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|  | INTERNATIONAL LABOUR ORGANIZATION | | English_logo_Office_Black |
| 13th African Regional Meeting  Addis Ababa, Ethiopia, 30 November–3 December 2015 | |
|  | **AFRM.13/D.2** |
|  | |  | |

Form for credentials of delegations [[1]](#footnote-1)

**Name of country**[[2]](#footnote-2)

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**Minister attending the Meeting**

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| --- | --- | --- | --- | --- | --- |
| *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

*Accompanied by:*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Ministry/institution* | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

**Government delegates**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. | *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Ministry/institution* | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |
| 2. |  |  |  |  |  | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

Advisers

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Ministry/institution* | *Substitute delegate?* [[3]](#footnote-3) | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

**Employers’ delegate**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Organization* | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

Advisers

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Ministry/ organization* | *Substitute delegate?*  [[4]](#footnote-4) | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

**Workers’ delegate**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Organization* | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

Advisers

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| *Mr/Ms* | *Surname (family name)* | *First name (personal name)* | *Position/title* | *Ministry/organization* | *Substitute delegate?*  [[5]](#footnote-5) | *Passport information*  *Country of issue:*  *Passport number:*  *Issue date:*  *Expiry date:* | *Email address* |

Other information

The information requested below, concerning the employers’ and workers’ organizations consulted for the nomination of the delegation as well as the extent to which the government has paid the participation expenses of the tripartite delegation, is necessary for the Credentials Committee to discharge its functions.

**Organizations consulted for the nomination of the delegation**

**Employers’ organizations**

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**Workers’ organizations**

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Payment of expenses of the delegation

*Please cross the appropriate box*

Expenses paid for the whole delegation □

Expenses paid for part of the delegation □

Please indicate, for each group, the number of persons whose expenses have been borne by the Government:

……………………………………………………………………………………………………………………………………………………………...

……………………………………………………………………………………………………………………………………………………………...

……………………………………………………………………………………………………………………………………………………………...

Part of the expenses paid for the whole delegation □

Please indicate the expenses paid (travel, subsistence):

……………………………………………………………………………………………………………………………………………………………...

……………………………………………………………………………………………………………………………………………………………...

……………………………………………………………………………………………………………………………………………………………...

Part of the expenses paid for part of the delegation □

Please indicate, for each group, the number of persons whose expenses have been paid and the type of expenses paid (travel, subsistence):

……………………………………………………………………………………………………………………………………………………………...

……………………………………………………………………………………………………………………………………………………………..

……………………………………………………………………………………………………………………………………………………………...

Done in ……………………………………, on …………………………... [2015]

Signature ….……………………..…………………………………..

Name .…………………………..……………………………………

Function ..…………………….………………………………………

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| --- |
| **Please return this form, duly signed by the appropriate government authority,**  **at the latest by Monday, 2 November 2015, to:**  Office of the Legal Adviser  International Labour Office  CH-1211 Geneva 22  Fax: +41 22 799 84 70  Email *(attach scanned image of signed original)*:  [credentials@ilo.org](mailto:credentials@ilo.org) |

1. Each Regional Meeting shall be composed of **two** Government delegates, **one** Employers’ delegate, and **one** Workers’ delegate for each State or territory invited by the Governing Body of the International Labour Office to be represented at it (article 1, paragraph 1, of the *Rules for Regional Meetings* – bold type added). The nomination of other types of participants is optional. As regards technical advisers, it should be borne in mind that there is only one item on the agenda. [↑](#footnote-ref-1)
2. State or territory invited. [↑](#footnote-ref-2)
3. Please indicate **yes** if the adviser is also nominated as a substitute delegate. *An adviser who is acting as substitute for his/her delegate may speak and vote under the same conditions as the delegate who is being replaced* (Art. 1, para. 4, of the *Rules for Regional Meetings*). [↑](#footnote-ref-3)
4. Please indicate **yes** if the adviser is also nominated as a substitute delegate. *An adviser who is acting as substitute for his/her delegate may speak and vote under the same conditions as the delegate who is being replaced* (Art. 1, para. 4, of the *Rules for Regional Meetings*). [↑](#footnote-ref-4)
5. *Please* indicate **yes** if the adviser is also nominated as a substitute delegate. *An adviser who is acting as substitute for his/her delegate may speak and vote under the same conditions as the delegate who is being replaced* (Art. 1, para. 4, of the *Rules for Regional Meetings*). [↑](#footnote-ref-5)