# Call for Expression of Interest

**ILO/YGN/21/10**

**30 July 2021**

## Title
Support for cooperatives and processors in achieving and maintaining certifications and preventing COVID-19 in coffee and ginger global supply chains.

## Organization
International Labour Organization (ILO)

## Technical Cooperation Programme
Vision Zero Fund (VZF) Project

## Location
Homebased

## Type of contract
External Collaborator (International)

## Duration
35 working days between 16 August and 29 October 2021

## Closing date
8 August 2021

## Submission of applications
Expressions of interest must be submitted by email to:

heinn@ilo.org

International Labour Organization
No. 1(A), Kanbae Thitsar Road, Yankin Township
Yangon – Myanmar.

Only shortlisted candidates will be contacted for further consultation process.

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## 1. Background

**Vision Zero Fund**

The ILO-Vision Zero Fund (VZF) aims to prevent and reduce work-related accidents, injuries and diseases by strengthening public frameworks and establishing sustainable business practices in global supply chains (GSCs). VZF’s work at country level is framed within a model of collective action that promotes transparent dialogue, knowledge sharing and long-term collaboration and engagement between value chain actors, including multinational enterprises, governments, workers, employers, other actors and civil society. VZF started operations in Myanmar in 2017 by assessing Occupational Safety and Health (OSH) issues in two GCSs, garment and ginger, and designed interventions to address these issues. VZF Phase II started in May 2020 and will be implemented until April 2023 in ginger, garments and a new sector: construction.

VZF works in close collaboration with trade unions, UNIDO, coops partners and CSOs in the ginger value chain in 8 townships in Southern Shan State: Kalaw, Pindaya, Pinlaung, Hopone, Loilen (Pinlon), Nyangshwe and Lawksawk. OSH activities in the ginger value chain include:

1. Awareness raising among farmers on the use of agrochemicals and other OSH hazards (e.g. physical and ergonomics)
2. Capacity building to input retailers and the Department of Agriculture (DoA) on effective information sharing on the safe use of agrochemicals
3. Support the creation of farmers groups and capacity building to host relevant OSH functions
4. Promote training and certification processes that help eliminate or control OSH hazards (organic and Good Agricultural Practices)
5. Support to OSH management systems and lean factory designs that keep workers safe and inventory undamaged among ginger processors
6. Promotion of productivity enhancements among traders in Aung Ban market that enhances working conditions and inventory management

VZF Phase I was ended in April 2020, VZF Phase II (May 2020-April 2023) is to support consolidation and replication of achievements of Phase I, including in crops other than ginger. In order to align activities in the agriculture sector in Phase I and Phase II, the VZF team envisages the need to further tailor its current approach to working in ginger communities. In additional, VZF envisages replication of good OSH practices to other crops in states and regions. Lastly, Osh awareness in agriculture should further tap into workers and employers organizations, local NGOs, Coops and other partners working in the sector to ensure dissemination and coherence of OSH messages.

**Ginger Cooperatives and Processors**

Snack Mandalay is a company working on processing spices (ginger, chilli) and exporting to Europe, as well as engaging in border trade. Snacks Mandalay has been working with ginger cooperatives supported by Vision Zero Fund Myanmar, including Shwe Chin Sein ginger group.

Snacks Mandalay identifies two immediate priorities in terms of OSH. The first one relates to COVID-19: during the current COVID-19 outbreak in Myanmar, factories, including Snacks Mandalay, need training on prevention and mitigation of COVID-19 in for employers and workers to reduce the risk of infections. The second relates to maintaining certifications and ensuring availability of organic inputs for Snacks Mandalay suppliers, including the ginger cooperatives. For instance, cooperatives need training on producing organic inputs such as trichoderma and the current context of higher prices of chemical inputs makes this a good time to promote these techniques.

VZF will support cooperatives working with Snacks Mandalay in strengthening their capacity to comply with the organic certification process and assure the quality and safety of their ginger. This will be pursued by mainstreaming the production and utilization of organic inputs (trichoderma) in the existing IPM training manual developed in VZF Phase I.

**Coffee Cooperatives and Processors**

Green Gold Coffee Cooperative works with 900 small scale coffee producers in 50 villages in Loillen and Hopong Townships, Shan State. Green Gold operates a postharvest centre in Taunggyi and 48 community postharvest centres at village level. Last year, it produced 5 metric tons of FairTrade-certified coffee and exported to France. Green Gold is interested in keeping the Fair Trade certification and promoting compliance with all labour-related control points, including OSH, among its members and across all work processes.

VZF will support Green Gold in strengthening its capacity on OSH through training farmers and workers in processing facilities to ensure compliance with the FairTrade control points. In additional,

This will be done by adapting ginger and multicrop OSH training tools to the context of coffee farming and processing (Dry Mill and Wet Mill).

**2. Objectives**

The objective of the assignment is for the consultant to:

1. Adapt existing OSH material (from ginger farming) and Deliver Training of Trainers on OSH) for coffee farmers.
2. Adapt existing VZF material (for traders and ginger processors) and complement as needed to produce a training package on OSH for coffee processing facilities (Dry Mill and Wet Mill) and deliver Training of Trainers on its modules
3. Mainstreaming organic input (trichoderma) production and utilization in existing IPM ginger manual and deliver ToT on its modules.

4. Support project partners in designing their training roll-out and monitoring strategies

3. Activities

The consultant will complete the following activities:

   a) **Adapting training package for ToT on Occupational Safety and Health (OSH) for Coffee farmer**
   1. Adapting ToT training package on OSH for coffee farmers. The package should include a trainer and learner's manual, as well as PowerPoint slides and monitoring tools. The training should address all elements of the Fair Trade OSH-related control points
   2. Deliver virtual ToT on OSH to members of Green Gold Coffee Cooperative and other local partners as replication of good OSH practice to other crops. Two delivery sessions are envisaged
   3. Facilitate roll out OSH training strategy

   C) **Support and facilitation on occupational safety and health (OSH) for processing facilities (Dry and Wet Mill Center)**
   1. Adapt existing VZF material (for traders and ginger processors) and complement as needed to produce a training package for ToT on OSH for coffee processing facilities (Dry and Wet Mill Center in Taunngyi and Village level). The package should include a trainer and learner's manual, as well as PowerPoint slides and monitoring tools
   2. Deliver virtual ToT on OSH for coffee processing facilities
   3. Facilitate roll out OSH training strategy

   D) **Mainstreaming Organic input in existing Integrated Pest Management (IPM) Manual**
   1. Review the existing IPM training manual and include producing organic inputs (e.g trichoderma).
   2. Develope training package (learner and trainer manuals, PowerPoint slides) for producing trichoderma mainstreaming in IPM manual
   3. Deliver virtual training on producing trichoderma and how to apply it in farming.
   4. Demonstrate on producing trichoderma organic input

The assignment will be conducted under the guidance of the VZF Senior Technical Officer in the Liaison Office Yangon and with support from the VZF National Programme Coordinator in Shan State.

4. Deliverables

In consideration of the abovementioned activities, the consultant will be expected to deliver the following products, with support from the national consultant (see EOI ILO/YGN/21/11):

**Product 1 - ToT on OSH for coffee farmers**
- Training guide on OSH for coffee crop in English
- PPT on OSH for coffee crop in English
- Delivery of virtual ToT
- Summary 2-pager report with picture of the training
Delivered by: 17 September 2021

**Product 2 - Support and facilitation on occupational safety and health (OSH) in Dry and Wet Mill Center**
- Training manual of OSH for coffee processing facilities (Dry and Wet Mill Center) both English and Myanmar languages
- PPT on OSH for coffee processing facilities in English
- Delivery of Virtual ToT on OSH for coffee processing facilities
- Summary 2-pager report with picture of the training
Delivered by: 1 October 2021
6. Timeframe

The work will start on **16 August 2021** and the completion of all assessments and reports finalised by no later than 29 October 2020. The tentative working days will be 35 days.

7. Requirements

The consultant must have a University degree in Agriculture, Agronomy, Development, Economics or other relevant fields. The consultant must have experience in agricultural value chain development, experience conducting research as relate to working condition and preferably occupational health and safety (OSH) in agriculture, as well as a good knowledge of the local political, economic and social context in Myanmar (experience in the country is required). The consultant will be expected to work in close consultation with the project team and the ILO country office.

**Technical competencies:**

- Capacity to implement research in agricultural value chains and market systems in agriculture.
- Experience dealing with working conditions and especially safety and health in agriculture.
- Excellent English writing communication and presentation skills.
- Strong social, organizational and knowledge management skills required in order to coordinate and manage a research and project network.
- Capacity to produce high-quality reports.

8. Payment schedule

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<thead>
<tr>
<th>Deliverable (in year 2021)</th>
<th>Payment (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deliverable 1 (by 17 September)</td>
<td>35</td>
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<tr>
<td>Deliverable 2 (by 1 October)</td>
<td>35</td>
</tr>
<tr>
<td>Deliverable 3 (by 15 October)</td>
<td>30</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
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Deliverables and invoices will be submitted to the Vision Zero Fund Senior Technical Officer and the VZF team in Yangon who will provide clearance. Payments are subjected to the successful delivery of all products and are approved by the Liaison Officer of the ILO in Yangon.

9. Application process

Interested individuals should send their CV and cover letter stating their suitability for the task, along a budget that includes their daily rate.

This consultancy is closely related to EOI ILO/YGN/21/11 and therefore, applications for both consultancies from a suitable team are preferred.

Interested individuals and firms should submit their proposals no later than **8 August 2021**. Applications should reach the ILO office by electronic means to heinn@ilo.org.