

INTERNATIONAL LABOUR OFFICE  
BUREAU INTERNATIONAL DU TRAVAIL  
OFICINA INTERNACIONAL DEL TRABAJO



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Réf. BIT/ILO ACD 7 (2009)

Voire réf.

19 December 2008

**Reports on unratified Conventions and Recommendations  
(article 19 of the Constitution of the International Labour Organisation)**

Dear Sir,

I am sending you herewith, in duplicate, the form, adopted by the Governing Body of the International Labour Office at its 303rd (November 2008) Session, to be used in the preparation of the report that your Government is requested to submit under article 19 of the Constitution of the ILO.

At that Session, the Governing Body decided to request Governments to submit reports under article 19 of the Constitution concerning employment instruments, in light of the ILO Declaration on Social Justice for a Fair Globalization, for 2009.

The Governing Body approved the report form concerning the following employment instruments: the Employment Service Convention, 1948 (No. 88); the Employment Policy Convention, 1964 (No. 122); the Human Resources Development Convention, 1975 (No. 142); the Private employment Agencies Convention, 1997 (No. 181); the Job Creation in Small and Medium-Sized Enterprises Recommendation, 1998 (No. 189); and the Promotion of Cooperatives Recommendation, 2002 (No. 193).

The report form contains a questionnaire which is comprised of three Parts. Part I is obligatory for member States that have not ratified Conventions Nos. 88, 122, 142 and 181 and for member States in respect of the effect given to Recommendations Nos. 189 and 193. Part II of the questionnaire is optional for all member States.

Part III refers to communication to social partners and is also mandatory for all member States. The preparation of the replies to the report form might provide an additional opportunity to re-examine unratified Conventions and Recommendations, in consultation with the representatives of employers and workers, in accordance with Article 5, paragraph 1(c) of the Tripartite Consultation (International Labour Standards) Convention, 1976 (No. 144) and paragraph 5(e) of the Tripartite Consultation (Activities of the International Labour Organisation) Recommendation, 1976 (No. 152). In accordance with article 23 of the Constitution of the ILO, each Member should send a copy of its report to the representative organizations of employers and workers in its country.

I take this opportunity to offer the assistance of the Office to the Government and the social partners, to facilitate the preparation of replies to the attached form.

Copies of the report form have been made available on the ILO web site for ease of reference. The address of the website is as follows:

[http://www.ilo.org/global/What\\_we\\_do/InternationalLabourStandards/lang--en/index.htm](http://www.ilo.org/global/What_we_do/InternationalLabourStandards/lang--en/index.htm)

I should be grateful if you could send your duly completed report, by **31 May 2009**, to the following address:

The International Labour Standards Department  
International Labour Office  
CH - 1211 GENEVE 22  
Facsimile: + 41 22 799 67 71  
E-mail: <NORM REPORT@ilo.org>

Thank you in advance for taking action on the contents of this letter.

Yours faithfully,  
For the Director-General:

Cleopatra Doumbia-Henry  
Director of the International  
Labour Standards Department