

**ILO/Regional Skill Programme/Japan  
Regional Workshop and Study Programme  
on “Improving Skills and Employability for Youth Employment”  
Japan Vocational Ability Development Association (JAVADA)  
Sendai, Japan  
05-08 March 2013**

**DRAFT PROGRAMME**

Sunday, 03 March 2013  
Arrival of participants at Narita Airport

Monday, 04 March 2013  
Move to Sendai

**Day 1: Tuesday, 05 March 2013**

Time	Description
<b>08.30 - 09.00</b>	Registration
<b>09.00 - 10.30</b>	<p><b>Inaugural session</b></p> <p>Addresses:</p> <p>Ms. Keiko Kamioka, Director, ILO Office for Japan, International Labour Organisation (ILO)</p> <p>Mr. Yoshiyuki Fukuzawa, Director, Overseas Cooperation Division, Human Resources Development Bureau, Ministry of Health Labour and Welfare, Japan (MHLW)</p> <p>Mr. Yasuo Inaba, Vice President, Japan Vocational Ability Development Associate, Japan (JAVADA)</p> <p>Introduction of participants</p> <p>Group photograph</p> <p>Programme and arrangements for the meeting</p> <p>Selection of workshop session chairs and panel members</p>



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10.30 - 10.45	Tea/coffee break
10.45 - 11.30	<p><b>Session 1: Overview, global trends and good practices in assisting youth obtain decent employment</b></p> <p><b>Session Chairperson:</b> Mr. Kazushi Nishida, Director-General, JAVADA</p> <p><b>Presentation:</b> Mr. Matthieu Cognac, ILO</p> <p>Brainstorming session</p> <p>Discussion</p>
11.30 - 12.15	<p><b>Session 2 : Role of skills development in meeting and improving skills and employability for youth employment</b></p> <p><b>Session Chairperson:</b> Government representative</p> <p><b>Presentation:</b></p> <ul style="list-style-type: none"><li>• Ms. Carmela I. Torres, ILO</li></ul> <p>Discussion</p>
12.15 - 13.30	<p><b>Session 3: Sharing information, programmes and experiences on meeting the skills and employability of youth</b></p> <p><b>Session chairperson:</b> Ms. Akiko Sakamoto, ILO</p> <p>Fishbowl exercise: 3 countries selected to start the session</p>
13.30 - 14.30	Lunch
14:30 - 16:00	<p><b>Session 4: Country experiences on workplace learning schemes for youth, internships and apprenticeships: overview, issues and challenges</b></p> <p><b>Session chairperson:</b> Employers representative</p> <p>Presentation</p> <ul style="list-style-type: none"><li>• Ms. Akiko Sakamoto, ILO</li></ul> <p>Group work: SWOT</p> <p>Group presentation</p>



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15:30 - 15:45	<b>Tea/Coffee break</b>
16:00 - 17:00	<b>Session 5: Country cases: Workplace learning schemes (both formal and informal)</b>  <b>Session Chairperson:</b> Workers representative  Presentations: <ul style="list-style-type: none"><li>• Mr. Ramei Nakano, OVTA Japan</li><li>• Country case: Pakistan</li><li>• Country case (informal apprenticeship)</li></ul> Discussion

### Day 2: Wednesday, 06 March 2013

Time	Description
09.00 – 10:30	<b>Summary of previous day's sessions (Country representative)</b>  <b>Session 6 : Youth Guarantees</b>  <b>Session Chairperson:</b>  Presentation: <ul style="list-style-type: none"><li>• Mr. Matthieu Cognac, ILO</li><li>• Mr. Raimei Nakano, OVTA Japan</li></ul> Discussion
10:30 - 10:45	<b>Tea/Coffee break</b>
10:45 - 12:30	<b>Session 7: Country experiences on workplace learning schemes, internships and apprenticeship schemes</b>  <b>Session Chairperson:</b> Mr. Matthieu Cognac , ILO  World café (4 thematic areas) <ol style="list-style-type: none"><li>1. Legal framework</li><li>2. Youth guarantees</li><li>3. Incentives for enterprise participation and financing</li><li>4. Quality of training</li></ol>
12:30 - 13:30	<b>Lunch</b>



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13:30 - 15:00	<p><b>Session 7: Country experiences on workplace learning schemes, internships and apprenticeship schemes (continued)</b></p> <p><b>Session Chairperson:</b> Mr. Matthieu Cognac, ILO</p> <p><b>Presentation:</b></p> <ul style="list-style-type: none"><li>• Thematic presentations (4 areas)</li></ul> <p>Discussion</p>
15:00 - 15:30	<p><b>Tea/Coffee break</b></p>
15.30 - 17:00	<p><b>Session 8: Role of employment services in assisting young workers: tools and services</b></p> <p><b>Session Chairperson:</b> Worker representative</p> <p><b>Presentation:</b></p> <ul style="list-style-type: none"><li>• Ms. Carmela Torres, ILO</li><li>• Cambodia</li><li>• Mr. Tomohiro Uchino, MHLW Japan</li></ul> <p>Discussion</p>

### Day 3: Thursday, 07 March 2013

Time	Description
09.00 - 10.30	<p><b>Summary of previous day's sessions (Country representative)</b></p> <p><b>Session 9: Developing core/soft skills for Youth</b></p> <p><b>Session Chairperson:</b> Employers representative</p> <p><b>Presentation:</b></p> <ul style="list-style-type: none"><li>• Ms. Carmela I. Torres, ILO</li><li>• Country presentations: the Philippines and Indonesia</li></ul> <p>Discussion</p>
10:30 - 10:45	<p><b>Tea/Coffee break</b></p>



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10:45 - 12:30	<p><b>Session 10: Role of workers and employers' organizations in developing and promoting workplace learning schemes: issues and challenges and implementation</b></p> <p><b>Session Chairperson: Mr. Matthieu Cognac, ILO</b></p> <p><b>Panel discussions:</b>  <b>Panel 1: Workers</b>  <b>Panel 2: Employers</b></p> <p>Discussion</p>
12:30-13:15	<b>Lunch</b>
13:15-13:45	<b>Move to Polytechnic Centre Miyagi</b>
13:45-15:15	<b>Visit to Polytechnic Centre Miyagi</b>
15:15-15:45	<b>Move to Miyagi Job Cafe</b>
15:45- 17:15	<b>Visit to Miyagi Job Cafe</b>

### Day 4: Friday, 08 March 2013

Time	Description
9.00 - 11:00	<p><b>Impressions on the study visit (Country representatives: 2)</b></p> <p><b>Session 11: Action Plan</b></p> <p><b>Briefing on action planning: ILO</b></p> <p><b>Action Planning:</b> Country action plans are prepared</p>
11:00-12:30	<p><b>Session 12: Sharing and presentation of Action Plans (6 countries)</b>  Cambodia, Indonesia., Myanmar, Pakistan, the Philippines and Sri Lanka</p> <p><b>Session Chairperson: Carmela Torres, ILO</b></p> <p>Discussions on national action plan – development of recommendation that lead to international/national policies and practices on improving skill and employability of youths for youth employment.</p>



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<b>12:30-13:00</b>	<b>Closing session - Synthesis of major issues arising out of the meeting and discussion of follow-up actions</b>  <b>Closing remarks:</b> <ul style="list-style-type: none"><li>• ILO</li><li>• MHLW</li></ul>
<b>14:00</b>	<b>Lunch</b> <b>Move to Narita Airport by chartered bus</b>

### **Saturday, 09 March 2013**

	<b>Departure of participants</b>
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