



VACANCY ANNOUNCEMENT

VACANCY No:	2017/10
Project Title:	Creating decent work opportunities for Syrian refugees and host communities through infrastructure improvement in Lebanon
Position Title:	National Officer - Decent Work Advisor
Grade of the post:	NOA
Contract Type:	Fixed-Term appointment
Duty Station:	Beirut - Lebanon
Duration of Post:	12 months (Renewable)
Organization unit:	Regional Office for Arab States
Deadline of application:	17 February 2017

1. Introduction:

In September 2016, it was estimated that 1,017,433 Syrian refugees live in Lebanon, which is about a quarter of Lebanon's estimated 4.3 million native residents. This substantial influx has severely affected the country's socio-economic situation and has resulted in unprecedented restrictions on Syrians entering Lebanon since late 2014. Labour market challenges have been exacerbated by the crisis and the unemployment rate has doubled to 12%. The informality rate of the country has increased by 10%.

The infrastructure that prior to the crisis was substandard, suffered tremendously under the influx of the large number of refugees. Public infrastructure including roads, waste management systems (sewage systems etc.), electricity grids and public buildings such as schools and healthcare facilities are deteriorating at a rapid speed. While most of the infrastructure is currently still functioning, it will cease to be usable if investments and maintenance are not undertaken soon.

Against this backdrop, the ILO ROAS office and UNDP have responded to the strong call for international assistance to expand assistance to host communities and refugees on livelihood support, in particular aiming at job creation and have partnered in the implementation of a project entitled: "Creating decent work opportunities for Syrian refugees and host communities through infrastructure improvement, in Lebanon". The ILO-led project that will be funded by KFW (Federal Reconstruction Credit Institute) aims: 1) to improve access to decent employment of Lebanese Host Community Members and Syrian refugees and 2) to improve infrastructure and public assets for Lebanon.

The project will directly create mid- to long-term job opportunities for Lebanese (in particular skilled labour in the construction sector) as well as temporary work opportunities for Lebanese job-seekers (semi-skilled) and Syrian refugees.

Through several missions and a series of inputs from Geneva-based specialists and local consultancies on employment intensive programmes and crisis response, a similar first EIPP project in Jordan has also recently been signed.

2. Reporting lines:

The incumbent of the position will carry out full-time tasks under the direct supervision of and will report directly to the Chief Technical Advisor and work in close coordination with the Lebanon programme officer based at ROAS. S/he will work in close collaboration with the Labour Institution Capacity Development Officer and Work Permit Specialist and Ministry of Labour, will receive technical inputs from the Decent Work Team in Lebanon and will oversee the work of Ministry of Labour Field Officers.

3. Duties and responsibilities:

1. Develop terms of reference for external consultants as required.
2. Ensure liaison and facilitate the interaction between the Ministry and the ILO Regional Office for the Arab States with a view to ensuring an efficient and effective implementation of the project activities.
3. Support the development process and implementation of Decent Work interventions
4. Provide advice to the Ministry of Labour on creating decent work opportunities and promote labour rights throughout Lebanon and improving decent work conditions for workers involved in the project in particular and in Lebanon in general.
5. Support capacity building for MOL related to Decent Work principles
6. Advise on inclusion of basic decent work clauses including stipulations related to child and forced Labour, occupational safety and health and working conditions in work contracts ensuring adherence to labour laws and Decent Work principles
7. Advocate for the inclusion of Decent Work Principles and advocate continuously with Contractors Syndicate
8. Revise national contracting frameworks (within Contractors' Syndicate and Government) to include employment intensive methods and decent work principles
9. Perform other relevant tasks requested by the Chief Technical Adviser

4. Required qualifications:

Education:

First level university degree in social/development studies, law and other relevant disciplines or relevant work experience in the labour and employment field.

Language

Excellent command of English and Arabic.

Experience:

- At least two years professional experience in relevant field at the national level, preferably with a focus on Decent Work issues and/or other relevant areas such as

Child Protection, Child Labour, Education, Vocational Skills Development and Livelihood Support.

Competencies:

- Knowledge of programme and budget, project administration and evaluation concepts and procedures and of the mandate and structure of labour market institutions in Lebanon.
- Knowledge of the office's financial rules and regulations
- Good knowledge of the context and challenges for the project areas of expertise
- Strong analytical skills and ability to justify requirements and approaches to problem resolution and good drafting skills
- Good ability to interpret project information and to identify and analyze problems with implementation
- Ability to communicate effectively both orally and in writing. Ability to clarify information
- Demonstrate collaborative and team work experience and ability to work effectively with a multicultural and interdisciplinary team as well as work on his/her own initiative
- Ability to work independently, quickly, precisely, and take initiative and responsibility
- Ability to work under pressure and to meet the deadline
- Proficient in Microsoft Words, Power Point, Excel, web-browsers and database applications
- Ability to deal with people with tact and diplomacy.
- Sensitivity to diversity - work effectively with multi-national, multi-ethnic project team members and have a gender sensitive behaviour and attitude
- Client orientation - understand and respond to needs of various government agencies, representatives of employers and of trade unions, other international agencies, NGOs, and financial partners

CONDITIONS OF EMPLOYMENT

Pensionable Salary: LL 86,658,000.- p.a.

Basic Salary: LL 68,543,000 - p.a.

Allowances and benefits

UN Pension Scheme

Health Insurance Scheme

30 working days' annual leave

Family Allowance

How to apply

Perspective candidates will be interviewed and may also be required to sit for a written examination. Applicants should send their Curriculum Vitae/resume to:

RECRUIT-ARABSTATES@ilo.org by indicating the above-mentioned vacancy number.

Applications must include precise information on education, work experience (name of organization, starting and ending dates, work performed, name of supervisor and contact), and other relevant experience and skills.