

How to prevent and address violence and harassment at work

A training course for businesses

▶ Training course aims

- ▶ Understand what constitutes violence and harassment in the world of work.
- ▶ Recognize the business case for tackling violence and harassment at work.
- ▶ Assess and manage the risks associated with violence and harassment at work.
- ▶ Identify and uncover cases of violence and harassment at work.
- ▶ Develop and implement effective company policies and procedures to prevent and address violence and harassment at work.

Training programme

Half-day 1	Module 1: Introductions
	Module 2: What is violence and harassment at work?
Half-day 2	Module 3: Why addressing violence and harassment at work is a top priority
	Module 4: The legal framework and how to apply it
Half-day 3	Module 5: How to assess risks and identify cases of violence and harassment at work
Half-day 4	Module 6: How to use risk management and enterprise policies to prevent violence and harassment at work

▶ Today's timetable

- ▶ Start at 9:00
- ▶ Break at (please insert hour)
- ▶ End at (please insert hour)



Ground rules

Please:

- ▶ Maintain a safe, confidential and respectful environment.
- ▶ Put your cell phones on silent, and do not text or read mobile messages.
- ▶ Put your laptops away.
- ▶ Respect time.
- ▶ Be respectful of other participants and the facilitators.





International
Labour
Organization

“A world of work free from violence and harassment is a fundamental right of all human beings, and it makes good business sense. All governments, employees and employers, in every industry across the world should unite to achieve this goal.”

(Please insert the name and title of the EBMU's Director-General/CEO)