



## ► Information for International Non-Governmental Organizations invited to the 109th Session of the International Labour Conference (2021)

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### Participation in the General Discussion Working Party: Skills and Lifelong Learning (WP/S)

- International non-governmental organizations (INGOs) whose participation in the International Labour Conference (ILC) was approved by the Governing Body<sup>1</sup> will receive, upon submission of their credentials, an invitation from “ILO/OIT <no-reply@zoom.us>” to follow the Conference plenary and the various Working Parties open to INGO participation. These invitations will be valid throughout the Conference.

### Request for the floor in the General Discussion Working Party: Skills and Lifelong Learning (WP/S)

- In accordance with the Standing Orders of the ILC, requests to take the floor are subject to the approval of the Officers of the Working Party.
- The Officers of the Working Party have agreed to dedicate a total of ten minutes, **following the Opening Statements and Point for Discussion 1 on Thursday 25 November** to hearing INGO statements.
- Individual INGO statements are limited to a maximum of two minutes each even if fewer than five INGOs take the floor. The Secretariat will inform INGOs if this number exceeds five. In such a case, INGOs are strongly encouraged to deliver statements on behalf of several INGOs with a view to remaining within the allocated time limits OR to share their statements with the Secretariat so that they may be summarized and included in the Working Party’s Summary of Proceedings.
- Requests to take the floor should be received by the Working Party secretariat by **Tuesday 23 November** at the latest.
- Requests to take the floor should be sent to the Working Party secretariat at: [WP-SKILLS@ilo.org](mailto:WP-SKILLS@ilo.org)
- INGOs representatives who will be granted the floor in the Working Party will receive an email from “ILO/OIT <no-reply@zoom.us>”, with the link to participate in the relevant sitting. This email will be sent to the address provided in their Conference credentials.

**Please make sure that the “ILO/OIT <no-reply@zoom.us>” email address is on the white list of your email account (i.e. that it is a trusted sender that will not go to the junk or spam folders).**

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<sup>1</sup> See GB.338/INS/17 (Rev. 1) and GB.341/INS/16 (Rev.1)

## Interpretation

- To guarantee accurate and faithful interpretation in a virtual environment, please send your statement at least 24 hours in advance to:

[SKILLS-INTERPRET@ilo.org](mailto:SKILLS-INTERPRET@ilo.org)

## Use of social media

- All delegates are strongly urged to refrain from posting any information on social media about the Working Party proceedings during its work.

## Contacting the Working Party secretariat

- The Recurrent Discussion Working Party secretariat can be contacted by email at:  
[WP-SKILLS@ilo.org](mailto:WP-SKILLS@ilo.org)