

CONSULTANT REFERENCE CHECKING QUESTIONNAIRE

Name of consultant: _____

Reference check: Organization: _____

Name/Title of person offering reference: _____

Reference checked by: _____

What was your position at the time the consultant worked for you?

Did the candidate report directly to you? Yes__ No__

Can you vouch for the consultant's ethical integrity? Yes__ No__

Would you hire this consultant again? Yes__ No__

How would you evaluate the consultant's performance pertaining to:

| | Poor | | | Excellent | |
|---|------|---|---|-----------|---|
| | 1 | 2 | 3 | 4 | 5 |
| Technical ability | 1 | 2 | 3 | 4 | 5 |
| Problem solving | 1 | 2 | 3 | 4 | 5 |
| Analytical skills | 1 | 2 | 3 | 4 | 5 |
| Able to work with a minimum of supervision | 1 | 2 | 3 | 4 | 5 |
| Quality of work delivered | 1 | 2 | 3 | 4 | 5 |



| | Poor | | | Excellent | |
|---|------|---|---|-----------|---|
| | 1 | 2 | 3 | 4 | 5 |
| Report writing | 1 | 2 | 3 | 4 | 5 |
| Inter-personal relationships | 1 | 2 | 3 | 4 | 5 |
| Efficiency and ability to deliver on time | 1 | 2 | 3 | 4 | 5 |
| Dedication to task | 1 | 2 | 3 | 4 | 5 |

Additional comments?
