



2010 HOUSEHOLD LABOUR FORCE SURVEY QUESTIONNAIRE

CAUTION: This survey is conducted according to TURKSTAT Law with 5429 number and dated November 11, 2005. The main objective of the HLFS is to obtain information on the structure of the labour force in the country. This includes information on the economic activity, occupation, status in employment and hours worked for employed persons; and information on the duration of unemployment and occupation sought by the unemployed. Data collected here is only for statistical purposes. It is completely **CONFIDENTIAL** and can not be used for imposition or investigation purposes. Those who don't comply with this rule information will be punished in accordance with decree no 53 and 54 with law no 5429 as referred by this decree and who give false.

The non-nationals and residents of schools, dormitories, kindergartens, rest home for elderly persons, special hospitals, military barracks and recreation quarters for officers are excluded in the Household Labour Force Survey. The survey is only being applied to the private households in the coverage of non-institutional population.

SECTION I- ADDRESS AND SAMPLING INFORMATION

FORM NO	REFERENCE WEEK
KEY NO	APPLICATION WEEK
	YEAR
	MONTH
ADRESS CODES	SAMPLING CODES
NUTS 1	STREET OR SUB-STREET
NUTS 2	Any changes in street or sub-street name? <input type="checkbox"/> 1. Yes <input type="checkbox"/> 2. No
POPULATION GROUP	Please enter the new street or sub-streer name
PROVINCE	NO OF DWELLING AND FLAT
DISTRICT	Any changes in dwelling and flat no <input type="checkbox"/> 1. Yes <input type="checkbox"/> 2. No
SUB-DISTRICT	Please enter the new number
VILLAGE	BLOCK NO
QUARTER	SUB SAMPLE NO
Any changes in quarter name? <input type="checkbox"/> . Yes <input type="checkbox"/> . No	HOUSEHOLD SEQUENCE NO.....
Please enter the new quarter name	NO OF INTERVIEWS

1.1- Name of respondent

1.2- Have you received the explanatory letter sent to you by the TURSTAT?

1. Yes ☐ 2. No ☐ 3. Not respondent ☐

1.3- Realisation of the survey;

1. The survey to be applied ☐ → **Q 1.4**
2. Non response form to be filled ☐ → **FORM C**

1.4- Did the LFS applied to your family in this address before?

(Is this the household that was conducted a survey in the previous visit?)

(To be asked second and latter interviews)

1. Yes → **FORM 1A** 2. No ☐ → **SECTION II**

BU BİLGİLER ANKET BİTİMİNDE DOLDURULACAKTIR.

Do you have a phone number? 1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>	Tel no
Would you like to take survey results through the internet?.....	1. Yes <input type="checkbox"/> 2. No <input type="checkbox"/>
What is your e-mail adress for sending survey results ?@.....	
Name and surname of interviewer.....	Name and surname of supervisor
Interviewer's T.C. ID No	Supervisor's T.C. ID. No

**INFORMATION ON HOUSEHOLD MEMBERS JOINED OR LEFT THE HOUSEHOLD
(TO BE ASKED IN SECOND OR LATER VISITS)**

SECTION 2.A- INFORMATION ON PREVIOUSLY INTERVIEWED HOUSEHOLD MEMBERS

Serial number of hh member	Name and surname of household members interviewed in the previous wave <i>(Please write household members starting with household head. Do not include guests and persons who are in the army or prison.)</i>	Sex 1. Male 2. Female	Date of birth (Year)	Date of birth (Month)	Age completed <i>(Write "00" for babies who have not yet completed his/her first age)</i>	Is this person still a household member? 1. Yes 2. No	What is the main reason for leaving from household? 1. Married 2. Get divorced 3. Joined army 4. Education/training 5. Illness/old age 6. Went to work 7. Died 8. Other (Explain)
A1	A2	A3	A4	A5	A6	A7	A8
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A.9- Has there anyone joined to your household since the last visit?

1. Yes

2. No

Q8A

SECTION 2.B- INFORMATION ON HOUSEHOLD MEMBERS JOINED TO THE HOUSEHOLD

Household serial numbers will be continued with the later number of Section 2.A.

Serial number of hh member	Name and surname of household members joined to the household <i>(Please write household members starting with household head. Do not include guests and persons who are in the army or prison.)</i>	What is the main reason for joining? 1. Married 2. Get divorced 3. Completed his military service 4. Came for education/training 5. Completed his/her education/training 6. Illness/old age 7. Came for working 8. New born 9. Came together with parents 10. Other (Please explain)
B1	B2	B3
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>
<input type="text"/>		<input type="text"/>

AFTER COMPLETING THIS FORM, FILL IN THE FORM 1 SECTION II BY USING THE SAME SERIAL NUMBERS FOR HOUSEHOLD MEMBERS.

TO BE ASKED ALL HOUSEHOLD MEMBERS														
Serial number of hh member	Name and surname - Please write household members starting with household head and according to member's age. - Write everybody as household members who has been living at this home for six months (even less than six month for now) or has got intention to live for six months or more. <u>And also, do not forget to register:</u> - Normally live this home but not at home during the interview as temporarily (travelling etc.), - Newborn, small children etc. - Persons who are not your family member but living in this household (friends, servants etc.)	Sex 1. Male 2. Female	Date of birth (Year)	Date of birth (Month)	Ask if Q4 and Q5 are empty!	TO BE ASKED ONLY FOR FIRST INTERVIEW								
					Age completed <i>(Write "00" for babies who have not yet completed his/her first age)</i>	Where were you born? 1.In Turkey 2.In foreign country <i>(Between 1-81 province code will be coded for Turkey, for foreign country, related country code will be replaced).</i>	Have you ever lived abroad for six months period or more ? 1. Yes 2. No → Q-9A	In which year did you come to Turkey? (Year)	In which month did you come to Turkey? (month)	Have you been living in this province since you were born? 1. Yes → Q 11 2. No	From which year have you been living in this province?	From which month have you been living in this province?	Please indicate the province where you resided before this city? 1.In Turkey 2.In Foreign country → Q 11 <i>(If it is Turkey, use between 1-81 province codes, if it is foreign country, use related country codes).</i>	The place where you resided before is; 1. Province center 2. District center 3. Sub-district and a village
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Serial number of hh member	TO BE ASKED ALL HOUSEHOLD MEMBERS					TO BE ASKED FOR PERSON 6 YEAR OLD AND OVER.							TO BE ASKED FOR PERSON 15 YEAR OLD AND OVER.				
	What is your situation in the family as to the household head? 1. Household head 2. Spouse 3. His/her children 4. Bride or Bridegroom 5. Grandchild 6. Mother/father in law 7. Other relatives 8. Non-relatives	(This question to be filled by the interviewer taking into account the serial number of hh members in Section II, Question 1 within the assistance of respondent if needed)				What is the latest educational institution you graduated from ? (as to taken diploma or qualification concerning reference week) 1. None 2. Primary school 3. Primary education 4. Secondary school or vocational school 5. High school 6. Vocational or technical high school 7. Higher education graduate 8. Master or doctorate	Are you literate? 1. Yes 2. No → Q 17	What is the field of highest level of education successfully completed?	When did you graduate from this school? (Year)	Were you attending in regular education during the LAST 4 WEEKS end of reference week? (Including OEF) 1. Yes 2. Yes, but on holiday 3. No → If age >=15 Go to Q20. If age<15 Finished!	Which institution are you attending? 1. Primary education 2. High school 3. Vocational or technical high school 4. Open education (primary, secondary school and OEF) 5. Faculty or university 6. Master/ Doctorate	Which class are you in this institutions? (If it is preclass use code 9)	To be asked for persons between 15-25 year old and over	Did you attend any courses, seminars, conferences or receive private lessons or instructions outside the regular education system within LAST 4 WEEKS end of refence week? (Foreign language, computer, sewing, driving course, OSS, KPSS and OEF courses or seminars etc.) 1. Yes → Q 24 2. No	What was the purpose of this training you attended? 1. Mostly job-related 2. Mostly personal or social 3. Other (Explain)	Number of hours spend on this training within LAST 4 WEEKS end of refence week	What is your marital status? 1. Single 2. Married 3. Divorced 4. Widowed
		The serial number of;															
		Spouse (if there is in the hh).	Mother (If there is in the hh).	Father (if there is in the hh).													
1	11	12A	12B	12C	13	14	15	16	17	18	19	20	21	22	23	24	
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Serial number of hh member

|_|_|

Form Number

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SECTION III - EMPLOYMENT (To be asked for persons 15 year old and over.)**ATTENTION: For persons who has more than one job during the reference week, the job in which the person spends more time is taken as a MAIN JOB.****REFERENCE WEEK: is the first week of each month starting with Monday**

<p>25. Serial number of person answering</p> <p>26. Did you work to earn income in cash or in kind in the reference week? (As regular or casual employee, self employed, employer or unpaid family worker)</p> <p>1. Yes → Q 33 2. No</p> <p>27. Did you work as paid or unpaid worker (even if you are a housewife, student or retired person) even for one hour in the reference week?</p> <p>1. Yes → Q 33 2. No</p> <p>28. In the reference week, did you have a business in which you were temporarily absent with any reasons or a job you will return back?</p> <p>1. Yes 2. No → Q 75</p> <p>29. Why were you absent from work in the reference week?</p> <p>1. Own illness, injury or temporary disability 2. Maternity leave 3. Holidays 4. Bad weather 5. Nature of work 6. Education or training 7. Slack work for technical and economic reasons 8. There was no work 9. Other (unpaid leave etc. please explain)</p> <p>30. What was your employment status at this job?</p> <p>1. Regular employee → Q 31B 2. Seasonal worker 3. Own job → Q 33 4. Casual employee (<i>work in daily jobs</i>) 5. Unpaid family worker</p> <p>31. a) Do you have any guarantee to return to the job which you worked as a seasonal worker?</p> <p>1. Yes 2. No → Q 75</p> <p>31. b) What is the duration of total absence from work?</p> <p>1. Absent for less than three months → Q 33 2. Absent for three months and more</p> <p>32. Do you continue to take your wage or salary from your employer during total absence time from work?</p> <p>1. Yes, whole 2. Yes, 50% and more 3. Yes, less than 50% 4. No</p> <p>33. a) What is the name and phone number (if any) of the place (firm or organisation) where you worked? (If not worked at a specific place, specify clearly the name of the place worked even in the case of working at home or on the street. If you worked at more than one job, specify the name and the address of the place where you spend most of your time)</p> <p>b) Indicate the province of your workplace (If it is in foreign countries use "99" code)</p> <p>c) What is the main activity of this workplace (firm/organisation)? (NACE Rev 2)</p> <p>d) Related with the main activity of workplace, give one or two examples of the product or service produced by your workplace?</p>	<p>34. What is the status of your workplace?</p> <p>1. Private 2. State 3. Other (<i>Foundation, organization, cooperative, unions, political parties, NGO's, non-profit organizations, international organizations, embassies etc.</i>)</p> <p>35. What is the type of your workplace?</p> <p>1. Field, garden 2. Regular workplace (fixed place) 3. Market place 4. Mobile or Irregular workplace 5. At home (<i>his/her or other's home</i>)</p> <p>36. What is the legal status of your establishment for which you work?</p> <p>1. Individual ownership 2. Ordinary partnership 3. Private company (Limited, Collective, Limited Partnership, Joint Stock)</p> <p>37. a) How many persons are employed in this workplace (firm/organisation)?</p> <p>1. Less than 10 2. 10-24 3. 25-49 4. 50-249 5. 250-499 6. 500 and more</p> <p>b) Please indicate the number of persons employed</p> <p>38. a) What is the full title of your job in this workplace?</p> <p>b) What is your main tasks and duties in this workplace? (ISCO-88)</p> <p>39. What is your employment status in this workplace (firm/organisation)?</p> <p>1. Regular or casual employee → Q 41 2. Employer 3. Self employed 4. Unpaid family worker</p> <p>40. What is the taxation method for your establishment?</p> <p>1. Lump sum tax 2. Real tax 3. Exempt from tax 4. Paid not at all 5. Do not know</p> <p>41. Do you have any administrative responsibilities in this job you are doing?</p> <p>1. Yes 2. No</p> <p>42. Are you registered with any social security institution related to this job?</p> <p>1. Yes 2. No</p>	<p>S 37</p> <p>Q 38</p> <p>Q 38</p> <p>Q 42</p>
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SECTION III- EMPLOYMENT (Continued)

43. a) Which year did you start to work in this job/workplace?	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	53. a) What is the main activity of this additional job? (NACE Rev 2)	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>																											
To be asked Q43 b for persons who have begun his/her activity within last 2 years		b) Related with the main activity of this workplace, give one or two examples of the product or service produced by your workplace?																												
b) Which month did you start to work in this job/workplace?	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	54. What is your employment status in this other workplace (firm/organisation)?																												
Ask Q44 If Q39= "1" and persons who have begun his/her activity within last 2 years		1. Regular or casual employee 2. Employer 3. Self employed 4. Unpaid family worker																												
44. How did you find your job?	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	55. a) How many hours do you usually work per week in your MAIN JOB?																												
1. By myself 2. Through the Turkish Employment Organisation 3. Through the Private Employment Office 4. Through relatives, friends etc. 5. Other (Please explain)	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>																												
45. What is your employment type in this workplace?		b) How many hours do you usually work per week in your ADDITIONAL JOB?																												
1. Full time → Q 48 2. Part time		<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>																												
46. Why are you working in a part time job?		56. How many hours did you actually work in your main and additional job during the reference week?																												
1. Looking after children in the family 2. Looking after incapacitated adults 3. Looking after children or incapacitated adults in the family 4. Training/education 5. Own illness or disability 6. Other personal or family reasons 7. Could not find a full time job 8. Nature of work 9. Other (Please explain)		<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>																												
47. Why are you looking after children or incapacitated adults in the family by yourself?		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th><th style="width: 10%;">a) Main job</th><th style="width: 10%;">b) Add. job</th></tr> </thead> <tbody> <tr><td>Monday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td>Tuesday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td>Wednesday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td>Thursday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td>Friday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td>Saturday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td>Sunday</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> <tr><td>TOTAL</td><td style="text-align: center;"> _ </td><td style="text-align: center;"> _ </td></tr> </tbody> </table>			a) Main job	b) Add. job	Monday	_	_	Tuesday	_	_	Wednesday	_	_	Thursday	_	_	Friday	_	_	Saturday	_	_	Sunday	_	_	TOTAL	_	_
	a) Main job	b) Add. job																												
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Sunday	_	_																												
TOTAL	_	_																												
Ask Q48, 49 and 50, If Q39="1"		IF Q28=1, do not ask Q57 and Q58																												
48. What is the permanency of this job?		Ask If the total hours of Q56a is higher than Q55a. (If actual work hours in main job is higher than normal (usual) work hours in main job)																												
1. Permanent → Q 51 2. Temporary or fixed term contract 3. Seasonal 4. For the day 5. Job based (it depends on finishing job)		57. why did you work in your main job more than your usual hours during the reference week ?																												
49. Why are you working in a temporary job?		1. Variable working hours (flexible working hours) 2. Overtime 3. Other (Please explain)																												
1. Could not find a permanent job 2. Did not want a permanent job 3. As the contract covers training period (trainee or apprentice etc.) 4. His/her own preference 5. Other (Please explain)		<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>																												
50. What is the total duration of this temporary job?		Ask if the total hours of Q56-a is less than Q55-a. (If actual work hours in main job is less than normal (usually) work hours in main job)																												
1. Less than 1 month 5. 13 to 18 months 2. 1 to 3 months 6. 19 to 24 months 3. 4 to 6 months 7. 25 to 36 months 4. 7 to 12 months 8. more than 3 years		58. why did you work in your main job less than your usual hours during the reference week ?																												
51. Dou you usually/sometimes do the whole or part of your job at home?		1. Nature of work 2. Annual leave etc. 3. Public holidays 4. There was no work 5. Personal or family reasons 6. Bad weather 7. Own illness, injury or temporary disability 8. Slack work for technical and economic reasons 9. Labour dispute 10. Education and training 11. Variable working hours 12. Maternity leave 13. Start of/change in job during the reference week 14. Work finished in the reference week 15. Other (Explain)																												
1. Usually 2. Sometimes 3. Never		<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>																												
52. In addition to your main job, during the reference week, did you have any other job or business to earn income cash or in kind (or did you have a job that you were temporarily absent)?		Ask Q59, If Q39=1																												
1. Yes 2. No → Q 55		59. a) Related to your main job, did you do any work for pay or not, out of your normal working time during the reference week? (i.e paid or unpaid overtime)																												
1. Yes 2. No → Q 60		1. Yes 2. No → Q 60																												
52. In addition to your main job, during the reference week, did you have any other job or business to earn income cash or in kind (or did you have a job that you were temporarily absent)?		b) Like that, how many hours did you work for pay or not at your workplace as overtime?																												
1. Yes 2. No → Q 55		<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>																												

[illegible]

SECTION V- UNEMPLOYMENT AND INACTIVITY		SECTION VI- PAST WORK EXPERIENCE (Continued)	
<p>83. What is the reason that you have not been seeking a job during the LAST 3 MONTHS ENDING WITH THE REFERENCE WEEK?</p> <div> <div> 1. Found a job but waiting to start → Q 87 </div> <div> 2. Awaiting recall from previous job/works seasonally 3. Made very much effort seeking before but could not found 4. Do not believe in finding a job appropriate for his/her skill/qualification 5. Continuing to his/her education or training 6. Engaged with household chores (<i>cleaning, washing dishes or clothes, cooking and ironing etc.</i>) 7. Retired 8. Looking after children in the family 9. Looking incapacitated adults in the family 10. Looking after both children and incapacitated adults in the family 11. Other personal or family reasons 12. Own illness or disability 13. Elderly (65 years of age and over, <i>not retired, but thinking very old for working</i>) 14. Other (Please explain) </div> </div> <p>Q 85</p> <p>84. Why are you looking after children or incapacitated adults in the family by yourself?</p> <div> 1. Because these kind of services are too expensive 2. Because of distrust to the quality of that kind services 3. There is no place which gives that kind of services near home 4. Individual preference 5. Others (Please explain...) </div> <p>85. If you had a found a job or established your own business, would you have been able to start working within the reference week or following 2 WEEKS?</p> <div> 1. Yes → Q 91 2. No </div> <p>86. Why couldn't you start working?</p> <div> 1. Undergoing education or training 2. Busy with household chores 3. Retired 4. Own illness or disability 5. Personal or family reasons 6. Other (Please explain) </div> <p>Q 91</p>		<p>Ask if year of survey - Q 92 a < 8</p> <p>93. What was the main reason for leaving from this workplace, firm or organisation?</p> <div> 1. Job was temporary, came to an end 2. Was working seasonally 3. Dismissed/Liquidated/Bankrupted 4. Not satisfied with job 5. Own illness or disability 6. Looking after children or incapacitated adults in the family 7. Her spouse's request / Due to marriage 8. Education or training 9. Retirement (including early retirement) 10. Need to fulfill his military service 11. Other (Please explain) </div> <p>94. a) What was the name of the workplace, firm or organisation? (If not worked for a specific organisation, firm or place specify clearly the name of the place worked even it was home or street)</p> <p>b) What was the main activity of the workplace, firm or organisation? (NACE Rev 2)</p> <p>c) Give one or two examples of the product or service produced by your last workplace.</p> <p>95. a) What was the full title of your job in this workplace?</p> <p>b) What was your main tasks and duties in this workplace? (ISCO-88)</p> <p>96. What was your employment status in this workplace (firm/organisation)?</p> <div> 1. Regular employee or casual 2. Employer 3. Self employed 4. Unpaid family worker </div>	
<p>If Q83=1, Ask Between Q87 and Q90</p> <p>87. What kind of job did you find?</p> <div> 1. Full time 2. Part time </div> <p>88. How long had you been seeking a job since you found that job? (Months) (After leaving the most recent job, the time that passed beginning from the moment that the person actually started seeking a job will be taken into consideration for those who previously had worked . (For less than one month, give code "00")</p> <p>89. In which job or occupation did you find? (including establish his/her own business) (ISCO-88)</p> <p>90. Will you start a job within 3 MONTHS?</p> <div> 1. Yes 2. No </div>		<p>SECTION VII- LABOUR SITUATION ONE YEAR BEFORE THE SURVEY</p> <p>97. What was your labour situation in the same month of the previous year?</p> <div> 1. Was working 2. Was working in present job 3. Retired 4. Unemployed (Seeking a job) 5. Engaged with household chores 6. Was on education or training 7. Was ill or disabled 8. Was in military service 9. Elderly (65 years of age and over, not retired, but thinking himself/herself too old to work) 9. Other (Please explain) </div> <p>98. a) What was the main activity of this workplace, firm or organisation in which you worked one year before? (NACE Rev 2)</p> <p>b) Give one or two examples of the product or service produced by this workplace.</p> <p>99. What was your employment status in this workplace (firm/organisation) in which you worked one year before?</p> <div> 1. Regular employee or casual 2. Employer 3. Self employed 4. Unpaid family worker </div>	
<p>SECTION VI- PAST WORK EXPERIENCE</p> <p>91. Have you ever worked before?</p> <div> 1. Yes 2. No → Q 97 </div> <p>92. a) Which year did you leave from your latest job?</p> <p>To be asked Q92 b for those leave from job within last 2 years</p> <p>b) Which month did you leave from your latest job?</p>			