

23 January 2017

**Convocation of the 106th Session of the  
International Labour Conference**  
(Geneva, 5-16 June 2017)

«Politesse»,

It is my pleasure to inform you that, in accordance with the decision taken by the Governing Body of the International Labour Office, the 106th Session of the International Labour Conference will open on **Monday, 5 June 2017**. It will be held at the *Palais des Nations* and at ILO headquarters in Geneva. This year's World of Work Summit, which will be themed around the ILO's Women at Work Centenary Initiative, is scheduled for **Thursday, 15 June**, and further information on the Summit will be communicated to member States in due course. Please note that provision has been made for the holding of preparatory group meetings on **Sunday, 4 June** and in the morning of **Monday, 5 June**, prior to the opening sitting.

A document entitled *Advance information* on the 106th Session of the Conference has been posted on the ILO website at [www.ilo.org/ilc](http://www.ilo.org/ilc). In line with the Governing Body policy of reducing printed texts, certain documents, including *Advance information*, will only be available in electronic form. A *Conference guide*, containing fuller details on this year's Conference, will be posted on the website following the 329th Session of the Governing Body (March 2017), when the Governing Body will review a plan of work for this year's Conference, and may take decisions affecting the programme. The Conference reports will be posted on the website as soon as they become available and by early April at the latest.

Special attention is drawn to the section in *Advance information* on "Participation", which deals with the composition of delegations. Member States are required to ensure that their national delegations are fully tripartite and balanced as regards the number of advisers accompanying the respective delegates representing the government, employers and workers. You are also urged to make every effort to achieve a gender balance in delegations, taking note of the section on "Gender parity" in *Advance information*.

Please ensure that the credentials of your country's tripartite delegation are deposited with the Office of the Legal Adviser of the ILO by **Monday, 15 May 2017**, using the password-protected online accreditation system ([www.ilo.org/ilc/credentials](http://www.ilo.org/ilc/credentials)). The *Explanatory note for national delegations*, also available on the website, and the section on "Credentials" in *Advance information*, give detailed instructions on the deposit of credentials. Delegations requiring visas should contact the Swiss consular services directly, as early as possible, in order to obtain the visas required for all persons included in the credentials.

The Official Meetings, Documentation and Relations Department will provide any further information you may require concerning the 106th Session of the Conference. The contact numbers for this Department are given at the end of *Advance information*.

The International Labour Office very much looks forward to doing its utmost to ensure the efficient and effective functioning of this session of the International Labour Conference.

Yours sincerely,

[signed]

Guy Ryder  
Director-General