Guide for the Preparation of National Action Plans on Youth Employment

What is the Guide for the Preparation of National Action Plans on Youth Employment?

An operational document providing a methodology to steer country action on youth employment on the basis of a common agreement reached by all interested parties, in use since 2008

For whom?

- **Direct beneficiaries:** Governments, Social partners: trade unions and employers’ organizations
- **Ultimate beneficiaries:** Young people between 15 and 24 years old

For what purpose?

Assist countries and tripartite constituents in preparing balanced and comprehensive National Action Plans on Youth Employment (NAPs) by:

- Ensuring a common understanding (among national and international partners) of the process desirable for supporting countries in preparing NAPs
- Suggesting a practical step-by-step approach to developing NAPs, through a concerted and coordinated process that draws on and fosters broad-based national ownership
- Providing guidance to countries, particularly government officials, representatives of employers’ and workers’ organizations, youth groups and other relevant stakeholders, to work together in preparing a balanced and comprehensive NAP
- Providing a methodological tool for the ILO and other international agencies through which they can pursue a common substantive approach to youth employment strategies, particularly to NAPs

How is it delivered?

- Handing out the guidelines
- Available on the Internet
- Available on ILO’s Youth Employment Knowledge Sharing Platform (http://papyrus.ilo.org/YE)

What are its components?

**Seven sections:**

- Process for preparing NAPs on youth employment
- Guidelines for developing NAPs on youth employment
- Conducting the analysis
- Setting priority policies
- Planning action
- Identifying documents to be appended to the NAP
- Toolkit of templates and matrixes for NAPs on youth employment

Which Technical areas are covered?

- Youth employment
- National action plans
- Employment policies

Can it cover more technical areas?

Yes, such as employment creation, active labour market policies and employability
Where has it been used?
Used or at least consulted in 36 countries: Albania, Azerbaijan, Botswana, Brazil, Democratic Republic of Congo, Dominican Republic, East Timor (Timor Leste), Ecuador, Egypt, Georgia, Ghana, Honduras, Indonesia, Iran, Jamaica, Kiribati, Kosovo, Lesotho, Mali, Mongolia, Namibia, Nepal, Nigeria, Pacific Islands, Panama, Peru, Rwanda, Senegal, Serbia, Sri Lanka, Syria, Tanzania, Togo, Turkey, Uganda, and Vanuatu

Successfully mainstreamed into national policies in Albania, Kosovo, Nepal, Peru, Serbia, Turkey, and Vanuatu

Which languages?
Available in 7 languages: Albanian, Arabic, English, French, Russian, Serbo-Croatian, and Spanish

Is it suitable for rural areas?
Rural areas are included in the National Action Plan

What are its strengths?
- Comprehensive and user-friendly
- Step-by-step guidance and support
- Development and implementation instructions
- Flexibility
- Encourages national ownership

Is there a training course in ITC-Turin?
The guide is used in the course “Tackling youth employment problems” and has a dedicated session

Where to find more information?
- Website: www.ilo.org/youth

Who to contact
E-mail: Gianni Rosas: youth@ilo.org

Address: International Labour Office
4 Route des Morillons
Genève 22 CH-1211
Switzerland