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4 October 2019

**14th African Regional Meeting
Abidjan, Côte d'Ivoire, 3-6 December 2019**

«Politesse»,

In my letter of 28 February 2019, I invited your country to be represented by a tripartite delegation at the 14th African Regional Meeting of the International Labour Organization (ILO), which will take place at the **Sofitel Hotel Ivoire, in Abidjan, Côte d'Ivoire, from Tuesday, 3 December to Friday, 6 December 2019**. It is now my pleasure to reiterate this invitation and to provide you with additional information on this important meeting.

Four copies of the report that I have prepared for this meeting will be sent to you by post: two for the Government delegates, one for the Workers' delegate and one for the Employers' delegate in your national delegation. My report will also be published shortly on the meeting website (www.ilo.org/afm14), along with other documents for the meeting. These include the *Rules for Regional Meetings*, the *Report on the promotion and application of the Tripartite Declaration of Principles concerning Multinational Enterprises and Social Policy in Africa*, the provisional programme of the meeting and an information note containing practical information on travel and accommodation in Abidjan, including a list of hotels offering special rates for meeting participants. I encourage you to visit this website regularly to obtain updates as further information becomes available.

The provisional programme of the meeting envisages a presidential panel on the opening day, as well as a number of plenary discussions on my report. During these discussions, labour ministers and government, employers' and workers' delegates may take the floor to express their views on the topics addressed. A range of interactive sessions will also be held on other topics included in the programme that are of particular importance for the region.

You are kindly requested to submit the credentials of your country's tripartite delegation to the Office of the Legal Adviser of the ILO by **Tuesday, 12 November 2019**, using the password-protected online accreditation system (www.ilo.org/afm14, under "Online accreditation"), which your country will be able to access using the following login details:

Username: <Login>
Password: <Password>

As the enclosed infographic shows, women accounted for 25.1 per cent of participants at the 13th African Regional Meeting (Addis Ababa, 2015). Furthermore, only 13.3 per cent of delegations reached gender parity. By comparison, women delegates from the African region at the 108th Session (2019) of the International Labour Conference accounted for 27.8 per cent of participants. In light of the above and in line with the new provisions of the *Rules for Regional Meetings* (article 1, paragraph 6), I call on you to spare no effort in achieving gender parity.

Please note that the International Labour Office will be following a policy of paper-smart document distribution during the meeting. I therefore encourage the members of your delegation to bring their laptops or tablets to the meeting in order to avoid printing documents, to the extent possible.

Should you require any further information, please write to afm@ilo.org or call (+225) 2031 8900.

I very much hope that I shall have the pleasure of welcoming you to this important meeting in Abidjan.

Yours sincerely,

A handwritten signature in black ink that reads "Guy Ryder". The signature is fluid and cursive, with the first letters of "Guy" and "Ryder" being capitalized and prominent.

Guy Ryder
Director-General