

Glossary

Administrative unit^o	The field office, regional office, or technical unit responsible for managing a project's inputs and resources.
Evaluation category	Signifies the type of evaluation that is conducted, such as a project evaluation, a joint evaluation, etc.
Evaluation manager	An evaluation manager is an ILO staff member who volunteers to conduct and develop evaluations in the interest of the organization in accordance with the ILO Policy for Evaluation and the International Principles of Evaluation Practice.
Evaluation number	A unique number that is attributed to each evaluation report in the ILO's <i>i-Track</i> database.
Evaluation timing	Signifies if the evaluation takes place and reports on a project's activities at its <i>midterm (interim)</i> or <i>final</i> stage.
Evaluation nature	Signifies if the evaluation is internal or independent.
Good practices	An emerging good practice should demonstrate clear potential for substantiating a cause-effect relationship and may also show potential for replicability and broader applications. It can derive from comparison and analysis of activities across multiple settings and policy sources or emerge from a simple, technically specific intervention.
Lessons learned[*]	Generalizations based on evaluation experiences with projects, programs, or policies that abstract from the specific circumstances to broader situations. Frequently, lessons highlight strengths or weaknesses in preparation, design, and implementation that affect performance, outcome, and impact.
Recommendations[*]	Proposals aimed at enhancing the effectiveness, quality, or efficiency of a development intervention; at redesigning the objectives; and/or at the reallocation of resources. Recommendations should be linked to conclusions.
TC Symbol	Unique symbol/code that is attributed to each technical cooperation project.
Technical unit^o	This is the technical unit or Decent Work Team that provides operational advisory, mentoring, training, and support services to the ILO administrative unit/office responsible for overall implementation of a project.

^{*} OECD/DAC, [Glossary of Key Terms in Evaluation and Results Based Management](#), 2002.

^o ILO, [Development Cooperation Manual](#), 2016.