



CALL FOR PAPERS

The 18th Regional Seminar for Labour-Based Practitioners will be organized under the high patronage of the Tunisian Government in partnership with the International Labour Organization (ILO). It will be held from 09 to 13 September 2019 in Tunis, Tunisia.

The seminar will be an opportunity to discuss, evaluate and share ideas, knowledge and experiences developed on policies, practices and technologies with high potential for job creation and income generation. The high-level debates and reflections will lead to concrete solutions and actions which participants will take home to enrich national policies and programmes.

This 18th edition of the Seminar will bring together ministers, other senior leaders and policymakers from around the world, as well as planners, experts, practitioners, researchers, academics, representatives of civil society organizations, private sector actors, etc.

The organizing committee is very pleased to announce the launch of the call for papers of this 18th edition of the seminar under the theme:

**"Towards sustainable and inclusive local development:
local resource-based approaches and decent job creation"**

All papers relating to research work, techniques, case studies, technological innovations, etc. related to one of the following sub-themes are welcome:

- Alternative and innovative technologies to create jobs in developing quality infrastructure, works and supplies.
- Institutionalization and financing mechanisms at local and national levels of viable and sustainable investment programmes with a high employment potential.
- Contribution of local resource-based approaches to achieving the Sustainable Development Goals (SDGs).
- Local resource-based approaches that benefits the decentralization process.



- The employability of young women and men and the adaptation of vocational and university training to the needs of the construction and public works sectors.
- Training programmes, projects, techniques and systems using local resource-based approaches: sharing of case studies (monitoring and evaluation), successful experiences and capitalized good practices.
- Creating green jobs through green works: protecting the environment and investments meeting the climate change challenges.
- Legal, legislative and social aspects of local resource-based approaches in the construction sector including social security, decent work concept, procurement, public-private and public community partnerships, support for target (young people, women) and vulnerable groups (disabled, etc.).

You are invited to send abstracts of your papers in English or in French in accordance with the attached format. **The deadline for submitting abstracts is 15 May 2019.** Authors of accepted abstracts must be prepared to complete papers in full in accordance with the author's guide.

All articles submitted in response to the call for papers will be subject to a thorough review by the members of the scientific committee of the seminar. It is important to note that documents of a commercial or promotional nature are not taken into account.





Key Dates for Abstracts and Papers Submission

March 15, 2019	Abstract submission opens
May 30, 2019	Abstract submission closes
May 30, 2019	Notification of abstracts acceptance and full paper submission opens
July 31, 2019	Paper submission closes
September 09 – 13, 2019	Seminar dates

- Abstracts must be written in English or in French.
- Abstract submissions must include abstract title, author(s)' name(s), affiliations, addresses and contact number, and email address of the corresponding author.
- Abstract body including references should be in text only and should not exceed 300 words.
- All abstracts should clearly state: objectives and/or backgrounds, methods and approaches, results, and conclusions.
- Abstracts must be received by the announced deadline. Abstracts received after the deadline will not be considered.





ABSTRACT:

Please prepare your abstract in **one page**.

Abstracts must be written in **English or in French**.

Abstract Title

The maximum length for the abstract title is 200 characters (including spaces) and the title should be in lowercase letters except the first letter, proper nouns, and acronyms.

Author Information

Author 1: [First Name] [Last Name], [Department], [Affiliation], [Country], [Email]

Author 2: [First Name] [Last Name], [Department], [Affiliation], [Country], [Email]

Author 3: [First Name] [Last Name], [Department], [Affiliation], [Country], [Email]

Author 4: [First Name] [Last Name], [Department], [Affiliation], [Country], [Email]

Author 5: [First Name] [Last Name], [Department], [Affiliation], [Country], [Email]

* Presenting Author Name:

* Corresponding Author Name:

Abstract

The abstract text should be approximately 300 words.

Preferred Presentation Type

Oral Poster No preference



INSTRUCTIONS FOR PREPARING FULL PAPER

First Author ¹ and Second Author ²

¹ Department, University/Organization, Country, ² Department, University/Organization, Country

The abstract should summarize the context, content and conclusions of the paper in 300 words. It should not contain any references or displayed equations. Typeset the abstract in 9pt Times New Roman with line spacing of 11pt, making an indentation of 7mm on the left and right margins. Suggest approximately 3-4 keywords for indexing purposes (separated by commas) as below.

Keywords: Keyword1, keyword2, keyword3, keyword4

1 General Appearance

Contributions to the 18th Regional Seminar for Labour-based Practitioners, 9 – 13 September 2019, Tunis, Tunisia will be published in English or in French. Authors are encouraged to have their contribution checked for grammar. Abbreviations are allowed but should be spelt out in full when first used. Integers ten and below are to be spelt out. Italicize foreign language phrases. Authors are required to submit their papers both in MS-WORD and PDF formats, and should check their formatting before submission.

2 The Main Text and Important Considerations of the Paper

The text is to be typed in 10pt Times New Roman, single spaced. A4size paper can be used. The trim size is **170mm (width) x245mm (height)**. The entire text is in a single column format. Final pagination and insertion of running titles will be done by the publisher. Authors are encouraged to use this style template in MS-WORD. If you are not using this template, please ensure the page dimensions are followed accurately.

3 Major Headings

Major headings, including sub-headings and sub-sub headings should be typed in boldface in Title Case. Leave 6 pt additional space after the major heading, and one line space before.

3.1 Sub-headings

Sub-headings should be typed in boldface italic. Capitalize the first letter of the first word only. Leave no additional space after the sub-headings; leave one space before.

3.1.1 Sub-subheadings

Typeset sub-subheadings in boldface italic and capitalize the first letter of the first word only. Number the sub-sub headings systematically, as illustrated. Leave no line space after the sub-headings; leave one space before.

3.1.2 Numbering and Spacing of Headings

Sections, sub-sections and sub-sub-sections are numbered uniformly in Arabic numerals. Leave two spaces after the end of the numbering and beginning of heading text. Flush left all paragraphs that follow after section headings. Subsequent paragraphs should be indented.

3.1.3 List of Items

Lists may be laid out with each item marked by a bullet (dots only):

- Item one
- Item two



Leave 6pt space before and after bullets. Alternatively, items may also be numbered in lowercase Roman numerals:

item one

item two

lists within lists can be numbered with lowercase alphabets

second item

item three

item four

item five

3.1.4 Equations

The equations are typeset in 10pt size, centered. Equation numbers must appear right aligned with open and closed parentheses (see Eq. (1)). In Math Type please set the font size to 10pt by selecting the Math Type menu “Size” > “Define”. When the “Define Sizes” dialog appears, set the value for “Full” as 10pt.

Displayed equations are to be centered on the page measure and have at least 8pt empty space above and below the equations. Displayed equations should be numbered consecutively in the paper, with the number set flush right and enclosed in parentheses, as below:

$$\mu(n,t) = \frac{\sum_{i=1}^{\infty} 1(d_i < t, N(d_i) = n)}{\int_{\sigma=0}^t 1(N(\sigma) = n) d\sigma} \quad (1)$$

Equations should be referred to in the text in abbreviated form, e.g. “Eq. (1)” or “Eq. (2)”.

Conventional symbols should be adopted and used consistently. There is no constraint on use of units. Standard English letters like x are to appear as *x* (italicized) in the text if they are used as mathematical symbols. Punctuation marks are used at the end of equations as if they appeared directly in the text.

4 Figures and Photographs

Figures are to be inserted into the text nearest its first reference. The text in the figures should be large enough so that the text is reasonably readable.

Leave one line space before and after the figure caption. Leave one line space between the text and start of the figure. Figures are to be placed closest to where cited, but definitely within the same section as called. Figures must be anchored to move with the text and be sequentially numbered in Arabic numerals. The 9pt font figure caption must be placed below the figure. Figure should be placed top and bottom of the page. Please prepare the figures in high resolution (300 dpi) for illustrations or images. Pictures must be sharp enough for reproduction, otherwise they will be rejected.

All authors must testify that their tables and figures are their own works, previously published figures **must** be accompanied by a written permission from the author and publisher both.

Figures must be anchored to move with the text and be sequentially numbered in Arabic numerals. The 9pt font figure caption must be placed below the figure. Whereas every effort should be made to place figures within a single column, larger sized figures may span across both columns by inserting suitable section breaks.

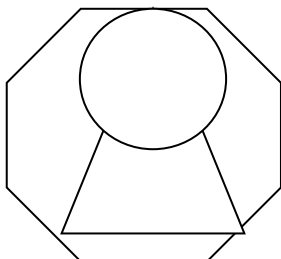


Figure 1. This is the caption for the figure in font 9pt. The caption must be centered.



5 Tables

Tables should be inserted in the text as close to the point of reference as possible, and definitely within the same section. One line space should be left above and below the table; also keep one line space after the text and start of the Table caption.

Tables should be numbered sequentially in the text in Arabic numerals. Captions are to be centered above the tables (see Table 1).

Table 1. This is the caption for this Table in font 9pt. The caption must be centered.

Year	Height (m)	Width at Base (m)
1200	10	50
1350	15	70
1625	17	90
1865	25	119
2006	39	115

The table captions must be in 9pt Times New Roman. If tables need to extend over to a second page or column, the continuation of the table should be preceded by a caption, e.g. “Table 1 (Continued)”. The text inside tables should be in 9pt. whereas every effort should be made to place tables within a single column, larger sized tables may span across both columns by inserting suitable section breaks. In all events, tables must be anchored to move with the text.

6 Questions

For questions on writing the paper and submitting papers, please consult this guideline first. If your question is not answered, kindly contact the Secretariat at email: secretariat@himo.com.tn

Please adhere to the submission schedule for best results to ensure your paper is published.

7 Copyright Transfer Agreement

The copyright transfer agreement MUST be submitted along with the submission of the final paper.

8 Typesetting

All papers will be processed as how it is submitted considering it as CRC (camera-ready copy). Hence, please adhere to the type size and the trim size specified in Section 1.

9 Footnotes

Footnotes must be numbered sequentially; select footnotes at the bottom of page by going *Insert* → *Footnote*.¹Endnotes will be permitted for legal affairs type of papers only.

10 Final Paper

The final PDF must be submitted together with the MS-Word files together with all the supporting files. It will be printed directly without any further editing. There should not be any corrections on the final submitted paper. If your paper is not within the trim size specified above, it will be reduced electronically to the trim size, so please ensure that indices and other small pieces of text are legible. The minimum and maximum numbers of pages per paper are 4 and 6 pages, respectively.

¹This is a sample footnote. Aim to keep all footnotes within two to three lines. Footnotes take up space, so use them sparingly.



11 Paper Submission

The paper must be submitted online. Submit MS-Word and PDF document both. Kindly adhere to the submission deadlines. Materials must be supplied by email to secretariat@himo.com.tn (confirmation of receipt is necessary) by **15.07.2019**

12 Acknowledgments

This section and its heading (unnumbered) should be in 9pt and come before the appendices and references. Dedication and funding information may also be included here.

13 Appendices

Appendices should be used only when absolutely necessary. They should come before the References. If there is more than one appendix, label them alphabetically. Number the displayed equations occurring in the Appendix in this way, e.g., (A.1), (A.2), etc.

14 References

Type references in continuous format in 9pt Times New Roman with single line spacing. References in the text are as Smith and Hox (1995) and Rameshwaram (1996) using the last name of the author in the citation, rather than numbers. The reference list should appear in alphabetical order by last name. When multiple references are used at the end of a sentence or within parentheses, enter them like this (Joan 1976, Mathew 2005, Roger 2007); order these references in the text by their year of publication.

For journal names, use the standard abbreviations. List references using the style shown in the following examples. All paper titles and journal names should be in *Title Case*.

Court cases must be *italicized* when entered in the text, like *Drennan v. Star Paving Co.*

The Reference heading is unnumbered.

Journal Papers

Singh, A.(2009). The Future of Energy, *Leadership and Mgmt. in Engrg.*, 9(1), 9-25, Singh, A. and Shoura, M. M. (2006). A Life Cycle Evaluation of Change in an Engineering Organization: a Case Study, *International Journal of Project Management*, Elsevier, 24(4), 337-348

Books

Newnan, D. G. (1983). *Engineering Economic Analysis*, 2nd ed., Engineering Press, Inc., San Jose, CA.

Cheung, S. O..(2007). *Trust in Co-operative Contracting in Construction*, City University of Hong Kong Press, Hong Kong.

Edited Volumes

Ghafoori, N. (ed.) (2009). *Challenges, Opportunities, and Solutions in Structural Engineering and Construction*, Proceedings of the 5th Intl. Struct. Engrg. and Constrn. Conf., Las Vegas, Sept 22-25, CRC Press/ Balkema..

Proceedings Papers

Yazdani, S. (2001). Damage and Preloading in Concrete, in *Creative Systems in Structural and Construction Engineering*, Singh, A. (ed.), 995-998, A. A. Balkema, Netherlands.

