

Tripartite working group on options to ensure decent work in Supply Chains

DRAFT Proposed Working Methods

- **Standing orders governing the meeting of the tripartite working group**
 - The meeting of the tripartite working group (TWG) shall establish its own working methods and rules of procedure, as outlined below, to be agreed upon during informal consultations, prior to the start of the meeting.

- **Composition and format of meeting**
 - The meeting will be composed of 32 members divided as follows: 16 representing Governments (4 from each of the 4 regions) and 8 from the Employers' and Workers' groups, respectively.
 - All 32 members will participate in person at the ILO's premises in Geneva. Individual remote connections will be granted on a case-by-case basis in the event of an inability to travel or if a participant is obliged to quarantine as a result of COVID-19.
 - Exceptionally, each of the 16 member governments may be accompanied by one adviser each. Advisers may participate in the Government group meetings and may sit next to the member in the meeting room but will not be allowed to take the floor during the points for discussion and drafting group sessions.
 - The secretariats of the Employers' and Workers' groups (up to 3 members each), will be allowed to join the meeting.
 - A Chairperson shall be nominated from among the TWG Government members. Spokespersons shall be appointed by the Employers' and Workers' groups from among their TWG members. These appointments will be made at the Opening sitting of the TWG.
 - The Chairperson shall direct the debates, maintain order and ensure the efficient conduct of deliberations.
 - The working languages for the meeting will be English, French and Spanish.

- **Participation of Observers**

- Observers, comprising up to 16 Government representatives (4 from each of the four regions), 8 Employers and 8 Workers will be allowed to follow the proceedings in the meeting Room.
- Observers may participate in group meetings but will be seated at the back of the meeting Room during the points for discussion and drafting group sessions and will not be allowed to take the floor at any time.

- **Tentative plan of work**

- In accordance with the draft tentative plan of work, it is proposed that the sittings on the first two days of the meeting serve as general discussion among the members, guided by the points for discussion.
- Based on the views expressed during the first two days of discussions, the Office will draft *tentative building blocks for a comprehensive strategy*. These will be shared with the members of the TWG at the end of day two in all three languages.
- The remaining three days will be devoted to revising the tentative building blocks by the TWG, with a view to determining agreed *final building blocks*.
- In accordance with the draft tentative plan of work, group meetings with interpretation have been scheduled twice a day.
- The agreed final building blocks will be reported to the Governing Body (GB) 346th Session (November 2022). The GB would be requested to discuss the report with a view to deciding on appropriate follow-up action.

- **Indicative speaking time limits – Opening statement and points for discussion**

- Opening statements & Point for discussion 1
 - Vice-Chairpersons – **20 minutes each**
 - Member speaking on behalf of the entire government group – **20 minutes**
 - Members speaking on behalf of a regional group – **8 minutes each**
 - Individual government members – **4 minutes each**
- Point for discussion 2
 - Vice-Chairpersons - **20 minutes each**
 - Member speaking on behalf of the entire government group – **20 minutes**
 - Members speaking on behalf of a regional group – **8 minutes each**
 - Individual government members – **4 minutes each**

- Point for discussion 3
 - Vice-Chairpersons - **20 minutes each**
 - Member speaking on behalf of the entire government group – **20 minutes**
 - Members speaking on behalf of a regional group – **8 minutes each**
 - Individual government members – **4 minutes each**

- Statements
 - To guarantee accurate and faithful interpretation and reflection in the summary of proceedings, it is proposed that all statements reach the Secretariat's mailbox, TWGSupplyChains@ilo.org following group meetings, and before the respective sittings on days 1 & 2.

- **Drafting Group**
 - For the purposes of drafting, the text of the tentative building blocks will be displayed on the screen in **ENGLISH** only.
 - The text will be projected in Microsoft Word. Alternative proposals will be introduced as follows, using the **track change** option:
 - Government working party members: **BLUE** (WITH GROUP OR COUNTRY INITIALS IN BRACKETS)
 - Employer working party members: **YELLOW**
 - Worker working party members: **GREEN**
 - French and Spanish versions of the text, as revised, will be shared daily following the meeting.
 - Decisions of the Working Group shall be taken by consensus. Members shall make every effort to reach an agreement that is generally accepted, so that a decision can be adopted without formal objections. Any text for which agreement cannot be reached will be placed in square brackets and reverted to at an appropriate time. Where it is not possible to reach consensus on a specific issue, the divergent views shall be set out in its report to the Governing Body.
 - Requests to take the floor during the drafting group sessions will follow the traditional format, i.e., by raising of name plates.