

# MERCHANT SHIPPING (SEAFARERS) (FEES) REGULATION

(Cap. 478 sections 133 and 134)

[2 September 1996] *L.N. 342 of 1996*

1. *(Omitted as spent)*

## 2. Interpretation

In this Regulation, unless the context otherwise requires—

“hourly rate” (按小時收費率) means the rate per hour calculated in accordance with section 8;

“office hours” (辦公時間) means the hours between 9 a.m. and 5 p.m., and 9 a.m. and noon on Saturday, excluding general holidays within the meaning of the General Holidays Ordinance (Cap. 149); (*35 of 1998 s. 5*)

“surveyor” (驗船師) means a person appointed under section 5(1) of the Merchant Shipping (Safety) Ordinance (Cap. 369) to be a Government surveyor;

“tons” (噸) means gross tons, and in the case of a ship having alternative gross tonnages, the larger of those gross tonnages, as calculated in accordance with the Merchant Shipping (Registration) (Tonnage) Regulations (Cap. 415 sub. leg. C).

## 3. Schedule of fees

(1) Subject to section 5(1), the fees prescribed in the Schedule shall be payable in respect of the matters specified in relation thereto in that Schedule.

(2) Except where otherwise specified in the Schedule or by necessary implication, the fees prescribed for the issue of any certificate shall be in respect of a certificate valid for a period of 12 months.

## 4. Fees for services within Hong Kong

Where the issue of any certificate or clearance is dependent upon the carrying out of any survey or inspection within Hong Kong during office hours, any fee prescribed by this Regulation shall include the services of a surveyor together with any travelling or other expenses involved.

## 5. Fees for services outside Hong Kong

(1) Where the issue of any certificate or clearance is dependent upon any survey or inspection to be undertaken outside Hong Kong by a surveyor sent from Hong Kong for that purpose, there shall be payable—

(a) a fee calculated in accordance with subsection (2); and

(b) the travelling and subsistence expenses of the surveyor in such reasonable sum as the Authority shall determine.

(2) For any survey or inspection described in Part I of the Schedule, the fee payable shall be—

- (a) where the fee for the services is entirely determinable by the time involved, the sum of \$7,645, in lieu of an hourly rate, for each period of 24 hours or part thereof during which the surveyor is absent from Hong Kong on account of the survey or inspection;
- (b) where the fee for the services is not determinable by the time involved, the sum of \$15,290 for the whole period during which the surveyor is absent from Hong Kong on account of the survey or inspection, and in addition, the relevant fee specified in that Part;
- (c) where the fee for the services is partly determinable and partly not determinable by the time involved, the aggregate of—
  - (i) for the services determinable by the time involved, the sum of \$7,645 for each period of 24 hours or part thereof during which the surveyor is absent from Hong Kong, less the actual number of hours the surveyor is required to undertake that particular survey or inspection referred to in subparagraph (ii); and
  - (ii) for the services not determinable by the time involved, the relevant fee for the services specified in that Part.
- (3) The duration of a surveyor's absence from Hong Kong shall be calculated with reference to the departure time and arrival time from and at Hong Kong.
- (4) Where part of the survey or inspection undertaken by a surveyor is done within Hong Kong and part of it is done outside Hong Kong, the fee payable for each part shall be calculated according to section 3 and this section respectively.

**6. Fees for transmission of documents**

Where in connection with any service specified in Part I of the Schedule or the issue of a certificate specified in Part I of the Schedule it is, in the opinion of the Authority, necessary to incur expense to transmit information, plans, calculations or other documents to places outside Hong Kong by post, telegram, telex, facsimile or similar means, there shall be payable in addition to the fee specified in Part I of the Schedule the expense involved.

**7. Fees for services outside office hours**

Except in the case of a service rendered by the Office, where the issue of any certificate or clearance is dependent upon any survey or inspection or where any other service is required to be undertaken by an officer of the Marine Department outside office hours, there shall be payable, in addition to the appropriate fee specified in this Regulation and the Schedule, if any, a fee in respect of each officer based upon the following scale—

On week-days—

- (a) between the } \$1,115 per hour or part  
       hours of     } hour;  
       7 a.m. and 9 }

a.m. or 5 p.m. and 7 p.m.	)	
(b) before 7 a.m. or after 7 p.m.	}	\$2,215 per hour or part hour;
On Saturdays (after noon), Sundays or Public Holidays	}	\$3,270 per hour or part hour:

Provided that if 3 days' notice of the requirement for any survey, or inspection or other service has been given to the Authority but notwithstanding such notice the Authority has caused the survey, or inspection or other service to be undertaken outside office hours, no such additional fee shall be payable.

#### 8. Fees for miscellaneous services

Where for any service other than a service for which a fee is specified in the Schedule—

- (a) where an officer of the Marine Department is required to visit a ship, shore installation, navigational aid or other site, the fee payable for each such visit during office hours shall be \$3,270 for the first hour or part hour and \$1,115 for each subsequent hour or part hour during which the visit continues; and
- (b) the fee payable for such service in any other case during office hours shall be \$1,115 for each hour or part hour during which the service continues.

#### 9. Fees where service is not completed

Where, on the application of the owner or agent of a ship, work on any service in respect of that ship is undertaken by any officer of the Marine Department and, in consequence of any act of the owner or his agent, such work is abandoned before the completion thereof, there shall be payable such reasonable sum as the Authority may agree with the applicant, having regard to the nature and extent of the work involved.

#### 10. Fees for issue of certificates of survey, etc.

- (1) Where for any purpose any officer of the Marine Department is required to issue any certificate of survey, permit, approval, or document of authority, consequent upon or pertaining to the carrying out of any service specified in Part I of the Schedule, otherwise than where the issue thereof is declared in that Part to be included in the service in question or where a fee for the issue thereof is specified in that Part, there shall be payable a fee of \$565.

- (2) Subject to subsection (3), where for any purpose any officer of the Marine Department is required to issue any copy of, or to make any alteration in, any certificate of survey, permit, approval, or document of authority, in respect of which the original thereof was issued consequent upon or pertaining to the carrying out of any service specified in Part I of the Schedule, whether such copy is required to be issued or such alteration made at the time of the issue of the original or not, there shall be payable—
  - (a) a fee of \$565 for each copy or alteration where no fee for the issue of the original is specified in Part I of the Schedule or the issue of the original is declared in that Part to be included in the service; and
  - (b) a fee equal to the amount of the fee specified in Part I of the Schedule in any case in which a fee is specified therein for the issue of the original.
- (3) No fee shall be payable for the issue of the duplicate of any certificate of survey, permit, approval, or document of authority, in any case in which it is declared in Part I of the Schedule that such certificate, permit, approval, or document of authority, shall be issued in duplicate.
- (4) Where for any purpose any officer of the Marine Department is required to issue any copy of, or make any alteration in, any licence, permit, certificate, or document of authority, issued in respect of or pertaining to any service specified in the Schedule, other than in Part I thereof, no fee shall be payable for the issue of such copy, or the making of such alteration, unless a fee therefor is so specified in which case such fee shall be payable.
- (5) Where the Authority consents at the request of an applicant to supply a copy of, or to make any alteration to, any licence, permit, certificate, document or plan referred to in this Regulation, there shall be payable, in addition to the fees prescribed for such services therein, a handling charge of such reasonable sum in respect of such service as the Authority may agree with the applicant therefor, having regard to the nature and extent of the work involved.

#### **11. Fees for attendance at legal proceedings or inquiries**

Where an officer of the Marine Department is required to attend, in his capacity as a Government official, any legal proceedings or inquiry in relation to any matter arising under the Ordinance, there shall be payable in respect thereof—

- (a) where the attendance is in Hong Kong during office hours, a fee of \$1,115 for each hour or part hour of attendance; and
- (b) where the attendance is outside Hong Kong—
  - (i) a fee of \$7,645 for each period or part period of 24 hours during which the officer is absent from Hong Kong on account of the attendance; and
  - (ii) the travelling and subsistence expenses of the officer in such reasonable sums as the Authority shall determine.

**12. Charges for advice and examination of plans**

Where the Authority consents to survey, tender advice or examine plans in respect of the structure, machinery or equipment of a ship in so far as such structure, machinery or equipment is to comply with statutory requirements or with any other requirements and no fee for such survey, advice or examination is prescribed, there shall be payable such reasonable sum in respect of such survey, advice or examination as the Authority may agree with the applicant therefor, having regard to the nature and extent of the work involved.

**13. Fees payable in advance**

Every fee shall be paid at the Marine Department in advance of the service in respect of which such fee is payable:

Provided that the Authority may in his discretion in any particular case permit any fee to be paid, in whole or in part, in arrear, and subject to such conditions as to security or time for payment as he may think fit.

**14. Services required for certain official purposes**

(Adaptation amendments retroactively made - see 23 of 1998 s. 2)

- (1) No fee shall be payable in respect of any copy of any certificate referred to in this Regulation which is supplied at the request of the representative of a government other than the Government of the Hong Kong Special Administrative Region when the copy of a certificate is required for official purposes.
- (2) No fee specified in the Schedule shall be payable in respect of any service referred to in this Regulation which is performed at the request of any Hong Kong Government department or public body or the representative of any government other than the Government of the Hong Kong Special Administrative Region, but the Authority may make such charge in respect of the service rendered as he may consider appropriate.

*(23 of 1998 s. 2)*

**15. *(Omitted as spent)***

**SCHEDULE**

[ss. 3, 5, 6, 7, 8, 10 & 14]

**PART I**

**FEES PAYABLE IN RELATION TO CREW  
ACCOMMODATION**

Note : In this Part “sister ship” (姊妹船) means a ship—

- (a) the crew accommodation of which in respect of the overall size, location and disposition thereof and the arrangements for heating, lighting, ventilation, water services, deck sheathings and insulations corresponds with another ship which has already been inspected or which will have been inspected prior to the inspection of that ship; and
- (b) as to which, prior to the inspection, application is made in writing by or on behalf of the owner for that ship to be treated as a sister ship, accompanied by a declaration that it complies with the foregoing requirements.

Purpose or service	Fee \$
The following fees shall be payable—	
1. For the inspection of crew accommodation on first registry or re-registry in a ship not being a sister ship—	12245
not exceeding 50 tons	
exceeding 50 tons but not exceeding 100 tons	14700
exceeding 100 tons but not exceeding 500 tons	14700 plus \$4,425 for each 50 tons or part thereof exceeding 100 tons.
exceeding 500 tons but not exceeding 2000 tons	49930 plus \$2,665 for each 100 tons or part thereof exceeding 500 tons.
exceeding 2000 tons but not exceeding 30000 tons	89565 plus \$5,515 for each 1000 tons or part thereof exceeding 2000 tons.
exceeding 30000 tons	243290
2. For the inspection of crew accommodation on first registry or re-registry in a ship being a sister ship—	7350
not exceeding 50 tons	
exceeding 50 tons but not exceeding 100 tons	8815
exceeding 100 tons but not exceeding 500 tons	8815 plus \$3,325 for each 50 tons or part thereof exceeding 100 tons.
exceeding 500 tons but not exceeding 2000 tons	35280 plus \$1,785 for each 100 tons or part thereof exceeding 500 tons.
exceeding 2000 tons but not exceeding 30000 tons	61670 plus \$1,860 for each 1000 tons or part thereof exceeding 2000 tons.
exceeding 30000 tons	113050
3. For the inspection of crew accommodation consequent upon alterations or repairs—	
(a) for each visit other than a visit in sub-item	7350 but not
(b)	more than 1/2 of the

(b) for each visit concurrent with a measurement for tonnage carried out consequent upon alterations or repairs	appropriate fee in item 1 or 2. 4425 but not more than 1/2 of the appropriate fee in item 1 or 2.
4. For the inspection of crew accommodation consequent upon an increase in the number of seafarers accommodated in any sleeping room	7350 per visit
5. For the inspection of crew accommodation— (a) whenever there is reason to believe that the ship is not complying with any provision of the Merchant Shipping (Seafarers) (Crew Accommodation) Regulation (Cap. 478 sub. leg. I) or any condition subject to which the ship has been exempted from a requirement of that Regulation	7350 per visit
(b) at the request of the owner or of any person being representative of the owners or of the crew of that ship	7350 per visit
6. For the inspection of crew accommodation consequent upon a complaint by a member of the crew of that ship—	
(a) where the complaint is found to be justified	7350 per visit
(b) where the complaint is found not to be justified	no fee.
7. For arranging a specially appointed surveyor, other than a Government surveyor, for carrying out any of the services specified in item 1, 2, 3, 4, 5 or 6	no fee.
8. For the approval of materials and fittings for crew accommodation in respect of—	
(a) fresh water generators (b) sewage disposal units (c) automatic chlorination units (sterilizers) (d) units to increase pH value of water (e) galley ovens (f) shower mixing valves (g) corrosion inhibitors	a fee determined by the time involved, charged at the hourly rate.
9. For the inspection of deck sheathings and the consideration of the report of tests on deck sheathing materials carried out by an independent authority	7350
Note: The fee prescribed in this item is in addition to any fee charged by the testing authority.	

## PART II

## FEES PAYABLE FOR EXAMINATIONS, ETC.

- Note: (1) The fees specified in this Part include the issue of the appropriate certificate of competency or licence under the Merchant Shipping (Seafarers) (Certification of Officers) Regulation (Cap. 478 sub. leg. J).
- (2) The fee for a sight test specified in item 6(a) is included in the fee for an examination for a certificate of competency specified in item 1 in cases where the sight test is conducted as part of the examination. In the event of a candidate failing the sight test, the balance of the relevant fees paid for the examination, less the fee for sight test, will be refunded to the candidate.
- (3) Examinations for Extra Master and Extra First Class Engineers are conducted by arrangement on behalf of the Department of Transport, London. The fees payable in Hong Kong shall be the appropriate fees payable to the Department of Transport from time to time plus 1/4 of such fees to cover administrative and other expenses incurred by the Hong Kong Government in providing the service.

Purpose or service	Fee \$
1. Fees for examinations for certificates of competency as Deck Officers Class 1, Class 2 or Class 3 and Deck Officers (River Trade) Class 1, Class 2 or Class 3— For an examination for a certificate of competency on each occasion a candidate presents himself—	
(a) Deck Officer Class 1 (Master Mariner)	9,250
(b) Deck Officer Class 2	6,940
(c) Deck Officer Class 3	4,820
(d) Deck Officer (River Trade) Class 1	6,940
(e) Deck Officer (River Trade) Class 2	4,820
(f) Deck Officer (River Trade) Class 3	3,090
(g) For an examination in communications in relation to sub-item (b), (c) or (e), if taken separately from the remainder of the full examination, for each attempt	790
(h) If a candidate for a certificate of competency in relation to sub-item (a), (b), (c), (d), (e) or (f) is examined or re-examined in either the written or the oral part of the examination	1/2 of the appropriate fee in sub-items (a) to (f).
	<i>(L.N. 6 of 2011)</i>
2. Fees for examinations for certificates of competency as Marine Engineer Officers Class 1, Class 2 or Class 3 and Marine Engineer Officers (River Trade) Class 1, Class 2 or Class 3— For an examination for a certificate of competency on each occasion a candidate presents himself—	
(a) Marine Engineer Officer Class 1—	
(i) For Part A or a portion thereof, or for exemption from all of Part A	3,090



(ii) For Part B or a portion thereof	4,620
(iii) For oral examination if taken separately	4,620
(iv) For endorsement of a Marine Engineer Officer Class 1 Certificate	2,890
(v) For issuing a Marine Engineer Officer Class 1 Part A Exemption Certificate	475
(b) Marine Engineer Officer Class 2—	
(i) For Part A or a portion thereof, or for exemption from all of Part A	2,320
(ii) For Part B or a portion thereof (including fees for the oral examination if taken together with Part B)	3,480
(iii) For oral examination if taken separately	3,480
(iv) For endorsement of a Marine Engineer Officer Class 2 Certificate	1,930
(v) For issuing a Marine Engineer Officer Class 2 Part A Exemption Certificate	475
(c) Marine Engineer Officer Class 3—	
(i) For a full examination	1,930
(ii) For endorsement of a Marine Engineer Officer Class 3 Certificate	1,550
(d) Marine Engineer Officer (River Trade) Class 1	6,940
(e) Marine Engineer Officer (River Trade) Class 2	4,820
(f) Marine Engineer Officer (River Trade) Class 3	2,400
(g) If a candidate for a certificate of competency in relation to sub-item (d) or (e) is examined or re-examined in either the written or oral part of the examination	1/2 of the appropriate fee in sub-item (d) or (e).

Note: For the purpose of this item, “endorsement” (批註) means the endorsement of an ordinary (steam) certificate to the effect that the holder is qualified to act in the capacity stated in his certificate on board a motor vessel, or vice versa.

(L.N. 6 of 2011)

2A. Fees for an examination for a certificate of competency as Electro-technical Officers Class ETO—	
For an examination for a certificate of competency on each occasion a candidate presents himself or herself—	
(a) For Part A or a portion of it, or for exemption from all of Part A	580
(b) For Part B or a portion of it (including fees for the oral examination if taken together with Part B)	2,510
(c) For oral examination if taken separately	1,930

3-4. (Repealed L.N. 6 of 2011)

5. Fee for issue of a licence (with or without endorsement) as Deck Officers or Marine Engineer Officers, Class 1, Class 2 or Class 3, or	400
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Electro-technical Officers Class ETO, without examination (*L.N. 90 of 1999 and 44 of 1999 s. 43; L.N. 102 of 2009; L.N. 142 of 2016*)

6.	Fees for miscellaneous examinations, certificates and endorsements—	
(a)	For a sight test for an examination in item 1	270
(b)	For a further sight test on appeal	780
(c)	For a further sight test on special appeal	1,520
(d)	For an examination of a candidate for an acting appointment as deck officer or marine engineer officer of a Hong Kong ship	7,535
(e)	For a certificate of service	890
(f)	For issue or renewal of an endorsement under the Merchant Shipping (Seafarers) (Tankers) Regulation on a certificate of competency or a certificate of service ( <i>L.N. 142 of 2016</i> )	Nil
(g)	For endorsement of a certificate of competency, a certificate of service or a licence for the continued proficiency and updating of knowledge	530
(h)	For a certificate of competency which is a Type Rating Certificate	150
7.	Fees for copies of certificates or licences issued under this Part—	
(a)	For a copy of a certificate of competency (other than a Type Rating Certificate), a certificate of service or a licence	220
(b)	For a copy of a sight test certificate	150
(c)	For a copy of a radar maintenance certificate	150
(d)	For a copy of a certificate of competency which is a Type Rating Certificate	150

*(L.N. 142 of 2016)*

8.	Fees for a copy of any determination made under section 8 or 10 of the Merchant Shipping (Seafarers) (Certification of Officers) Regulation (Cap. 478 sub. leg. J) ( <i>L.N. 142 of 2016</i> )	155
8A.	Fee for a copy of any determination made under section 5A of the Merchant Shipping (Seafarers) (Engine Room Watch Ratings and Electro-technical Ratings) Regulation (Cap. 478 sub. leg. V) ( <i>L.N. 142 of 2016</i> )	155
8B.	Fee for a copy of any determination made under section 10 of the Merchant Shipping (Seafarers) (Safety, Security and Designated Duties Training) Regulation ( <i>L.N. 142 of 2016</i> )	155
8C.	Fee for a copy of any determination made under section 9 of the Merchant Shipping (Seafarers) (Certificates of Proficiency for Able Seafarers) Regulation ( <i>L.N. 142 of 2016</i> )	155
8D.	Fee for a copy of any determination made	155

undersection 7 of the Merchant Shipping  
(Seafarers) (Navigational Watch)  
Regulation (*L.N. 142 of 2016*)

8E. Fee for a copy of any determination made undersection 7 of the Merchant Shipping (Seafarers) (Tankers) Regulation (*L.N. 142 of 2016*) 155

9-10. (*Repealed L.N. 142 of 2016*)

11. Fee for endorsement of validity of a certificate of competency, a certificate of service or a licence 155

12. Fee for issue of an exemption certificate for certificates of competency as Deck Officers, or Marine Engineer Officers, Class 1, Class 2 or Class 3 4,130

### PART III

## FEES FOR SERVICES RENDERED BY THE MERCANTILE MARINE OFFICE

Purpose or service	Fee \$
The following fees shall be payable—	
1. For employment or discharge of seafarers at the Office—	
(a) For each seafarer employed	Nil
(b) For each seafarer discharged	Nil
(c) For opening a new crew agreement	Nil
(d) Copies of crew agreement duly opened (per copy) ( <i>L.N. 90 of 1999 and 44 of 1999 s. 43</i> )	Nil
2. For employment or discharge of seafarers at places other than the Office—	
(a) For each seafarer employed	Nil
(b) For each seafarer discharged	Nil
(c) For opening a new crew agreement	Nil
(d) Copies of crew agreement duly opened (per copy) ( <i>L.N. 90 of 1999 and 44 of 1999 s. 43</i> )	Nil
3. For employment or discharge of seafarers where Form HK Eng. 2A is used—	
For recording the employment or discharge of any seafarer ( <i>L.N. 90 of 1999 and 44 of 1999 s. 43</i> )	Nil
4. For attesting crews' account of wages and performed—	
(a) at the Office and for each seafarer	160
(b) other than at the Office and for each seafarer	160 plus \$535 per hour or part thereof on a work done basis.
5. For attesting a new clause in a crew agreement, if performed—	

- (a) at the Office Nil
- (b) other than at the Office (*L.N. 102 of 2009*) Nil

6. For miscellaneous services under this Part—

- (a) For issue of a certified copy of, or extract from, a document or statement of sea service  
—  
Each folio of 90 words or part thereof 285
- (b) For each sheet of a Rank Xerox (or similar)<sup>15</sup> subject to a copy of a document provided by the Office minimum of \$220 including search fee.

- (c) For inspection at the Office of a ship's expired official log book or crew agreement  
—  
Per set (*L.N. 102 of 2009*) Nil

- (d) For any search of the Office records at request of applicant 200

- (e) For the production by any officer of the Office of a ship's official log book or crew agreement in any court of law or at any inquiry on behalf of an applicant for the production thereof—  
Per set 535

Note: (1) This fee is for the attendance of an officer for one day only; it applies to the production of one document only (or one set). When several documents (or sets) have to be produced the fee is \$535 a day for each document (or set) produced. (See Note to sub-item (g)). The fee is in addition to the fees payable for attendance by the officer under section 11 of this Regulation.

(2) Travelling facilities must be provided by the person or persons requesting this service.

Note: The fees under sub-items (a) to (e) are not charged to Hong Kong government departments or a department of the Central People's Government or to consuls or other representatives of a government other than the Government of the Hong Kong Special Administrative Region when the service required is for official purposes, except when a prolonged search is entailed, in which case the appropriate rate must be paid at the discretion of the Authority. (*23 of 1998 s. 2; 64 of 1999 s. 3*)

- (f) For any entry of voyage or other official endorsement on Form HK Dis. 1 (*L.N. 102 of 2009*) Nil

- (g) For taking custody of a ship's crew agreement and making any necessary endorsement thereon 285

Note: For the purposes of sub-items (c), (e) and (g) the crew agreement and official log book of a ship for one voyage, or in the case of a running agreement for 12 months, are regarded as constituting one set.

- (h) For certifying a desertion (per seafarer) 285

- (i) For providing the necessary documents and advice to enable a crew agreement to be opened at a place outside Hong Kong (*L.N. 102 of 2009*) Nil

(j)	For the issue of a pass to users of the Office other than Government officers ( <i>L.N. 102 of 2009</i> )	Nil
7. Where any officer of the Marine Department is required to perform any service referred to in this Part either at the Office or at any other place in Hong Kong outside office hours, there shall be payable, in addition to the fee prescribed for the service required, the following charge—		
(a)	on week-days from 7 a.m. to 9 a.m. or 5 p.m. to 7 p.m. (per hour per officer)	1,115
(b)	on week-days before 7 a.m. or after 7 p.m. (per hour per officer)	2,215
(c)	on Saturday afternoons, Sundays and public holidays (per hour per officer)	3,270
Note: A service occupying less than an hour will be charged for as one hour, according to the scale. Where a service occupies more than one hour but not an exact number of hours the charge will be—		
(a)	if the period in excess of an exact number of hours is 30 minutes or less, half the appropriate fee for one hour;	
(b)	if the period in excess is more than 30 minutes, the appropriate fee for one hour.	
8. Fees in relation to a certificate of proficiency under the Merchant Shipping (Seafarers) (Engine Room Watch Ratings and Electro-technical Ratings) Regulation (Cap. 478 sub. leg. V)—		
(a)	For issue of a certificate of proficiency ( <i>L.N. 102 of 2009</i> )	Nil
(b)	For issue of a copy of a certificate of proficiency ( <i>L.N. 142 of 2016</i> )	155
9. ( <i>Repealed L.N. 142 of 2016</i> )		
9A. Fees in relation to a certificate of proficiency under the Merchant Shipping (Seafarers) (Safety, Security and Designated Duties Training) Regulation—		
(a)	For issue or renewal of a certificate of proficiency	Nil
(b)	For issue of a copy of a certificate of proficiency ( <i>L.N. 142 of 2016</i> )	155
9B. Fees in relation to a certificate of proficiency under the Merchant Shipping (Seafarers) (Certificates of Proficiency for Able Seafarers) Regulation—		
(a)	For issue of a certificate of proficiency	Nil
(b)	For issue of a copy of a certificate of proficiency ( <i>L.N. 142 of 2016</i> )	155
9C. Fees in relation to a certificate of proficiency under the Merchant Shipping (Seafarers) (Navigational Watch) Regulation—		
(a)	For issue of a certificate of proficiency	Nil

(b) For issue of a copy of a certificate of proficiency ( <i>L.N. 142 of 2016</i> )	155
9D. Fees in relation to a certificate of proficiency under the Merchant Shipping (Seafarers) (Tankers) Regulation—	
(a) For issue of a certificate of proficiency	Nil
(b) For issue of a copy of a certificate of proficiency ( <i>L.N. 142 of 2016</i> )	155
10. Fees in relation to employment registration books—	
(a) For issue of an employment registration book under section 4 of the Merchant Shipping (Seafarers) (Employment Registration Books) Regulation (Cap. 478 sub. leg. U) ( <i>L.N. 102 of 2009</i> )	Nil
(b) For issue of an employment registration book under section 12(1) of the Merchant Shipping (Seafarers) (Employment Registration Books) Regulation (Cap. 478 sub. leg. U)	105
(c) For renewal of issue of an employment registration book under section 14 of the Merchant Shipping (Seafarers) (Employment Registration Books) Regulation (Cap. 478 sub. leg. U) ( <i>L.N. 102 of 2009</i> )	Nil
(d) For copying a complete sea service record into an employment registration book consequent to the loss, destruction or defacement of a previously issued employment registration book	10
(e) For any entry of voyage or other official endorsement in an employment registration book ( <i>L.N. 102 of 2009</i> )	Nil
Note: This fee is not chargeable for any endorsement which—	
(a) relates to a particular voyage and is made at the time of employment for or discharge from the voyage or at some later date provided an official certificate of discharge is produced to the Superintendent;	
(b) is required by the Superintendent;	
(c) relates to change of registered address or telephone number, or name, relationship and address of next of kin; or	
(d) constitutes an alteration to an original entry and is made by—	
(i) the Superintendent; or	
(ii) a public officer authorized by the Superintendent to make such an endorsement.	
11. Fees in relation to employment services provided by the Office—	
(a) Fee for the conduct of a muster	Nil
(b) Fee for the issue of an exemption certificate to a non-registered seafarer	Nil
(c) Fee for a permit to use the emergency employment procedure	Nil

(d) Fee for a permit to use the re-employment procedure	Nil
(e) Fee for a permit to operate the company roster	Nil
(f) Fee for amendment of particulars on a company roster	Nil
(g) Employment of seafarers supplied through Office procedures (in respect of each seafarer employed)	Nil
(h) Emergency employment (in respect of each seafarer employed) ( <i>L.N. 102 of 2009</i> )	Nil
12. Fee for providing copy of Chinese language translation of the Code under the Merchant Shipping (Seafarers) (Code of Safe Working Practices) Regulation (Cap. 478 sub. leg. M)	