

ILO Evaluation Manager Certification Programme



Roles and Responsibilities **(for independent project evaluations)**

Evaluation Manager

**External Evaluation
Consultant**



ILO Evaluation Unit

**Evaluation Focal Person in
the region or sector**

**Project Manager and
Project staff**



Benefits

Organisational

- upgrade the quality of evaluation management and
- expand the pool of qualified candidates



Individual

- development of key capabilities that will promote personal career progression



Purpose, Clients and Scope

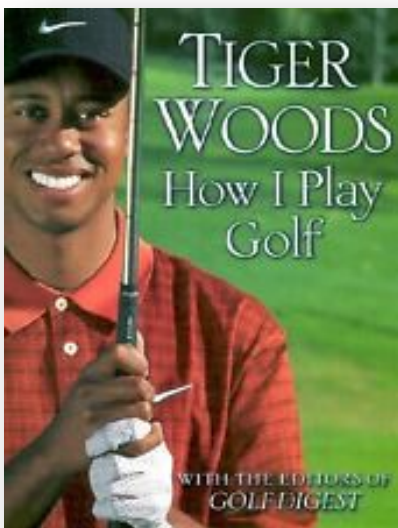
- Purpose is to develop knowledge, skills and attitudes of **ILO staff who manage evaluations**
- Clients **ILO staff that volunteer** to become Evaluation Managers
- Scope does not necessarily extend to other UN agencies, programmes and funds

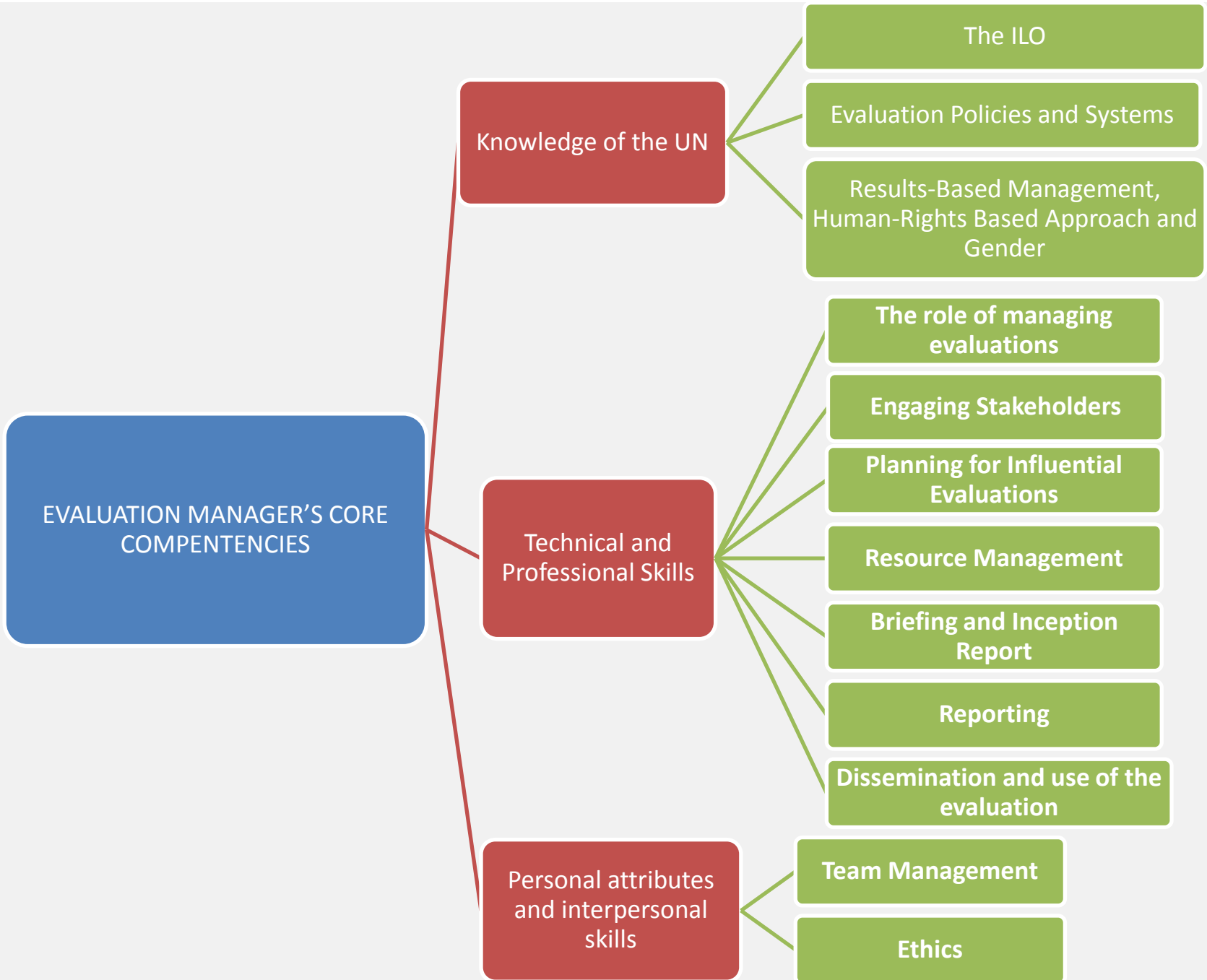


Structure

Two stages

- 3-day, twelve module, technical workshop
- Management of an evaluation under supervision





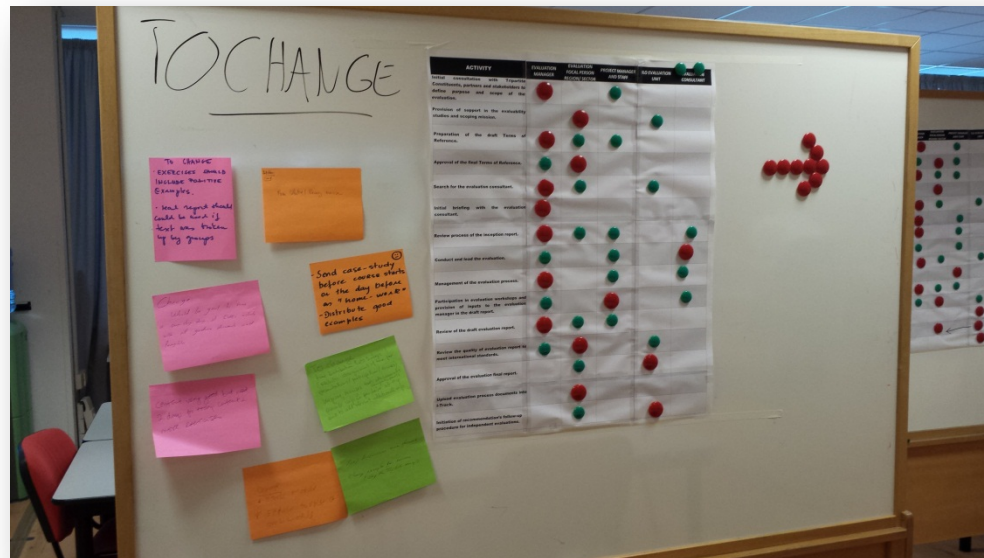
Workshop

- The ILO
- ILO Evaluation Policy and System
- Coherence with the UN System
- Roles and Responsibilities
- Engaging Stakeholders
- Planning for Influential Evaluations
- Resource Management
- Briefing and Inception Report
- Team Management
- Reporting
- Dissemination and Use
- Ethics



Format

- A combination of interactive subject-matter presentations with group assignments designed to enhance team work



Guided Practice

- An opportunity for the trainees to apply the knowledge, skills and attitudes acquired during the workshop in an actual work place situation.
- Up to one year after completing the workshop



Evaluation Selection

- Internal or independent project evaluation aligned with the trainees area of technical expertise



Supervision

- Regions—any one of the five Regional M&E Officers
- HQ—one of the ILO's Senior Evaluation Officers.



Conferral of Certificate

- ITC prints the certificates
- EVAL gets signatures and mails

