

Terms of Reference

Consultancy to provide technical support to the coordination and delivery of activities under the Responsible Supply Chains in Asia (RSCA) Programme in Thailand

1. Background

The "Responsible Supply Chains in Asia" (RSCA) programme (RAS/16/13/EUR) is a programme developed by the European Union together with the International Labour Organization (ILO) and the Organisation for Economic Co-operation and Development (OECD). The programme promotes corporate social responsibility (CSR) / responsible business conduct (RBC) with regard to the environment, decent work and the respect of human rights.

This initiative is a part of the EU's long-standing commitment to promote human rights, decent work and sustainable development, a pledge underpinned by the EU Treaties and reinforced in the European Commission's trade policy strategy of 2015 "Trade for All". It falls in particular under the Commission's commitment to identify opportunities for responsible supply chain partnerships and the EU's strategic approach to responsible business conduct, which is based on internationally agreed principles and guidelines. It will also contribute to the EU strategic approach to CSR/RBC as put forward in the Commission 2011 Communication "A renewed EU strategy 2011-14 for Corporate Social Responsibility."

The four-year programme (2018-2021), carried out in collaboration with Japan, China, Myanmar, Philippines, Thailand and Vietnam, has two broad objectives to:

- promote smart, sustainable and inclusive growth by ensuring that investors and businesses have a better understanding of corporate social responsibility;
- create policy environments conducive to promoting responsible business conduct and increased opportunities for dialogue

In Thailand, the project focuses on two sectors: agriculture and vehicle parts sectors. Both sectors account for high numbers of workers and have important trade linkages to the EU. Agriculture exports from Thailand to the EU represent 15% of total exports. The sector accounts for approximately 31% of the employment in the country and 11.6 million workers. However, the sector also accounts for almost 60% of total informal employment in the country. Within the agricultural sector, the project will focus on the meat and fruit and vegetable sub-sectors, both of which account for a high number of jobs in the region and play an important role in trade linkages with the EU and in general within the Thai economy.

Vehicle parts are a growing industry for the country. More than 2,400 enterprises produce automotive parts in Thailand, which account for 450,000 workers. Many of them are tier 1 and tier 2 suppliers to larger buyers. These factories, some of which are subsidiaries of foreign MNEs, produce diverse components, from tires to structural components. The country represents an export hub in Southeast Asia, including for automotive components exports which were valued at US\$13 billion in 2014.

To support the delivery of outputs in Thailand in its final phase, the programme is looking to issue a consultancy to an external collaborator who will provide technical support in the coordination and delivery of activities related to policy advocacy and outreach of the RSCA programme.

2. Objective and scope of the assignment

The objective of the assignment is to provide technical support to the coordination and delivery of activities of outreach and policy dialogue of the RSCA programme in Thailand. The consultant will be tasked to:

- Provide support to the Programme Manager in the exchange of information and communications with ILO constituents and stakeholders in Thailand in relation to concrete activities related in the outputs section of these ToR. This includes but not limited to the Ministry of Labour and employers' and workers' organisations in the automotive and agriculture sector;
- Provide technical support to the RSCA programme for the implementation of meetings and activities relevant to responsible business promotion in Thailand;
- Provide technical inputs to the revision thematic and relevant documents to the programme's delivery in Thailand. These include but not limited to research documents, briefing notes, policy briefs, a country brief, good practices, stakeholder mapping and advocacy materials both in English and Thai;
- Provide technical inputs as well as country-specific input to activities mentioned in the section "expected outputs" of these ToR as well as to the evaluation of the programme.

3. Expected outputs

The consultant would be required to:

- 1) Provide technical support to the facilitation of a technical seminar in collaboration with the ASEAN CSR network, UNDP Thailand, Ministry of Labour and Ministry of Justice;
- 2) Provide technical support to the facilitation of a business roundtable and training in collaboration with Thai-European Business Association (TEBA);
- 3) Provide technical support to the facilitation of training for workers by trade unions in Thailand;
- 4) Provide technical support to the facilitation of a joint policy dialogue with the Organisation for Economic Co-operation and Development (OECD);
- 5) Provide technical support to the facilitation of three tripartite plus technical meetings, one for the automotive sector and two for the agriculture sector;
- 6) Provide technical support to the facilitation of training for labour inspectors;
- 7) Provide technical support to the process of publication of studies and advocacy material as listed in the programme's outputs for Thailand;
- 8) Provide technical support to the delivery of outputs and activities of the RSCA programme in Thailand.

4. Duration and payment schedule

The total contract duration is from 1 July – 14 December 2021.

The cost of the contract shall be the sole remuneration and includes provision for any incidental expenses. The consultant shall not in any circumstances be entitled to any payments other than those expressly provided for under the contract.

The payments for this consultancy will be made as follows:

- First payment of 20% after submission of a detailed action plan for the delivery of the outputs above listed as well as output 1;
- Second payment of 30% after submission of Output 4 to the satisfaction of the RSCA programme;
- Final payment of 50% after submission of all outputs to the satisfaction of the RSCA programme.

5. Confidentiality Statement

All data and information received from ILO for the purpose of this assignment are to be treated confidentially and are only to be used in connection with the execution of these Terms of Reference (TOR). All intellectual property rights arising from the execution of these ToR are assigned to the ILO. The contents of written materials obtained and used in this assignment may not be disclosed to any third parties without the expressed advance written authorization of the ILO.

6. Administration, Reporting and Coordination

The contract for this assignment will be issued by the ILO Office in Thailand. The Office space, equipment, other logistics arrangements in the course of this work as well as travel insurance will be organized by the consultant himself/herself. The consultancy will be conducted under the direct supervision of the RSCA's Programme Manager and the Policy and Advocacy Officer, who will be liaising closely with the Multinational Enterprises and Enterprises Engagement Unit in ILO Geneva will provide technical support, in close collaboration with the Decent Work Team in Bangkok and the ILO Office in Thailand.

*Interested individuals or companies are invited to send CV or profile of companies, previous work samples and proposed fee, with break down cost, to RSCA@ilo.org and mokkhasen@iloquest.org by **Sunday, 13 June 2021 (Bangkok time)**.*