

NINTH MEETING OF THE SRM TWG

(16 - 20 SEPTEMBER 2024)

PROCEDURAL AND OTHER MATTERS

Information document 3: Arrangements for the tenth and subsequent meetings of the SRM TWG

This information document concerns *arrangements for the SRM TWG's following meetings*. The SRM TWG will confirm the instruments to be reviewed at its tenth meeting in 2025 and decide if any changes are required to its provisional work plan as adopted in 2023; the date of its tenth meeting; and other logistical matters, including whether or not the presence of advisors will be authorized.

9 August 2024

1. The SRM TWG, at its eighth meeting in September 2023, decided to provisionally set its work plan for the next five years with the aim of possibly completing the review of all instruments in its initial programme of work by 2028. It also recommended that the Office and Governing Body consider its planned programme of work in the ILO's strategic planning and future resource allocations, to ensure that relevant Departments were appropriately resourced to support the work of the SRM TWG.¹ During its 349th Session in November 2023, in approving the recommendations of the SRM TWG, the Governing Body noted the decision taken by the SRM TWG, taking into account the need to guarantee the quality of the SRM TWG's work reviewing the standards.²
2. In setting the work plan, the SRM TWG prioritised the need for institutional coherence and consistency with its own internal work plan for the initial programme of work. This is in line with its terms of reference, that stress the importance of coherence in the standards machinery; clarity, transparency and consistency; flexibility; and consensus.³ The provisional work plan details the instruments that the SRM TWG provisionally expected to review, and any other standards setting and standards policy matters that will be discussed, at subsequent meetings of the SRM TWG – the tenth (2025), eleventh (2026), twelfth (2027) and thirteenth (2028) meetings – recognising the benefit gained from longer periods of time for preparation. Fourteen instruments will be reviewed by the SRM TWG at its ninth meeting (2024); 38 additional instruments in the initial programme of work will remain to be reviewed in future meetings of the SRM TWG.

TENTH MEETING (2025): AGENDA

3. Past practice has been for the SRM TWG to decide, at each meeting, the agenda and dates of the following year's meeting. In 2024, the SRM TWG may wish to confirm that the instruments included in its provisional work plan for the tenth meeting in 2025 will be reviewed next year:

► Provisional workplan: tenth meeting of the SRM TWG (2025)

Working time

Hours of Work (Industry) Convention, 1919 (No. 1)
 Hours of Work (Commerce and Offices) Convention, 1930 (No. 30)
 Forty-Hour Week Convention, 1935 (No. 47)
 Holidays with Pay Convention (Revised), 1970 (No. 132)
 Hours of Work and Rest Periods (Road Transport) Convention, 1979 (No. 153)
 Part-Time Work Convention, 1994 (No. 175)
 Holidays with Pay Recommendation, 1954 (No. 98)
 Hours of Work and Rest Periods (Road Transport) Recommendation, 1979 (No. 161)
 Part-Time Work Recommendation, 1994 (No. 182)

Night work

¹ [GB.349/LILS/1](#), para. 5.

² [GB.349/LILS/PV](#), para. 23(i).

³ [GB.325/LILS/3](#) (SRM TWG terms of reference), para. 13.

Night Work (Women) Convention (Revised), 1948 (No. 89)
Protocol of 1990 to the Night Work (Women) Convention (Revised), 1948 (No. 89)
Night Work Convention, 1990 (No. 171)
Night Work of Women (Agriculture) Recommendation, 1921 (No. 13)
Night Work Recommendation, 1990 (No. 178)

Working time: Relevant outdated instruments

Sheet-Glass Works Convention, 1934 (No. 43)
Reduction of Hours of Work (Glass-Bottle Works) Convention, 1935 (No. 49)
Holidays with Pay Convention, 1936 (No. 52)
Holidays with Pay Recommendation, 1936 (No. 47)
Holidays with Pay (Agriculture) Convention, 1952 (No. 101)
Holidays with Pay (Agriculture) Recommendation, 1952 (No. 93)

Night work: Relevant outdated instruments

Night Work (Bakeries) Convention, 1925 (No. 20)

4. At the time that the SRM TWG adopted its provisional work plan, it was noted that review of the working time, including night work, instruments was likely to involve a complex discussion. For the sake of internal consistency and in light of the thematic link between working time and night work, it was proposed to review the two sub-topics together. A possibility of articulation was noted between the work of the SRM TWG and the meeting of experts on the organization and scheduling of working time proposed to the Governing Body in follow-up to the Conference Resolution concerning the second recurrent discussion on labour protection.⁴

TENTH MEETING (2025): LOGISTICAL ARRANGEMENTS

5. The SRM TWG will wish to decide the dates of the tenth meeting in 2025 and other logistical matters.
6. At its first meeting, the SRM TWG decided to align its future meetings with the October-November Session of the Governing Body, with the preference for the meeting to be held at least six weeks prior to the Governing Body. In relation to its meeting in 2025, the Governing Body will meet from 3-13(14) November 2025. Of relevance to the decision as to date, there will be a cantonal holiday in Geneva on 11 September 2025; and the programme of ILO official meetings anticipates a technical meeting on the promotion of decent work in the railways sector in the third quarter of 2025, at a date as yet to be determined.
7. It is proposed that the tenth meeting of the SRM TWG could be held for five days in the week of 1-5 September 2025 or 15-19 September 2025.
8. There are two further logistical arrangements to make for the next meeting.

⁴ ILC.111/[Record No. 6A](#)(Rev.), para. 23(j); [GB.349/PV\(Rev.1\)](#), para. 148(a); [GB.349/INS/3/2](#), para. 23.

- Will advisors be authorised to attend the meeting? If so, how many advisors will be authorised to attend? (*paragraph 18 of the terms of reference*)
- Will any representatives of relevant international organizations and other ILO bodies be invited to attend the meeting? (*paragraph 21 of the terms of reference*)

SUBSEQUENT MEETINGS (2026-2028): AGENDA

9. The SRM TWG may wish to consider whether, at this stage, any changes are envisaged to its provisional work plan as relates to its eleventh, twelfth and thirteenth meetings:

► Provisional workplan: eleventh meeting of the SRM TWG (2026)

Wages

Minimum Wage-Fixing Machinery Convention, 1928 (No. 26)
 Minimum Wage Fixing Machinery (Agriculture) Convention, 1951 (No. 99)
 Protection of Workers' Claims (Employer's Insolvency) Convention, 1992 (No. 173)
 Minimum Wage-Fixing Machinery Recommendation, 1928 (No. 30)
 Minimum Wage-Fixing Machinery (Agriculture) Recommendation, 1951 (No. 89)
 Protection of Workers' Claims (Employer's Insolvency) Recommendation, 1992 (No. 180)

Freedom of association

Right of Association (Agriculture) Convention, 1921 (No. 11)
 Right of Association (Non-Metropolitan Territories) Convention, 1947 (No. 84)

Industrial relations

Voluntary Conciliation and Arbitration Recommendation, 1951 (No. 92)
 Co-operation at the Level of the Undertaking Recommendation, 1952 (No. 94)
 Communications within the Undertaking Recommendation, 1967 (No. 129)
 Examination of Grievances Recommendation, 1967 (No. 130)

Other categories of workers

Home Work Convention, 1996 (No. 177)
 Home Work Recommendation, 1996 (No. 184)

► Provisional workplan: twelfth meeting of the SRM TWG (2027)

Employment security

Termination of Employment Convention, 1982 (No. 158)
 Termination of Employment Recommendation, 1982 (No. 166)

Skills

Special Youth Schemes Recommendation, 1970 (No. 136)
 Paid Educational Leave Recommendation, 1974 (No. 148)

Social policy

Social Policy (Non-Metropolitan Territories) Convention, 1947 (No. 82)
 Social Policy (Basic Aims and Standards) Convention, 1962 (No. 117)

Migrant workers (social security)

Equality of Treatment (Accident Compensation) Convention, 1925 (No. 19)

Equality of Treatment (Accident Compensation) Recommendation, 1925 (No. 25)

Migrant workers

Migration Statistics Recommendation, 1922 (No. 19)

Protection of Migrant Workers (Underdeveloped Countries) Recommendation, 1955 (No. 100)

Migrant workers (social security): outdated instruments

Maintenance of Migrants' Pension Rights Convention, 1935 (No. 48)

► Provisional workplan: thirteenth meeting of the SRM TWG (2028)

Wrap up of the work of the SRM TWG

Standards policy: final discussion

Finalization of reviews of instruments

Review of implementation of SRM TWG recommendations by the Organization

Recommendations for future follow-up

The SRM TWG will confirm the agenda and decide the date and other logistical arrangements for its tenth meeting; and provide indication of any expected changes to the provisional work plan as it relates to the agenda of subsequent meetings.