

# Copy

TO ALL MEMBER STATES OF THE ILO

ILC 109 – 100 – 3

7 October 2021

**Convocation to the second part of the 109th Session of the  
International Labour Conference  
(Geneva, 2021)**  
Website: [www.ilo.org/ilc](http://www.ilo.org/ilc)

Dear Sir/Madam,

It is my pleasure to invite the tripartite delegation of your country to the second part of the 109th Session of the International Labour Conference (ILC) which will reconvene by virtual means from Thursday, 25 November to Saturday, 11 December 2021. This second part of the Conference Session will be mainly devoted to the proceedings of the two working parties established to deal with agenda item IV ([Inequalities and the world of work](#) (general discussion)) and VI ([Skills and lifelong learning](#) (general discussion)). The Conference plenary will be re-convened on Saturday, 11 December to adopt the reports containing the conclusions of the two working parties and to hold the closing ceremony.

This second part of the Conference Session will continue to be governed by the [ILC Standing Orders](#), except where any of its provisions has been suspended or otherwise adjusted under the special arrangements and rules of procedure approved for the conduct of the session by virtual means (document [ILC.109/D1](#)).

**Credentials deposited up to and including 19 June 2021 remain valid for the second part of the 109th Session of the International Labour Conference.** However, Member States may modify the composition of their tripartite delegations. Modifications to credentials, including any new accreditations, **must be submitted by 19 November 2021**. Full details on accreditation can be found on the ILC [webpage dedicated to Credentials](#). Access codes to the Online Accreditation System will be sent to Member States by early November (with a copy to their focal points).

With respect to working parties, registrations already submitted in June 2021 remain valid for the second part of the Conference. Governments are kindly reminded to complete the [on-line registration forms](#) as soon as possible to register new representatives as members of the working parties scheduled to start their work on 25 November. Please note that accreditation to the Conference is a pre-requirement for participation in Conference working parties.

A secured access to the Zoom virtual platform will be sent to the individual email address of each participant in the working parties and preparatory group meetings that will take place during the week starting on 22 November.

In the context of a virtual session of the Conference, Member States are once again reminded of the importance of ensuring that all members of their tripartite delegations are provided with secure and independent remote access to group, plenary and working parties meetings of the Conference.

The [Conference website](#) will be regularly updated with details regarding participation modalities, the reports for consideration of the two working parties and their tentative programme of work. All [instruments and resolutions adopted](#) by the International Labour Conference during the first segment of its 109th Session (June 2021) are equally available on the Conference website.

The Secretariat ([reloff-conf@ilo.org](mailto:reloff-conf@ilo.org)) remains available to provide information to the members of the tripartite delegations to the Conference.

The International Labour Office counts on your national tripartite delegation's active participation in bringing the 109th Session of the International Labour Conference to a successful conclusion as the Organization strives to respond effectively to the challenges of a world of work profoundly impacted by the COVID-19 pandemic and to promote a human-centred recovery.

Yours sincerely,

(signature)

Guy Ryder  
Director-General