

Skills-Building Workshop on the Revision of the
National Workplace Policy on
HIV and AIDS



Belize 23-24 October, 2012



AGENDA

The goal of the Workshop is to strengthen participants' capacity to effectively revise the national workplace policy on HIV and AIDS

The learning objectives are:

- 🎗 to increase participants' knowledge of the ILO's framework for a workplace response to HIV and AIDS and, in particular, ILO Recommendation No. 200 Concerning HIV and AIDS and the world of work and the ILO Code of practice on HIV/AIDS and the world of work;
- 🎗 to strengthen participants' capacity to apply the ILO framework in HIV workplace policy development ; and
- 🎗 to engage participants in commencement of the process for the revision of the national workplace policy on HIV and AIDS

DAY 1: TUESDAY 23 OCTOBER, 2012

Facilitator	Ms. Madhuri Supersad HIV/AIDS Specialist, ILO Decent Work Team and Office for the Caribbean
08:00 a.m. - 08:30 a.m.	Registration
08:30 a.m. - 09:00 a.m.	Introductions and Orientation Orient participants to objectives and process of workshop and identify expectations
09:15 a.m. - 10:00 a.m.	Belize - Epidemic and Response Improve participants understanding of the HIV epidemic and the context for developing a national workplace response <i><u>Nurse Lorna Perez, Ministry of Health</u></i>
10:00 a.m. – 10:15 a.m.	BREAK
10:15 a.m. - 11:30 a.m.	ILO Framework for HIV Workplace Policy Development: 1. ILO Code of Practice on HIV/AIDS and the World of Work 2. ILO Recommendation No. 200 Concerning HIV and AIDS and the World of Work Improve participants' knowledge of the human rights framework for responding to HIV in the workplace
11:30 p.m. - 12:00 p.m.	Group Work: Understanding the ILO Code and ILO Recommendation No. 200 Enhance participants' appreciation of the key issues in a workplace response to HIV
12:00 p.m. - 01:00 p.m.	LUNCH
01:00 p.m. - 01:30 p.m.	Policy Development: process, form and content Introduce participants to some issues for consideration prior to commencing policy development
01:30 p.m. - 02:30 p.m.	Group Work: Review structure and core content of policies Build participants' capacity to review policies <i>(Working break)</i>
02:30 p.m. - 03:30 p.m.	Group Work: Review structure and core content of Belize National Workplace Policy on HIV and AIDS Build participants' capacity to review policies
03:30 p.m. – 04:00 p.m.	Group Presentations, Discussion and Clarification Clarify issues related to the implementation of a workplace response <i>Open forum for discussion</i>

DAY 2: WEDNESDAY 24 OCTOBER, 2012

- 8:30 a.m. - 09:15 a.m. **Video, discussions on the first day and new tasks**
Assess the progress toward the achievement of objectives
(Open forum)
- 09:15 a.m. – 9.45 a.m. **Group Work 1: Identify the title and main topics to form the content of the revised Belize HIV workplace policy;**
- 09.45 a.m. – 10.15 a.m. **Group Work 2: Develop policy content, Part 1:
Key issues for Policy’s Introduction, Policy Statement, develop Key Principles (1-10)**
- 10.15 a.m. – 10.30 a.m. **BREAK**
- 10:30 a.m. - 11:00 a.m. **Group Work 2: Develop policy content, Part 1:
Key issues for Policy’s Introduction, Policy Statement, develop Key Principles (1-10) Continued**
- 11:00 a.m. - 12:00 p.m. **Group Work 3: Develop policy content, Part 2:
Main Action Areas (R.200), Review Period, Line Responsibility, Monitoring and Evaluation, Other Issues**
- 12:00 p.m. - 01:00 p.m. **LUNCH**
- 01:00 p.m. - 01:30 p.m. **Overview of Belize Workplace Response to HIV and AIDS**
To appreciate the context and issues related to HIV and the world of work in Belize
Mrs. Adele Catzim – Sanchez, USAID/PASCA Country Representative
- 01:30 p.m. - 02:30 p.m. **Presentations of findings: Group Work 1, 2 and 3**
- 02:30 p.m. – 03:00 p.m. **Next Steps, Timelines, Roles and Responsibilities**
Ensure commitment to completion of policy development process