

TO ALL MEMBER STATES OF THE ILO

ILC 112 – 100 – 2

18 April 2024

**Arrangements for the 112th Session of the
International Labour Conference
(Geneva, 3-14 June 2024)
Website: <https://www.ilo.org/ilc/>**

Dear Minister,

With reference to the convocation letter sent on 7 February 2024, I am pleased to provide you with further details on the 112th Session of the International Labour Conference, which will be held in Geneva from **Monday, 3 June to Friday, 14 June 2024**. With the Conference taking place in a fully in-person format, Member States are expected to ensure the presence in Geneva of national tripartite delegations.

Programme of work

Please note that preparatory meetings of Employers' and Workers' groups will be conducted in person on **Sunday, 2 June**.

The Conference will open on **Monday, 3 June**. Committees of the Conference will start their work as from the afternoon of the same day. The plenary discussion of the reports of the Director-General and of the Chairperson of the Governing Body on the work carried out by the Governing Body between June 2023 and March 2024 will take place between **Tuesday, 4 June and Wednesday, 12 June**. This year, the report of the Director-General will be on the subject of the social contract.

At its 350th Session (March 2024), the Governing Body decided to recommend to the International Labour Conference that at its 112th Session, the Appendix to the Report of the Director-General on "*The situation of workers of the occupied Arab territories*" be discussed in the framework of a special sitting in accordance with the same modalities and conditions as those applied in all similar special sittings on the same subject in the past, with a view to providing specific guidance to the Office and the Director-General on appropriate follow up actions to the findings of the report. In light of this decision, a special plenary sitting is foreseen to take place on **Thursday, 6 June**. Subject to the endorsement by the Conference at its opening sitting, tripartite delegations shall be allowed, exceptionally, to take the floor more than once on the report of the Director-General, so that they can address separately the situation of workers of the occupied Arab territories.

Furthermore, at its 112th Session, the Conference will hold elections for the Governing Body's next term of office (June 2024-June 2027). The Government electoral college is currently expected to take place on **Friday, 7 June**, while the Employers' and Workers' electoral colleges are scheduled to be held on **Monday, 10 June**.

The **Conference high-level event** will be dedicated to the inaugural Forum of the Global Coalition for Social Justice and will take place on **Thursday, 13 June**. In addition to accredited delegates, the inaugural Forum will be open to all the Global Coalition's partners and to the other participants accredited to attend the Conference. Further information on the event will be published on the [Conference website](#) as it becomes available.

The Conference will close on **Friday, 14 June**.

Composition of delegations

Delegations should be composed as provided for in the [Standing Orders of the International Labour Conference](#). In addition, access to the sittings will be provided to the press and the public, subject to space availability and any necessary security arrangements.

Member States are invited to pursue the consultation process with the most representative national organizations of employers and workers to determine the composition of their delegations to the 112th Session of the Conference, to ensure that they are **fully tripartite** and balanced as regards the number of advisers accompanying the respective tripartite delegates.

Every effort should be made to achieve **gender balance** in the composition of national delegations. In this respect, the [infographic](#) here attached and available on the [Conference website](#) shows that women accounted for 36.5 per cent of participants at the 111th Session of the Conference in 2023.

Credentials

The accreditation of Conference participants will be done through a password-protected [online accreditation system](#), which will be activated on **Thursday, 2 May**. A communication to this effect will be sent to Member States, through their Permanent Missions (where applicable), providing the access codes. In this connection, I would like to remind you of the importance of ensuring that credentials of national delegations are submitted on or before **Monday, 13 May**.

Registration to speak in plenary

The plenary sittings to discuss the reports of the Director-General and of the Chairperson of the Governing Body will take place, as noted above, from **Tuesday, 4 to Wednesday, 12 June**. The time limit for speeches is set at a maximum of **5 minutes**, in accordance with the Standing Orders of the International Labour Conference. The time limit for interventions during the special sitting on the Appendix to the Report of the Director-General is currently fixed at **3 minutes**.

Registration to speak in plenary will open on **Wednesday, 24 April** and close on **Tuesday, 4 June** at 6 p.m. (Central European Summer Time). Separate forms to register for both the regular and special sittings will be available on the [Conference website](#) as of **Wednesday, 24 April**, when the list of speakers opens.

Registration in technical committees

Delegates and advisers from each of the three constituent groups will need to register to take part in the work of the various technical committees. Government, employer and worker delegates and advisers who intend to participate in committees are therefore kindly asked to complete the online registration forms which will soon be available on the [Conference website](#) **no later than Sunday, 2 June** by 5 p.m. (CEST), so as to be able to participate in the first sitting of each committee.

Visas and insurance

Delegations requiring visas should contact the Swiss consular services directly, as early as possible, to obtain the visas required to attend the Conference. The Office will be able to support visa applications only after having received valid credentials for the persons concerned.

Please note that the ILO does not provide participants with insurance coverage for accident or illness while travelling to or from Geneva or during the Conference. It is therefore essential that all participants ensure that they have adequate insurance coverage in respect of illness and accident before travelling to Geneva.

Further practical information

The [Conference website](#) contains further details on the agenda of the 112th Session of the Conference and will be regularly updated with practical information for delegates, including a *Conference Guide* which will soon be available.

I look forward to welcoming your national tripartite delegation to the 112th Session of the International Labour Conference in Geneva.

Yours sincerely,

(signature)

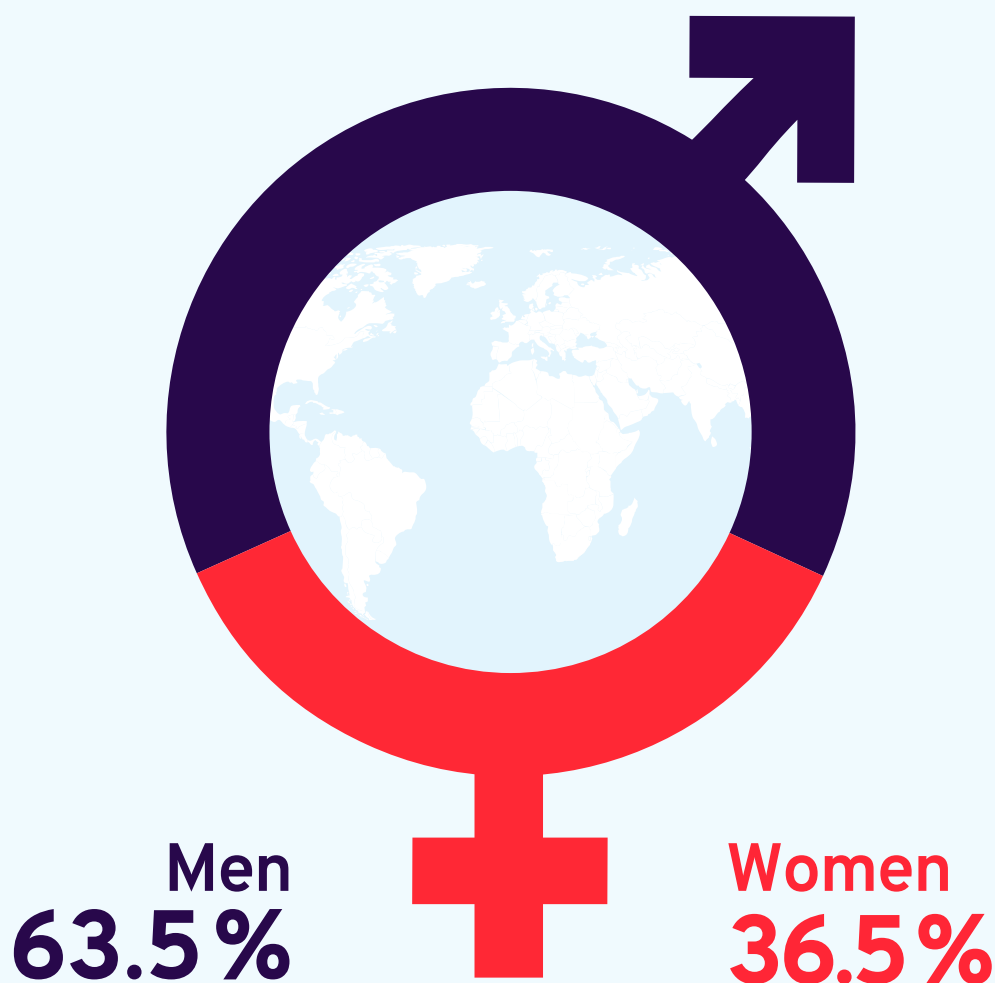
Gilbert F. Houngho
Director-General



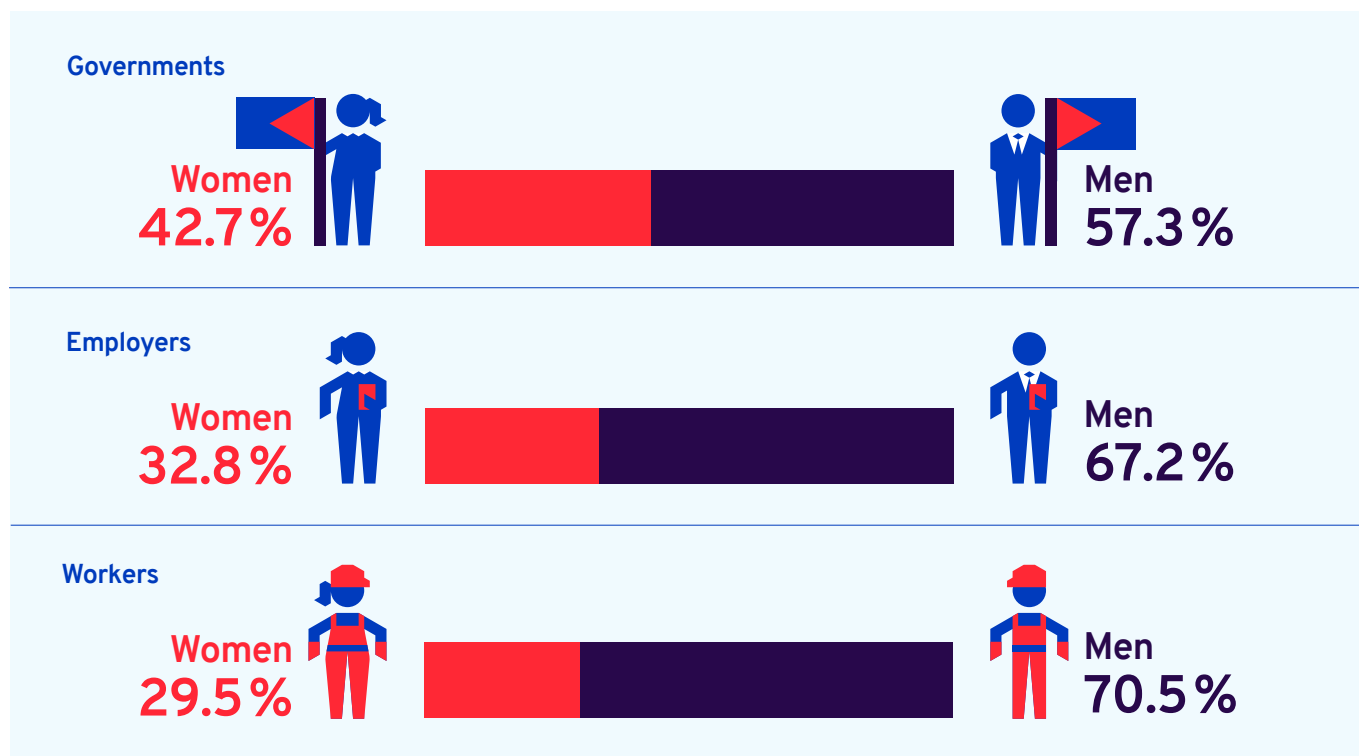
International
Labour
Organization

► Gender Parity at the International Labour Conference 2023

► Accredited delegates



► Tripartite delegates by group



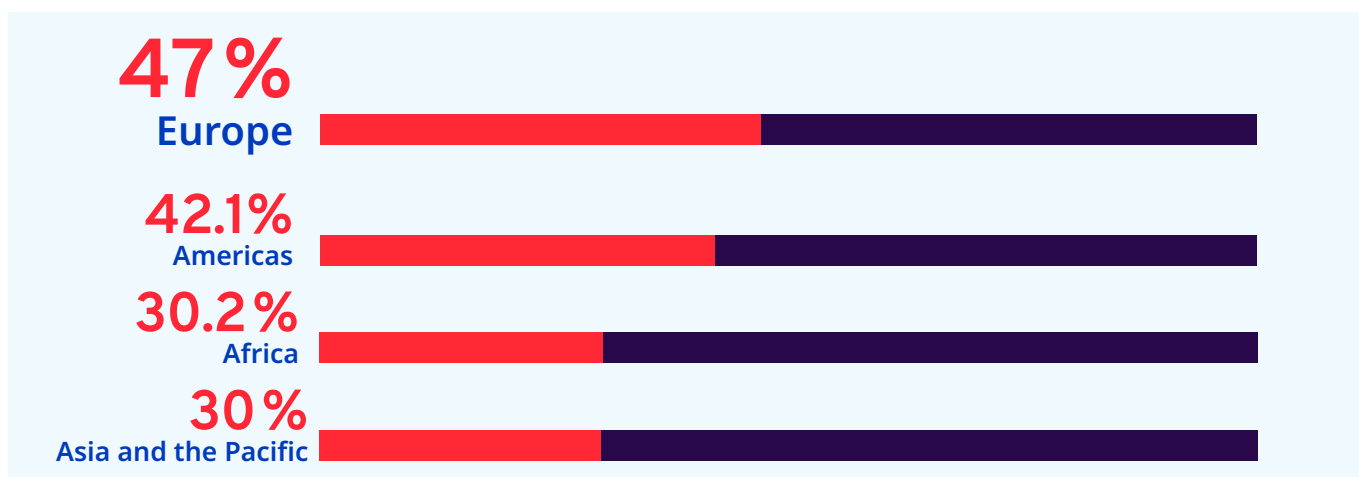
► Ministers accredited



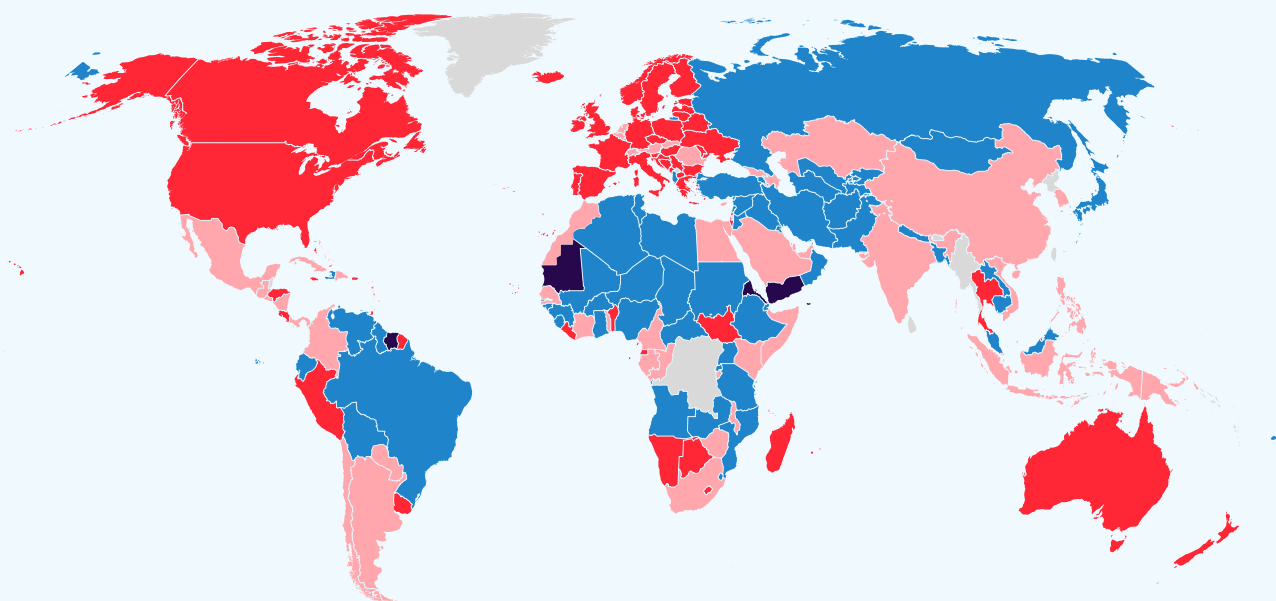
► Speakers at the plenary



► Women delegates by region



► Women delegates by country



**47%
and more**

Australia	Madagascar
Bahamas	Montenegro
Barbados	Namibia
Belarus	New Zealand
Benin	North
Bosnia and Herzegovina	Macedonia
Botswana	Norway
Brunei	Peru
Darussalam	Poland
Bulgaria	Portugal
Cabo Verde	Republic of Moldova
Canada	Saint Kitts and Nevis
Comoros	Serbia
Costa Rica	Slovenia
Croatia	South Sudan
Czechia	Spain
Denmark	Sweden
Equatorial Guinea	Thailand
Estonia	Tonga
Finland	Trinidad and Tobago
France	Ukraine
Germany	United Kingdom of Great Britain and Northern Ireland
Greece	United States of America
Honduras	Uruguay
Hungary	
Iceland	
Ireland	
Israel	
Italy	
Jamaica	
Latvia	
Lesotho	
Liberia	
Lithuania	

30-46%

Argentina	Paraguay
Austria	Philippines
Azerbaijan	Qatar
Belgium	Republic of Korea
Burundi	Romania
Cameroon	San Marino
Chile	Saudi Arabia
China	Senegal
Colombia	Seychelles
Congo	Singapore
Côte d'Ivoire	Slovakia
Cuba	Somalia
Cyprus	South Africa
Dominican Republic	Switzerland
Egypt	Togo
El Salvador	United Arab Emirates
Georgia	Viet Nam
Guatemala	Zimbabwe
India	
Indonesia	
Kazakhstan	
Kenya	
Kiribati	
Malawi	
Maldives	
Malta	
Mauritius	
Mexico	
Morocco	
Netherlands	
Nicaragua	
Panama	
Papua New Guinea	

1-29%

Afghanistan	Kyrgyzstan
Albania	Lao People's Democratic Republic
Algeria	Lebanon
Angola	Libya
Armenia	Luxembourg
Bahrain	Malaysia
Bangladesh	Mali
Bolivia (Plurinational State of)	Mongolia
Brazil	Mozambique
Burkina Faso	Nepal
Cambodia	Niger
Central African Republic	Nigeria
Chad	Oman
Democratic Republic of the Congo	Pakistan
Djibouti	Russian Federation
Ecuador	Rwanda
Eswatini	Sierra Leone
Ethiopia	Sudan
Fiji	Syrian Arab Republic
Gambia	Tajikistan
Ghana	Tunisia
Guinea	Türkiye
Guinea-Bissau	Turkmenistan
Guyana	Uganda
Haiti	United Republic of Tanzania
Iran (Islamic Republic of)	Uzbekistan
Iraq	Venezuela (Bolivarian Republic of)
Japan	Zambia
Jordan	
Kuwait	

0%

Antigua and Barbuda
Eritrea
Mauritania
Sao Tome and Principe
Suriname
Yemen