



International
Labour
Organization

REQUEST FOR QUOTATION

Ref.: ILO/BP Yaoundé DDP 2023 BTVP-M01

**FOR THE SUPPLY OF A TRICYCLE, VIBRATING NEEDLE, VIBRATING PLATE AND
MOTO PUMP FOR THE PROJECT FOR THE DEVELOPMENT OF URBAN
INFRASTRUCTURES AND THE CREATION OF DECENT JOBS FOR YOUNG PEOPLE IN
THE CITIES OF MAROUA AND BAMENDA FOR THE STRENGTHENING OF PEACE AND
SOCIO-ECONOMIC RESILIENCE**

Responses must be received by 20/03/2023

27 February 2023

Tél :
Télécopie :
Courriel :

Name and Address of Tenderer

Date 27 February 2023

REQUEST QUOTATION

Ref.: ILO/BP Yaoundé DDP 2023 BTVP-M01

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Dear Bidder,

The International Labour Organization (ILO) is pleased to invite your company to submit a bid for the supply of a tricycle, vibrating needle, vibrating plate and moto pump in the city of Bamenda, such as described in the submission form attached to this letter (Annex I).

Please, prepare your offer, use the submission form and follow the instructions set out in the terms and conditions applicable to ILO contracts (Annex III). Please return to the ILO your completed submission form accompanied by the attestation form (Annex II) duly signed by a legal representative of your company mandated for this purpose.

The terms set out in the ILO Terms and Conditions for Procurement of Goods, together with any other terms set out in or attached to this letter, will form part of any contract entered into with the successful tenderer. If your offer is accepted, you will receive a formal purchase order.

Submitting your offer:

For this request, offers may be submitted by fax or e-mail.

You must submit your offer in strict compliance with the procedures described below.

In order for it to be examined, the ILO must receive your offer signed **by a legal representative and bearing the official stamp of your company, no later than 20/03/2023 at 12:00 GMT+1 at the following address: procure_himo@ilo.org**.

Bids received after the deadline indicated above will not be considered. The ILO reserves the right to extend the deadline for submission of tenders. In this case, the ILO will inform all potential bidders in writing of the conditions and duration of this extension.

Please accept, dear tenderer, the expression of our best regards.

Attachments:

- Submission form (Annex I)
- Certification to be provided by a tenderer (Annex II)
- Terms and conditions applicable to ILO contracts (annex III)



Madai Boukar Ali

Director ETD BP/Yaoundé

ANNEX I

Name and Address of Tenderer

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Reference: Request for quotation n°..... (indicate the reference number)

Date: (DD /MM/YY)

Closing date: **20/0 3/2023 at 12:00 GMT+1 time**

Submission by fax or e-mail is permitted.

Country of destination: Cameroon.

The following tables are to be completed by the Bidder.

For the supply of goods:

Reference of your offer	Date	Currency	Validity date of the offer
Total amount EXW¹	Pick-up location:	delivery time	Total weight in kg and total volume in m³
DAP total amount ²(Bamenda)	Pick-up location:	delivery time	Total weight in kg and total volume in m³

Responsible for sales:

Signature and stamp:

This quote has been prepared in accordance with
“Terms and Conditions Applicable to ILO Contracts”

¹ **EXW:** Ex work (Price Ex Works)

² **DAP:** Delivery At Place

**SUPPLY OF A COMPACTOR**

No.	Article	Specifications required	Proposed specifications (to be completed by the supplier)	QTY	Unit price F CFA	Total price F CFA
1	TRICYCLE	A tricycle of 3 m ³ with Engine of 3 HP minimum		01		
2	VIBRATION NEEDLE	Vibrating needles for compacting concrete		01		
3	VIBRATION PLATE	Vibration plates type BP 18 45 DL with plate surface ≥45 cm		01		
4	MOTO PUMP	2.5HP gasoline engine Minimum flow: 50l / min Minimum capacity: 3l		01		
TOTAL						

**CERTIFICATE TO BE PROVIDED BY BIDDERS
PARTICIPANT IN ILO TENDERS**

The ILO expects participants in its procurement processes to observe the highest standards of ethics and transparency, to prevent any conflict of interest, and not to engage in coercive, collusive, corrupt or fraudulent practices.

Further to the proposal it has submitted in response to the ILO call for tenders mentioned above, the tenderer certifies that:

1. The prices offered were established independently, without consultation, communication or agreement with other interested, competing or potentially competing companies with a view to restricting competition.
2. No attempt has been or will be made by the Bidder to influence any other Bidder, organization, partnership or company whether or not to submit a Bid.
3. The Bidder shall not offer, solicit or accept, directly or indirectly, any gratuity, gift, favour, invitation, promise of employment or other benefit from or to anyone at the ILO.
4. The Bidder (both the parent company and/or its subsidiaries) is not identified or associated with any persons, groups, companies and entities on the list established pursuant to United Nations Security Council Resolution 1267 UN (Consolidated List).
5. The Bidder (both the parent company and/or its subsidiaries) will not use funds received under a contract with the ILO for the purpose of supporting individuals, groups, companies or entities associated with terrorism .
6. The Bidder (both parent company and/or its subsidiaries) is not subject to any form of sanction imposed by any organization or agency of the United Nations System, including the World Bank.

The ILO reserves the right to cancel or terminate with immediate effect and without compensation any tender or contract arising from this tender procedure in the event of misrepresentation in relation to the above certificates.

Definition of terms used in this statement:

"Practice of coercion" means the use or threat of coercion, directly or indirectly, against people (or their property) in order to improperly influence their actions.

By "collusive practice" is meant any procedure or agreement between two or more bidders, in order to fix prices at artificial or otherwise non-competitive levels .

"Conflict of Interest" means a situation that gives rise to an actual, potential or perceived conflict between the interests of one party and another.

By "corrupt practice" is meant the fact of offering, giving, receiving, or soliciting, directly or indirectly, anything used to improperly influence the actions of people.

By "fraudulent practice" is meant the misrepresentation of a fact, or the omission of the mention of a fact, in order to obtain a financial or other advantage or to avoid an obligation.

The undersigned certifies that they are duly authorized to sign this certificate on behalf of the tenderer.

Name and function Signature Date:

APPENDIX III

TERMS AND CONDITIONS APPLICABLE TO ILO CONTRACTS

The PDF document of the terms and conditions applicable to ILO contracts can be consulted on the following link:

https://www.ilo.org/wcmsp5/groups/public/---ed_mas/---inter/documents/legaldocument/wcms_768753.pdf