# Call for Expression of Interest ILO/YGN/21/11

## 1. Background

**Vision Zero Fund**

The ILO-Vision Zero Fund (VZF) aims to prevent and reduce work related accidents, injuries and diseases by strengthening public frameworks and establishing sustainable business practices in global supply chains (GSCs). VZF’s work at country level is framed within a model of collective action that promotes transparent dialogue, knowledge sharing and long-term collaboration and engagement between value chain actors, including multinational enterprises, governments, workers, employers, other actors and civil society. VZF started operations in Myanmar in 2017 by assessing Occupational Safety and Health (OSH) issues in two GCSs, garment and ginger, and designed interventions to address these issues. VZF Phase II started in May 2020 and will be implemented until April 2023 in ginger, garments and a new sector: construction.

VZF works in close collaboration with trade unions, UNIDO, coops partners and CSOs in the ginger value chain in 8 townships in Southern Shan State: Kalaw, Pindaya, Pinlaung, Hopone, Loilen (Pinlon), Nyangshwe and Lawksawk. OSH activities in the ginger value chain include:

<table>
<thead>
<tr>
<th>Title</th>
<th>Support for cooperatives and processors in achieving and maintaining certifications and preventing COVID-19 in coffee and ginger global supply chains.</th>
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</thead>
<tbody>
<tr>
<td>Organization</td>
<td>International Labour Organization (ILO)</td>
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<tr>
<td>Technical Cooperation Programme</td>
<td>Vision Zero Fund (VZF) Project</td>
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<tr>
<td>Location</td>
<td>Homebased</td>
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<tr>
<td>Type of contract</td>
<td>External Collaborator (National)</td>
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<tr>
<td>Duration</td>
<td>35 working days between 16 August and 29 October 2021</td>
</tr>
<tr>
<td>Closing date</td>
<td>8 August 2021</td>
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<tr>
<td>Submission of applications</td>
<td>Expressions of interest must be submitted by email to: <a href="mailto:heinn@ilo.org">heinn@ilo.org</a></td>
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</tbody>
</table>

International Labour Organization
No. 1(A), Kanbae Thitsar Road, Yankin Township
Yangon – Myanmar.

Only short listed candidates will be contacted for further consultation process.
1. Awareness raising among farmers on the use of agrochemicals and other OSH hazards (e.g. physical and ergonomics)
2. Capacity building to input retailers and the Department of Agriculture (DoA) on effective information sharing on the safe use of agrochemicals
3. Support the creation of farmers groups and capacity building to host relevant OSH functions
4. Promote training and certification processes that help eliminate or control OSH hazards (organic and Good Agricultural Practices)
5. Support to OSH management systems and lean factory designs that keep workers safe and inventory undamaged among ginger processors
6. Promotion of productivity enhancements among traders in Aung Ban market that enhances working conditions and inventory management

VZF Phase I was ended in April 2020, VZF Phase II (May 2020-April 2023) is to support consolidation and replication of achievements of Phase I, including in crops other than ginger. In order to align activities in the agriculture sector in Phase I and Phase II, the VZF team envisages the need to further tailor its current approach to working in ginger communities. In additional, VZF envisages replication of good OSH practices to other crops in states and regions. Lastly, OSH awareness in agriculture should further tap into workers and employers organizations, local NGOs, Coops and other partners working in the sector to ensure dissemination and coherence of OSH messages.

Ginger Cooperatives and Processors

Snack Mandalay is a company working on processing spices (ginger, chilli) and exporting to Europe, as well as engaging in border trade. Snacks Mandalay has been working with ginger cooperatives supported by Vision Zero Fund Myanmar, including Shwe Chin Sein ginger group.

Snacks Mandalay identifies two immediate priorities in terms of OSH. The first one relates to COVID-19: during the current COVID-19 outbreak in Myanmar, factories, including Snacks Mandalay, need training on prevention and mitigation of COVID-19 in for employers and workers to reduce the risk of infections. The second relates to maintaining certifications and ensuring availability of organic inputs for Snacks Mandalay suppliers, including the ginger cooperatives. For instance, cooperatives need training on producing organic inputs such as trichoderma and the current context of higher prices of chemical inputs makes this a good time to promote these techniques.

VZF will support cooperatives working with Snacks Mandalay in strengthening their capacity to comply with the organic certification process and assure the quality and safety of their ginger. This will be pursued by mainstreaming the production and utilization of organic inputs (trichoderma) in the existing IPM training manual developed in VZF Phase I. In addition, VZF will provide COVID-19 training.

Heho Potato is a ginger and potato processor who has collaborated with VZF in Phase I on OSH trainings and application of OSH principles in the design of its processing facility in Aung Ban, Shan State. Given the recent COVID-19 outbreak and the risks posed to workers health and business continuity, Heho Potato's management is interested in VZF's COVID-19 prevention and mitigation training.

Coffee Cooperatives and Processors

Green Gold Coffee Cooperative works with 900 small scale coffee producers in 50 villages in Loilil and Hopong Townships, Shan State. Green Gold operates a postharvest centre in Taunggyi and 48 community postharvest centres at village level. Last year, it produced 5 metric tons of FairTrade-certified coffee and exported to France.

Green Gold is interested in keeping the Fair Trade certification and promoting compliance with all labour-related control points, including OSH, among its members and across all work processes. In addition, Green Gold is interested in receiving COVID-19 trainings.

VZF will support Green Gold in strengthening its capacity on OSH through training farmers and workers in processing facilities to ensure compliance with the FairTrade control points. In additional, this will be done by adapting ginger and multicrop OSH training tools to the context of coffee farming and processing (Dry Mill and Wet Mill).
2. Objectives

The objective of the assignment is for the consultant to:

1. Deliver COVID-19 training to staff of Snacks Mandalay processing facilities and other interested parties.
2. Support and provide inputs to the international consultant (see EOI ILO/YGN/21/10) on developing training packages.
3. Translate training manuals and other related training documents into Myanmar Language.
4. Facilitate the trainings.
5. Brief report on the training and follow up action need to be done.

3. Activities

The consultant will complete the following activities:

a) Select relevant COVID-19 training for Snacks Mandalay, Heho Potato, and Green Gold Coffee processing facilities.

b) Support the international consultant in adapting training package for ToT on Occupational Safety and Health (OSH) for Coffee farmer by liaising with local actors when necessary.

c) Support Mainstreaming Organic input in existing Integrated Pest Management (IPM) Manual by liaising with local actors when necessary.

d) Translate training manuals and other related training documents into Myanmar Language.

 e) Translate and facilitate the delivery of trainings on occupational safety and health (OSH) for processing facilities (Dry and Wet Mill Center) and OSH trainings for farmers in both coffee and ginger (organic inputs).

f) Support the international consultant in elaborating summary reports of trainings.

The assignment will be conducted under the guidance of the VZF Senior Technical Officer in the Liaison Office Yangon and with support from the VZF National Programme Coordinator in Shan State.

4. Deliverables

In consideration of the abovementioned activities, the consultant will be expected to deliver the following products:

Product 1 – COVID-19 trainings
- Preparation and delivery of modules to Snacks Mandalay, Heho Potato and Green Gold
- 2-page summary of training and recommendations for follow-up
Delivered by 30 August 2021

Product 2 (in collaboration with the international consultant (see EOI ILO/YGN/21/10)-ToT on OSH for coffee farmers
- Translated training guide and PPT on OSH for coffee crop in Myanmar Language
- facilitate virtual ToT
- summary report with picture of the training
Delivered by: 17 September 2021

Product 3 (in collaboration with the international consultant (see EOI ILO/YGN/21/10)- Support and facilitation on occupational safety and health (OSH) in Dry and Wet Mill Center
- translated Training manual and PPT of OSH for coffee processing facilities (Dry and Wet Mill Center) in Myanmar languages
- facilitate Virtual ToT on OSH for coffee processing facilities
- summary report with picture of the training
Delivered by: 1 October 2021
Product 4 (in collaboration with the international consultant (see EOI ILO/YGN/21/10)) - Mainstreaming Producing and utilizing Organic input in existing Integrated Pest Management (IPM) Manual

- Translated manual and PPT on organic inputs and including in existing IPM manual in Myanmar languages
- Facilitate training on producing and utilizing organic input
- Summary report with picture of the training

Delivered By: 15 October 2021

6. Requirements

The work will start on 16 August 2021 and the completion of all assessments and reports finalised by no later than 29 October 2020. The tentative working days will be 35 days.

7. Requirements

The consultant must have experience in agricultural sector value chain development, experience conducting research as relate to working condition and preferably experience in occupational health and safety (OSH) in agriculture.

Technical competencies:
- Capacity to implement research in agricultural value chains and market systems in agriculture.
- Experience dealing with working conditions and especially safety and health in agriculture.
- Excellent English and Myanmar writing communication, translation, and presentation skills.
- Strong social, organizational and knowledge management skills required in order to coordinate and manage training schedule, meeting schedules, and project network.

8. Payment schedule

<table>
<thead>
<tr>
<th>Deliverable (in year 2021)</th>
<th>Payment (%)</th>
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<tbody>
<tr>
<td>Deliverable 1 (by 30 August)</td>
<td>30</td>
</tr>
<tr>
<td>Deliverable 2 (by 17 September)</td>
<td>20</td>
</tr>
<tr>
<td>Deliverable 3 (by 1 October)</td>
<td>30</td>
</tr>
<tr>
<td>Deliverable 4 (by 15 October)</td>
<td>20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
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Deliverables and invoices will be submitted to the Vision Zero Fund Senior Technical Officer and the VZF team in Yangon who will provide clearance. Payments are subjected to the successful delivery of all products and are approved by the Liaison Officer of the ILO in Yangon.

9. Application process

Interested individuals should send their CV and cover letter stating their suitability for the task, along a budget that includes their daily rate.

This consultancy is closely related to EOI ILO/YGN/21/10 and therefore, applications for both consultancies from a suitable team are preferred.

Interested individuals and firms should submit their proposals no later than 8 August 2021. Applications should reach the ILO office by electronic means to heinn@ilo.org.