

**INTERNATIONAL LABOUR OFFICE**  
**Department of Statistics**



**QUESTIONNAIRE ON STATISTICS ON  
THE LABOUR FORCE STATUS OF PERSONS WITH DISABILITIES**

*The aim of this questionnaire is to collect information about the availability of statistics on the labour force status of persons with disabilities and the methods used to compile them. Your reply will be used to prepare a methodological description that will be included in the updated compendium of national practices to be made available on ILO website. The compendium will provide valuable input to the ILO in its work on developing international guidelines for statistics on the labour force status of persons with disabilities, and will inform data users and producers about the types of approaches used in different countries.*

*The questionnaire covers the current compilation of statistics of this type as well as plans for future compilation. If your country does not compile these statistics at the moment and does not have plans to do so, please nevertheless return this questionnaire to the ILO with the information about your agency and the answer to question A.1.*

*We are sending the electronic version of the questionnaire (in Word format), which is also available in paper format. We encourage respondents to reply using the electronic version. Should you need paper copy please do not hesitate to contact us. Please reply to each question as fully as possible. Please do not leave any questions unanswered, but indicate if the information is not available (n.a.) or that the question is not relevant (n.r.). It would be useful if you could attach to your reply any forms, questionnaires, classification schemes, lists, or other material that could help the Department of Statistics to understand and analyse your reply. Please also submit any publications and/or tables that contain statistics on the labour force status of persons with disabilities.*

**Please send your reply to:**

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**For further information, or if you wish to obtain a paper version of the questionnaire, contact Ms. Stoevska at the above address**

**THANK YOU FOR YOUR COOPERATION**

## TERMS AND DEFINITIONS

### *Disability*

The term **disability** is used in this questionnaire as defined in the *International Classification of Impairments, Disabilities, and Handicaps (ICIDH)* (World Health Organization, Geneva, 1980 and 1993), and may not correspond entirely with that used in your country. For measurement purposes, the following definition is used: **person with disability**: a person who is limited in the kind or amount of activities that he or she can do because of ongoing difficulties due to a long-term physical condition, mental condition or health problem. Short-term disabilities due to temporary conditions such as broken legs and illnesses are excluded. Only disabilities lasting for more than six months should be included.

The following list of broad categories of disabilities, based on the ICIDH, may be used:

- seeing difficulties (even with glasses, if worn)
- hearing difficulties (even with hearing aid, if used)
- speaking difficulties (talking)
- moving/mobility difficulties (walking, climbing stairs, standing)
- body movement difficulties (reaching, crouching, kneeling)
- gripping/holding difficulties (using fingers to grip or handle objects)
- learning difficulties (intellectual difficulties, retardation)
- behavioural difficulties (psychological, emotional problems)
- personal care difficulties (bathing, dressing, feeding)
- others (specify)

### *Labour force status*

**Labour force status** is used in this questionnaire to signify the status of people as **employed, unemployed** or **outside the labour force**. The *Resolution concerning statistics of work, employment and labour underutilization*, adopted by the Nineteenth International Conference of Labour Statisticians (Geneva, 2013) provides the following definitions:

**Persons in employment** are defined as all those of working age who, during a short reference period, were engaged in any activity to produce goods or provide services for pay or profit. They comprise:

- (a) employed persons “at work”, i.e. who worked in a job for at least one hour;

- (b) employed persons “not at work” due to temporary absence from a job, or to working-time arrangements (such as shift work, flexitime and compensatory leave for overtime).

**Persons in unemployment** are defined as all those of working age who were not in employment, carried out activities to seek employment during a specified recent period and were currently available to take up employment given a job opportunity, where:

- (a) “not in employment” is assessed with respect to the short reference period for the measurement of employment;
- (b) to “seek employment” refers to any activity when carried out, during a specified recent period comprising the last four weeks or one month, for the purpose of finding a job or setting up a business or agricultural undertaking. This includes also part-time, informal, temporary, seasonal or casual employment, within the national territory or abroad;
- (c) “currently available” serves as a test of readiness to start a job in the present, assessed with respect to a short reference period comprising that used to measure employment.

**Persons outside the labour force** are those of working age who were neither in employment nor in unemployment in the short reference period

### *Status in employment*

**Status in employment** is defined in the *Resolution concerning the International Classification of Status in Employment (ICSE)*, adopted by the Fifteenth International Conference of Labour Statisticians (Geneva, 1993) as the status of an economically active person with respect to his or her employment, that is to say, the type of explicit or implicit contract of employment with other persons or organizations that the person has in his or her job. The following categories are recommended:

- a) employees;
- b) employers;
- c) own-account workers;
- d) contributing family workers;
- e) members of producers' cooperatives;
- f) persons not classifiable by status

**QUESTIONNAIRE ON STATISTICS  
OF THE LABOUR FORCE STATUS OF PERSONS WITH DISABILITIES**

<b>Country:</b>	
<b>Title of Department / Ministry / Agency providing the information:</b>	
<b>Person who may be contacted for further information:</b>	
<b>Name:</b>	
<b>Address:</b>	
<b>Telephone No.:</b>	
<b>Facsimile No.:</b>	
<b>e-mail address:</b>	

*Please tick the relevant boxes on the right and/or provide the information requested*

<b>A.1 ARE THERE ANY STATISTICS IN YOUR COUNTRY ON THE LABOUR FORCE STATUS OF PERSONS WITH DISABILITIES?</b>	Yes	
	No, but planned	
	No	

*If Yes, and the statistics are compiled from more than one source,  
please complete a separate questionnaire for each source.  
If No, but it is planned to establish such statistics in the near future,  
please also complete the questionnaire with information on the planned compilation.*

<b>Source</b>		
<b>A.2</b> What is the type of source of the data?	population census	
	household survey ( <i>e.g. labour force survey</i> )	
	establishment survey ( <i>e.g. survey of employers</i> )	
	administrative records ( <i>e.g. of social security scheme</i> )	
	other ( <i>specify</i> ):	
<b>A.3</b> What is the name of source: <i>Give the name of the source in the original language and in English (if available)</i>		
<b>Organization responsible for the statistics</b>		
<b>A.4</b> Which ministry, agency, department or service is responsible for:		
a) collecting the statistics?		
b) compiling the statistics?		
c) publishing the statistics?		

<b>Periodicity</b>		
A.5 How often are the statistics compiled?	monthly	
	quarterly	
	six-monthly	
	yearly	
	other ( <i>specify</i> ):	
<b>Objectives</b>		
A.6 What are the principal reasons for compiling the statistics?		
<b>Coverage</b>		
<b>Disabilities:</b>		
A.7 Do the statistics cover people with all types of disability?	Yes	
	No	
<i>If not, indicate the types of disability covered</i>	seeing difficulties	
	hearing difficulties	
	speaking difficulties	
	moving/mobility difficulties	
	body movement difficulties	
	gripping/holding difficulties	
	learning difficulties	
	behavioural difficulties	
	personal care difficulties	
others ( <i>specify</i> ):		
<b>Persons:</b>		
A.8 Do the statistics cover the total population of all age groups?	Yes	
	No	
<i>If not, indicate the population groups covered:</i>	persons who are members of households	
	institutional population (persons who are not members of households ( <i>e.g. living in military installations, dormitories of schools or universities, religious institutions, hospitals, hostels, in sheltered housing - specify</i> ):	
	persons in a particular age group ( <i>e.g. young persons, persons of working age</i> ) ( <i>specify ages covered</i> ):	
	war veterans	
	other specific group ( <i>specify</i> ):	
A.9 What percentage of the total population is covered by the statistics?		

<b>Labour force status:</b>		
A.10 Which of these categories are covered? <i>Indicate all categories covered</i>	employed persons	
	unemployed persons	
	persons outside labour force	
	others ( <i>specify</i> ):	
<b>Status in Employment:</b>		
A.11 Which of these categories are covered? <i>Indicate all categories covered</i>	employees	
	employers	
	own-account workers	
	contributing family workers	
	members of producers' cooperatives	
	others ( <i>specify</i> ):	
<b>Economic activities:</b>		
A.12 Do the employment statistics cover all economic activities?	Yes	
	No	
<i>If not, indicate the activities covered:</i>	Agriculture, hunting and forestry	
	Fishing	
	Mining and quarrying	
	Manufacturing	
	Electricity, gas and water supply	
	Construction	
	Wholesale and retail trade; repair of motor vehicles, motor cycles and personal and household goods	
	Restaurants and hotels	
	Transport, storage and communications	
	Financial intermediation	
	Real estate, renting and business activities	
	Public administration and defence; compulsory social security	
	Education	
	Health and social work	
	Other community, social and personal service activities	
A.13 Do the employment statistics cover all sectors?	Yes	
	No	
<i>If not, indicate the sector(s) covered</i>	Private sector	
	Public sector	
	Formal sector	
	Informal sector	
	Other ( <i>specify</i> ):	

<b>Geographic areas:</b>		
A.14 Do the statistics cover the whole country?	Yes	
	No	
<i>If not, specify the areas excluded. (e.g. rural areas)</i>		
<b>Establishments:</b>		
A.15 Do the statistics cover all types and sizes of establishments?	Yes	
	No	
<i>If not, indicate the types/sizes of establishments excluded. (e.g. cooperatives, household enterprises, establishments with fewer than 10 employees)</i>		
<b>Other</b>		
A.16 Are there any other limitations on the coverage of the statistics?	Yes	
	No	
<i>If so, please specify.</i>		
<b>Terms and definitions</b>		
A.17 What is the term used to denote "disability" in the source of the data?		
A.18 How is this term defined?		
A.19 Where does this definition come from? <i>Give the name of the law, regulation, etc. that it comes from, or indicate that the term was developed specifically for statistical uses</i>		
A.20 Which questions are used in the source of the data to identify persons with disabilities?  <i>If possible, supply copies of the survey questionnaire and instructions, or the notification or recording form and instructions used as the basis for the administrative records.</i>		
A.21 Is there a minimum duration of disability for a person to be considered as a person with disability for inclusion in the statistics?	Yes	
	No	
<i>If yes, what is the duration?</i>		

<b>Classifications</b>		
<p>A.22 Which classifications are used? <i>Indicate those that are used</i></p> <p><i>Where relevant, give the name of each classification system used, and the level at which data are classified. If possible, provide copies of the classification schemes used.</i></p>	sex	
	age	
	level of education	
	other personal characteristics ( <i>e.g. marital status</i> )	
	type of living arrangements ( <i>e.g. in a household, institution</i> )	
	status in employment	
	occupation	
	economic activity	
	type of disability	
	Other ( <i>please specify</i> )	
<p>A.23 Are the data cross-classified? <i>e.g. by age/sex and type of disability, by age/sex and status in employment, etc.</i></p>	Yes	
	No	
<p><i>If so, which types of cross-classifications are made?</i></p>		
<b>Reference period</b>		
<p>A.24 For which reference period are the statistics compiled? <i>e.g. a year, a month, a week</i></p>	Year	
	Month	
	Week	
	Other ( <i>please specify</i> )	
<b>Dissemination</b>		
<p>A.25 In which national publications do the statistics appear? <i>Give the titles, publishing organization and references, periodicity of publication, etc.</i></p> <p><i>If possible, <b>provide copies of the publications.</b></i></p>		
<p>A.26 Are the statistics available on the Web?</p>	Yes	
	No	
<p><i>If so, give the address of the Web site.</i></p>		

<b>Quality of the data:</b>		
A.27 Is the quality of the data compiled satisfactory?	Yes	
	No	
<i>If not, give the reasons.</i>		
A.28 What would you consider to be the best way to collect data on the labour force status of disabled persons in your country?		