

**FOR INFORMATION**

SECOND ITEM ON THE AGENDA

**Progress in the work to adapt the Manual
for drafting ILO instruments**

1. At its 292nd (March 2005) Session, the Governing Body took note of the document entitled *Manual for drafting ILO instruments* which the Office had prepared, at the request of the Governing Body, following the meeting of the tripartite group of experts held in January 2005.¹ At the same session, the Governing Body requested the Office to adapt the *Manual* along the lines indicated in document GB.292/LILS/3, with financing for this work from savings² (under Part 1 of the Programme and Budget for 2004-05).
2. At its 294th (November 2005) Session, the Governing Body heard an oral report of the Legal Adviser on the progress made in adapting the *Manual*.³ At that time, the full-text hard copy version was made available and a demonstration was provided of the interactive electronic version in progress. The Office further noted that a short print version of the *Manual* was being considered that could be used as a quick guide, in particular by Conference delegates.
3. As a result of the continuing work of the Office, the interactive electronic version of the *Manual* is expected to be available on the ILO web site and on CD-ROM in English, French and Spanish by the end of March 2006. The Office is transforming the full text into a user-friendly quick guide, and is consulting informally with the constituents on the quick guide with a view to making it available for use at the International Labour Conference in 2007.

Geneva, 28 February 2006.

Submitted for information.

¹ GB.292/10(Rev.), para. 39.

² *idem.* See also GB.292/LILS/3, paras. 8-10.

³ GB.294/9(Rev.), paras. 25-30.