



Terms of reference for project support for UNTFHS Joint Programme **Building Effectively Resilience for Human Security in the Caribbean Countries**

The ILO is seeking the services of a consultant(s)/Expert to support the design and delivery of its activities within the UNTFHS project in the months of October 2022 - 30 September 2023.

Background and justification

Timely access to funds is important to governments and individuals in response to not just natural disasters but also to recover from adverse weather-related events. After any such event, the owner of a small business who depends on serving tourists, for example, are without customers for an extended period and in need of cash for day-to-day activities. The income shortfall is often coupled with physical asset loss requiring further money for repairs. The same applies in other focus sectors of this project as agriculture, where productivity and income can be seriously affected by natural disasters, particularly with regards to a relatively unprotected target group as small-scale farmers.

The ILO is working with the UN's Multi-Country Office for the Caribbean for *Building Effective Resilience for Human Security in the Caribbean Countries – the Imperative of Gender Equality and Women Empowerment in a Strengthened Sector* (referred to as the HS project). It seeks to (i) ensure gender-responsive and disaster risk resilient services, programmes and techniques are available with the sectors of agriculture and fishery, (ii) make available gender responsive social protection, **insurance, and financial products**, and (iii) increase market access readiness and resilience for small farmers and businesses, especially women. The focus countries are Antigua and Barbuda, Barbados, Dominica, Grenada, and Saint Lucia. The other participating UN organizations include FAO, UN Women and UNDP. The project has developed insurance products and is supporting the promotion of relevant products in the different markets.

To ensure timely and effective progress in institutional support for these products and services, creating awareness and developing access mechanisms for potential clients with a focus on agriculture (and fisheries), we seek a consultant for a period of 5 months.

(The time commitment to this work is set at around 20 hours weekly, though there may be weeks that are less active and others more challenging). Ideally the person would work out of one of the project countries or Port of Spain to enable a frequent contact with the supervisor. Within the timeframe its expected to realize missions to each of the project countries which should be budgeted in the proposal.

Requirements

Ideally, the candidate should have at least 5-year work experience, have very good inter-personal skills, and contact with relevant public entities, private sector and local community-based organizations in one (or several) of the project countries. An academic or work experience background in financial services (banking, credit unions, insurance etc.) or insurance background would be an important asset as a thorough knowledge of insurance sector in the Caribbean.

Timeframe of the contract

Start Date: 15 April 2023

End Date: 15 September 2023

Below a list of standard tasks (non-exhaustive):

- ▶ Explore partnerships with various groups and institutions and develop value proposition for them.
- ▶ Contact and present project and product features to relevant government ministries and institutions related to Disaster management to solicit their support for the product.
- ▶ Contact associations, cooperatives, organizations, and groups to organize awareness raising sessions on disaster risk management and insurance.
- ▶ Present the project material on Disaster Risk Management (DRM) and Disaster Risk Reduction (DRR), index-based insurance and specific microinsurance products, at community events for the agriculture and fisheries sector and answer questions from the participants.
- ▶ Develop data on Risk Management Policy Framework in the Caribbean.
- ▶ Support the implementation, follow up and reporting on training activities.
- ▶ Support the coordination the overall project between the different stakeholders (ILO, on ground partner institutions).
- ▶ Work with the communities to identify protection gaps on the community level.
- ▶ Support the collection of qualitative/quantitative data for research in communities, if required.
- ▶ Attend and periodically lead regular team calls and in person meetings with the project team to give updates on the status of the project and their objectives.
- ▶ Other Project support and coordination activities that may arise.

Deliverables and payment schedule

Upon review and approval of the ILO, payments will be disbursed as follows:

No.	Date.	Details	
1.	15 April 2023	Based on satisfactory submission of workplan	30%
2.	15 July 2023	Upon satisfactory submission of intermediate report	35%
3.	15 September 2023	Upon satisfactory submission of final report	35%
Total cost of contract			

Arrangements with the ILO

Mr John Blik, Sustainable Enterprises Specialist of the Decent Work Team and the Office for the Caribbean will be the ILO contact person. Proposals to be sent to: colley@ilo.org with copy to bliek@ilo.org before the 05 April 2023.