Number (approximately)	
E20	How much money did you earn in the last month in kind?	Number (convert in kind payments into monetary value)	
E21	How many hours did you work each day during the the last 7 days , in your main economic activity?	Hours	
For those who did not work			
E22	During the last4 weeks, did you do anything to find a paid job?		1 Yes 2 No
E23	Or did you try/arranged to start a business during the last 4 weeks?		1 Yes 2 No
E24	How long have you been looking for work	It will appear to every respondent. If the person has not been looking for a job the response will be 0.	1 1-6 Months 2 7-12 months 3 1 year and Above

E25	If a job or business opportunity became available would start working within the next 2 weeks?		1 Yes 2 No
E26	Do you believe you need training to improve your employment prospects or develop a new activity?	If the response to E23 is no, then question E24 cannot be asked.	1 Yes 2 No
E27	What kind of training do you believe you need?		1 Initial technical training in an institution to learn an occupation 2 An apprenticeship 3 An internship 4 Short training to learn new technical skills 5 Short training in communication, collaboration, teamwork, negotiation 6 Short training in Digital/computer skills 7 Short training in Basic skills training (reading/writing/math) 8 Short training in Self-organisation and management 9 Short training in Creative, strategic thinking and problem solving 10 Short training in Career management 11 Short training in Knowledge management 12 Short training in Environmental skills (waste, water, energy) 13 Short training in Personal development/mindfulness 98 Other _____

Section F: Work-based learning and continuous training (Except questions F10, and F14 to F18 this section applies to all) F10, F14-18 will apply to employed)

Q. No.	Questions	Directions	Answers
F01	In the past 3 years, have you participated in any training course or other learning activities, such as organized work-related training or private skills training (not part of the formal educational system)? (*Other than TVET in D01*)		1 Yes 2 No
	If Yes in F01: When was the most recent training that you participated in?		1 in less than one year 2 more than one year but less than 3 years 3 more than 3 years
	If Yes in F01: How many of these training courses have you completed during the last 1 to 3 years?		Number
F02	What was the content of the training programs? (multiple answers possible) *(record responses for each course completed in the last 3 years separately)*	Multiple Answer	• Workplace orientation • Occupation-specific training • Communication, collaboration, teamwork, negotiation • Digital/computer skills • Basic skills training (reading/writting/math) • Self-organisation and management

			• Creative, strategic thinking and problem solving • Career management • Knowledge management • Environmental skills (waste, water, energy) • Personal development/mindfulness • Other _____
F03	How many hours was this training?	Days Months Years	
F04	Where did this training take place? (multiple answers possible)	Multiple Answer	• In the workplace with co-workers • In the workplace individual learning • Outside the workplace in training institution • Online course (At home or elsewhere) • Other method of study (At home or elsewhere) • Other _Specify_____
F05	Who provided this training?		1 Public training agency 2 Inhouse by establishment 3 Private training firm 4 Online training firm (ex -Coursera) 5 NGO

			98 Other _____
F06	Who paid for the training?		1 Employer 2 Worker 3 Self (own-account workers) 4 Shared (Government and Self) 5 Shared (Employer and Self) 6 Government 98 Other _____
F07	Did you receive benefit from any of the incentives		1 Unpaid training leave 2 Paid training leave 3 Grant, subsidies 4 Tax incentives 98 Other _____
F08	In which way it was useful?		1 It allowed you to enter into or progress in a specific career 2 It allowed you to gain a certificate 3 It allowed you to develop work-related skills 4 It allowed you to develop your skillsfor a promotion at work 5 It allowed you to develop skills to adapt to changes in your job 6 You did it beacause your employer said you had to do a training 7 Not useful 98 Other _____
F09	Did this course provide some kind of certificate?		1 Government certificate 2 Provider certificate

			3 Professional/Industry Certificate 4 Other certificate 5 No certificate
F10.a	**(For those who had a learning activity)** Do you feel you need further training to do your job better?		1 Yes 2 No
F10.b	**(For those who did not have any learning activity)** Do you think you need any training to do your job better?	If F01 is No, then this question will appear	1 Yes 2 No
F11	Do you believe that you have adequate access to the training that you require to fulfil your needs and meet your career targets?		1 Yes 2 No
F12	What kind of training do you believe you require?		1 Workplace orientation 2 Occupation-specific training 3 Communication, collaboration, teamwork, negotiation 4 Digital/computer skills 5 Basic skills training (reading/writting/math) 6 Self-organisation and management 7 Creative, strategic thinking and problem solving 8 Career management 9 Knowledge management

			10 Environmental skills (waste, water, energy) 11 Personal development/mindfulness 98 Other _____
F13	What factors do you believe are limiting your access/participation in training? – multiple responses possible	Multiple Answer	• Financial barriers • Absence of relevant training offer • Absence of or inadequate infrastructure • I do not have the entry requirements (educational requirement, literacy, digital, mathematics skills etc.) • Low knowledge of learning options • Absence of adequate equipment to carry out learning • Inadequate or unsafe transportation and support infrastructure • Available courses are in occupations/skills not suitable for women/men (if respondent is woman/man) • Social norms prevent me from participating (if respondent is woman/man) • Burden of unpaid care duties • Health reasons • The course is not accessible for people with disabilities • Lack of time

			• Timing of the course not suitable • Other _____
F14	In your workplace, in addition to the organized activities, how do you normally acquire knowledge or learn new skills for work? (This should be understood as different from D01 and F01)		1 Learning- by-doing/experiential learning. 2 Learning from supervisors 3 Learning from colleagues 98 Other
F15	How often do you learn by doing?		1 Never 2 Less than once a month 3 Less than once a week but at least once a month 4 At least once a week but not every day 5 Every day
F16	How often do you learn from supervisors and colleagues?		1 Never 2 Less than once a month 3 Less than once a week but at least once a month 4 At least once a week but not every day 5 Every day
F17	In your workplace, would you say that the things you learn from supervisors or co-workers are general or specific to the firm you work in?		1 Mostly general 2 Mostly firm-specific 3 Both
F18	Do you think your workplace offers the learning opportunities you need/aspire to have?		1 Yes 2 No

F19	In the last 36 months did you receive support from your manager or the human resources department to plan your career or make choices for your skills development (e.g. to acquire new skills, perform new roles, have more responsibility)?		1 No 2 Yes, in less than 1 year 3 Yes, more than 1 year but less than 3 years

Section G: Apprenticeships and internship (Ask to those working and not working)

Q. No.	Questions	Directions	Answers
G01	Are you currently in an apprenticeship?		1 Yes 2 No
G02	Have you ever been an apprentice?		1 Yes at the firm I currently work for. 2 Yes at another firm. 3 No
G03	Did you complete this past apprenticeship?		1 Yes 2 No
G04	When did you complete this apprenticeship?		Year
G05	Are you currently in an internship?		1 Yes 2 No
G06	Have you ever been an intern?		1 Yes at the firm I currently work for. 2 Yes at another firm. 3 No
G07	Did you complete this internship?		1 Yes 2 No
G08	When did you complete this internship?		Year
G09.1	For how many hours did you perform this activity (apprenticeship) during the last week? (record answers for apprenticeship separately if the interviewee did both)	Hours	

G09.2	For how many hours did you perform this activity (internship) during the last week? (record answers for internship separately if the interviewee did both)	Hours	
G10	What was/will be the total duration of this, apprenticeship or internship?	Days Months Years	
G11	In which way the apprenticeship or internship is/was useful?		1 Finding a job 2 Workplace integration 3 Achieving better salary/position 4 Helping me perform my occupation well 5 Communication, collaboration, teamwork, negotiation 6 Digital/computer skills 7 Basic skills training (reading/writting/math) 8 Self-organisation and management 9 Creative, strategic thinking and problem solving 10 Career management 11 Knowledge management 12 Environmental skills (waste, water, energy) 13 Personal development/mindfulness 98 Other _____

G12	Did you or are you receiving any payment for this specific activity (in cash or in kind)?		1 Yes 2 No
G13	Did/do you have a written apprenticeship/internship agreement?		1 Yes 2 No
G14	Were you already working for the employer where you started your apprenticeship?		1 Yes 2 No
G15	As part of your apprenticeship, did/do you train at an educational/training institution or an external provider?		1 Yes 2 No
G16	Are you working or have the perspective of working for the employer where you do/did your internship/apprenticeship)		1 Yes 2 No